

City of Vacaville

SOLANO COUNTY, CALIFORNIA

PRELIMINARY BUDGET

FISCAL YEAR 1977-78

C I T Y O F V A C A V I L L E

PRELIMINARY BUDGET

1977-78

CITY COUNCIL

Barbara J. Jones, Mayor

Etheal C. Gilley, Vice Mayor

William J. Carroll, Councilmember

Berton N. Hassing, Councilmember

Carolyn M. Van Loo, Councilmember

C I T Y O F V A C A V I L L E

PRELIMINARY BUDGET

TABLE OF CONTENTS

FISCAL YEAR 1977-78

	<u>PAGE NO.</u>
Budget Message	1 - 10
Organization Chart	11
Five-Year Statistical Summary	12
City Budget Dollar - Where It Comes From	13
City Budget Dollar - Where It Goes	14
Schedule of Estimated Fund Balances	15 - 19
Schedule of Revenues by Fund	20 - 24
Summary of Expenditures - Actual, Adopted & Requests	25 - 26
Job Classification Ranges	27 - 29
Note to Budget Document	30 - 31
 <u>APPROPRIATIONS</u>	
<u>General Government Recap</u>	32 - 33
City Council	34 - 36
City Manager	37 - 40
City Clerk	41 - 43
Finance	44 - 47
City Treasurer	48 - 50
City Attorney	51 - 53
Planning	54 - 57
Public Buildings & Grounds	58 - 61
Non-Departmental	62 - 64
<u>Public Safety Recap</u>	65 - 67
Police	68 - 71
Police - Youth Diversion Unit	72 - 74
Fire	75 - 79
Ambulance/Paramedics	80 - 82
Civil Defense	83 - 85
Building Regulations	86 - 89
<u>Public Works Recap</u>	90 - 91
Engineering & Administration	92 - 95
Street Maintenance	96 - 99
Street Cleaning	100 - 102
Traffic Safety	103 - 105
Storm Drain	106 - 108
<u>Park & Recreation Recap</u>	109 - 110
Recreation	111 - 114
Parks	115 - 118
<u>Central Services Recap</u>	119 - 120
Central Stores	121 - 123
Central Garage	124 - 126
Central Office	127 - 129
<u>Debt Service - General City</u>	130 - 132

TABLE OF CONTENTS - CONTINUED

	<u>PAGE NO.</u>
<u>Sewer System Recap</u>	133 - 135
Easterly Sewage Treatment Plant	136 - 138
Industrial Sewage Treatment Plant	139 - 141
Sewer System	142 - 143
Sewer System Administration	144 - 145
Sewer System - Debt Service	146 - 147
<u>Water System Recap</u>	148 - 150
Pumping & Source of Supply	151 - 153
Transmission & Distribution	154 - 156
Water System Administration	157 - 158
Water System - Debt Service	159 - 160
<u>Capital Improvements</u>	161 - 170
Recap By Fund	171 - 172
Recap by Sub-Objective Expenditure	173

Honorable Mayor and Councilmembers
City of Vacaville
Vacaville, CA 95688

Subject: Budget Message for the 1977-1978 Fiscal Year

Councilmembers:

In accordance with the Administrative Ordinance of the City of Vacaville, I am submitting herewith the proposed budget for the fiscal year 1977-78.

This budget looks to the future! It not only attempts to "predict" the future but it attempts to "mold" the future to the objectives and goals articulated by the Council over the past year.

When the community was much smaller and change much slower, budget policy could be largely a corrective action during or after the event. With change coming much faster today the budget policy must become a more anticipatory action before the event. The task of government now extends from regulating the present to creating the enabling conditions of the future. This means the Council must on the one hand decide how resources are to be committed and on the other hand provide for future flexibility to account for unanticipated changes.

Vacaville will have - based upon even very conservative figures - a population of 50,000 in seven years (1985). It is not too early to begin the fiscal, social and physical planning necessary to accommodate this anticipated population.

As the Council well knows the time frame required for many major programs and projects must be measured in years not months and hence, this budget must "reach out" beyond the traditional 12 month budget year in order to insure necessary goods and services for the future. These goods and services will be required by present residents as well as those who come in the future.

The community's needs of tomorrow must be met by the Council of today! This means that the Council will be increasingly called upon to commit its present fiscal resources to a future year. Lands must be purchased now (or protected) for parks, streets and facilities of the future. Planning studies must be initiated today to provide advance information for Council decisions of the future. Programs of small initial benefit must begin now in order to permit rapid expansion when fully needed.

This emphasis on the future may appear to some to be simply a waste of present funds to help a future resident (or even a future generation). The Council, however, knows the value and need for this type of expenditure. Vacaville's commitment to the Monticello Dam Project many years ago now assures this community of an adequate water supply this year while other cities are in the throes of severe drought and water rationing. Similar commitments must be made today in order to protect Vacaville's long term future!

Fortunately, the City Council - due to the prudent policies of the past - will enter the 1977-1978 fiscal year with adequate resources to maintain and improve the present levels of service. Additional funds are available to initiate programs and projects of the future.

Some of the major new or expanded programs included in this proposed budget are:

1. The recently approved paramedic program. This represents a significant improvement in the emergency health care available to your citizens. This project initiated and placed on the ballot by the City Council resulted in overwhelming approval for a 12¢ tax increase to help fund the program.
2. An initial allocation to establish a fixed bus route system through the major city areas. This project will be operated by the S.C.E.O.C. under contract to the City with three buses (8-10 per bus). This would be a pilot program and if successful the Council could easily expand the service. The service would initially be oriented toward the local services (i.e., shopping, medical/dental appointments, etc.) but could be broaden to provide for employment opportunities (i.e., to American Home Foods, Travis, Coachman, Lucky's, etc.).
3. The present General Plan is in need of substantial revisions based upon many comments from Council, citizens and developers alike. Funds have been set aside (\$40,000) to develop a new plan more reflective of the Council's goals. This plan will undoubtedly generate substantial community discussion but the result should be a better understanding and acceptance of the uses of land in the future.
4. The expansion of the water system will be a continuous program in order to insure necessary capacity and delivery capability to the homes and industries of the future. Again, this expansion must often project two to ten years into the future due to the many reviewing and regulating agencies involved in final approvals. In view of the present drought, it seems prudent to maintain an increased "margin of reserve" for the future.
5. The reconstruction/expansion of the Easterly Sewage Treatment has been in the planning and design stage for three years. It is anticipated that the first phase of construction will begin in this fiscal year. Completion may not occur until 1980. This expansion will accommodate a population of 45,000-55,000. By 1985 additional incremental expansion will be required.
6. The neighborhood park program will be well underway with Markham, Padan and N. Orchard area parks being completed during the year. These parks will necessitate an expansion of the park maintenance program in order to provide adequate upkeep of the parks.
7. The Lagoon Valley Park project may be underway during the coming year. Almost \$600,000 of funds from Federal-State-County and City may be committed. These funds would be used to actually build the lake and provide for regulation of the water level. This project is almost totally dependent upon various grants and will continue for many years into the future.

Some of the major considerations incorporated in this budget include:

- A. The steady increase in population. There will be approximately 35,000 residents by July 1, 1977, and during the year another 3,500 people will enter the community. In perspective this means a new town the size of Rio Vista or Winters must be

accommodated this year and each year for a number of years into the future.

- B. The serious energy crisis. Cheap and abundant energy is not going to be available in the immediate future or perhaps ever again. Efforts are being made to reduce or eliminate those City programs which are energy intensive. Examples include: the covering of the swimming pool after hours to reduce heat loss; the revamping of the City Hall heating and cooling system to provide for less energy usage; the switch to smaller vehicles wherever possible and the use of landscaping materials which require little or no irrigation.

On the private side, City Council actions and directions indicate the establishment of incentives for energy saving subdivision developments and mandatory requirements where feasible.

The emphasis will be on energy efficient programs and projects as both a responsible action to save a non-renewable resource and as a way to save public funds.

- C. Additional personnel are essential to the continuation of existing programs and the success of new programs. The City presently has 175 full-time employees plus 30 employees funded through C.E.T.A., W.I.N., etc. A total of 37 new employees is proposed. Only 12 are proposed as full-time positions and three of these twelve could be C.E.T.A. funded should the allocation amendment we have proposed to the Manpower Planning Commission be approved prior to final budget adoption. The other 25 would be federally funded. Vacaville has been extremely successful in obtaining these federally funded positions and the personnel recruited have been generally well qualified. The new personnel proposed include:

<u>Position</u>	<u>C.E.T.A.</u>
Building Inspector Trainee - Bldg. Dept.	2
Account Clerk - Finance Department	2
Drafting Aide - Planning Department	1
Planning Technician - Planning Department	1
Clerk Typist - C.E.T.A. Administration	1
Dispatcher Clerk - Police Department	1
Community Service Aide - Police Department	1
Youth Service Aide - Police Department	1
Laborers	12
1 Storm Drain	
5 Parks	
1 Water System	
2 Fire	
2 Street Maintenance	
1 Traffic Safety	
Engineer Trainee - Public Works Department	2
Athletic Leader - Recreation Department	1

<u>Position</u>	<u>Permanent</u>
Associate Planner	1
Maintenance Worker I - Bldg. and Grounds	1
Maintenance Worker I - Sewer System	1
Maintenance Worker II - Water System	1
Police Sergeant	1
Fire Inspector	1
Building Inspector	1
Civil Engineering Aide I	1
Engineering Aide III	1
Utility Plant Operator I	1
Equipment Service Aide	1
Senior Citizen Director	1

Sufficient reserves have been set aside to meet the existing and projected employment agreements with the various employee groups. Additionally funds are included to accommodate the normal merit or "step" increases and the infrequent "in-year" reclassifications or promotions.

- D. The City's bonding capacity. Because of a "pay as you go attitude" in past years coupled with a variety of government grants the Council has ample financial ability to undertake almost any major project approved by the voters. The City can only commit 15% of its assessed wealth to bonds and you could provide for a \$14,000,000 bond issue without exceeding the City's credit. The Council has discussed the possibility of a bond issue for park/recreational purposes. If public sentiment is positive then the resources are available (but not included in this budget).
- E. The need for increased training, education and legislative activities. As Vacaville grows there are more demands and requirements placed on its elected officials and appointed personnel. Meetings with the State and Federal officials by Council and key staff members is becoming increasingly necessary in order to maintain or increase the available funds and information. Although the expenditure of funds in this area is increasing so is the need. Often there are some who view these expenditures as wasteful. We cannot agree! The Council, Commissions and staff must be kept current on major issues with firsthand information from the source. Legislative institutes, staff seminars, traditional classes, Council presentations before legislative bodies are all becoming increasingly important to the City's ability to function efficiently and effectively on behalf of the community.
- F. The increase in revenues. Revenues continue to increase with inflation and in advance of inflation. Although the increase this year will be modest (11% above last year), the longer term projections look quite positive. The \$30,000,000 Lucky Distribution Center and the reevaluation of all properties within the City next year indicates a very substantial increase in revenues during 1978-1979.

The various fees now levied on new homes has provided the City with substantial revenues to meet the service demands generated by the new homeowners. Additionally, the rapid increase in housing costs which exceeds by far the

inflation rate has resulted in a situation where many new homes are really beginning to pay their own way (excluding the schools).

- G. The need for future facilities. The Capital Improvements Budget represents a five year program to provide for the necessary facilities to house personnel, materials, and equipment consistent with the City's growth. Most of these projects can be accommodated within the existing revenue structure. Federal and State grants may provide for unfunded projects and finally bonding capacity is ample if a major unmet need is fully desired by the community.
- H. The City does not have unlimited resources. Although this year appears to be quite satisfactory in the revenue column it is acknowledged that not everything can be accomplished. Some cities have tried (including New York) and one must conclude that it is simply not possible to provide for every conceivable service within the available tax dollars.

The City has grown in recent years and the budget has grown also. The comparisons listed below indicate the extent of that growth.

	Actual		Adopted Budget As Adjusted	Proposed Budget
	1974-75	1975-76	1976-77	1977-78
Salaries/Benefits	\$2,384,876	\$2,905,811	\$3,726,106	\$4,535,075
Materials/Supplies	1,262,687	1,539,895	2,188,499	2,490,459
Total Operations	\$3,647,743	\$4,445,706	\$5,914,605	\$7,025,534
Debt Service	230,889	246,391	293,553	259,078
Capital Improvements	1,372,475	964,379	3,787,496	6,077,550
Equipment	70,040	91,187	259,316	317,729
Total Budget	<u>\$5,320,967</u>	<u>\$5,747,663</u>	<u>\$10,254,970</u>	<u>\$13,679,891</u>

Personnel (Full-time including C.E.T.A.)	173	184	205	241
---	-----	-----	-----	-----

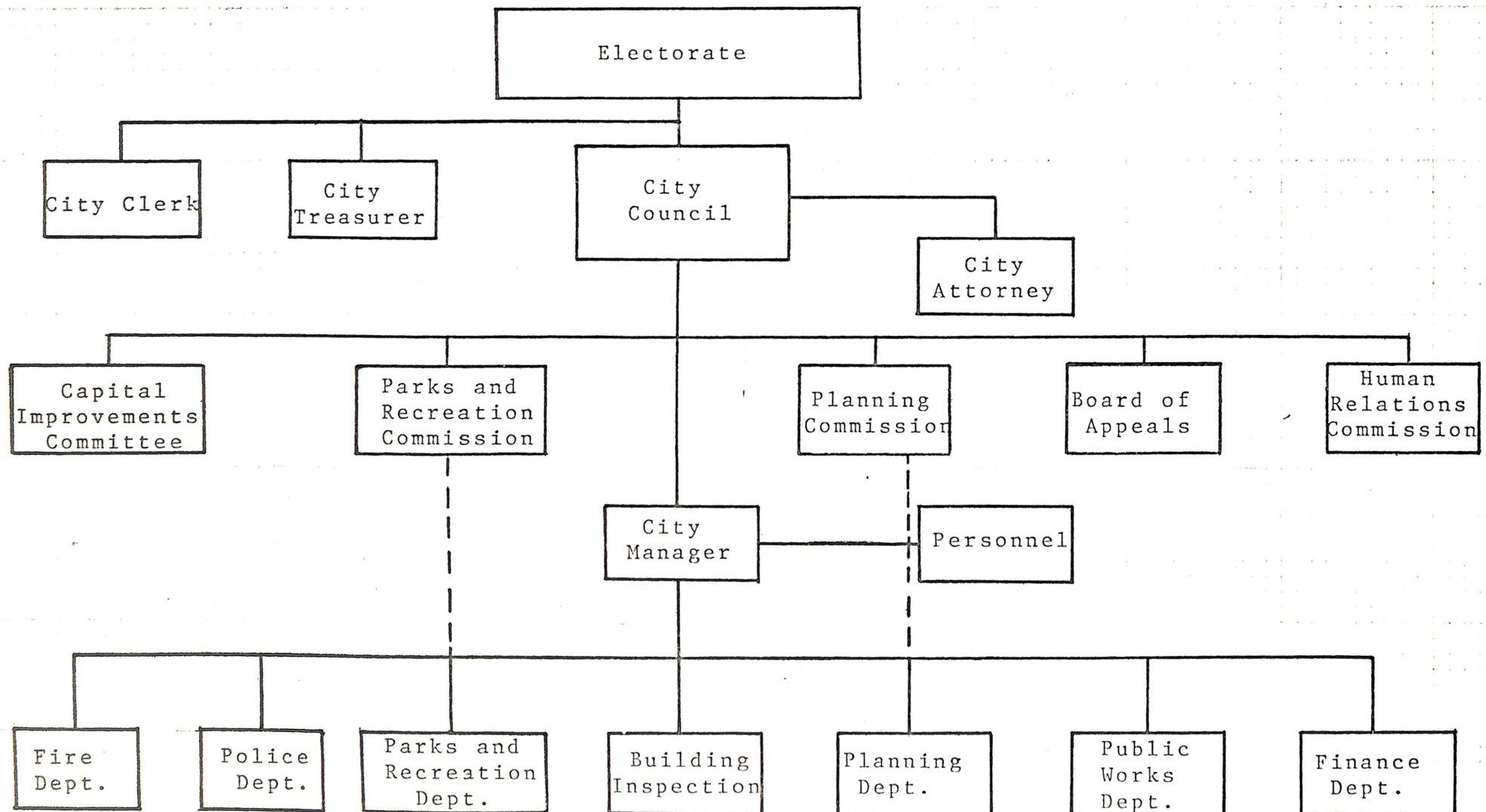
In summary, this proposed budget represents Council directives, citizen views and departmental requests. It provides for a full range of City services with substantial improvements in many areas. The City Council will review this proposed budget, amend, add and delete where appropriate. Ultimately the budget will be adopted by Council action and will then become the official document for the expenditure of funds during the 1977-1978 fiscal year.

Every department manager has worked conscientiously to develop a budget which emphasizes an adequate level of departmental services within the revenues available. The Finance Director, Bob Eaton, and the Assistant City Manager, John Wyro, have spent many extra hours in developing the data and analyzing the proposals contained in this budget. They and all department managers are commended for their efforts to consider not only their departments but the overall community good.

Yours very truly,

Walter V. Graham
Walter V. Graham

CITY OF VACAVILLE ORGANIZATION CHART

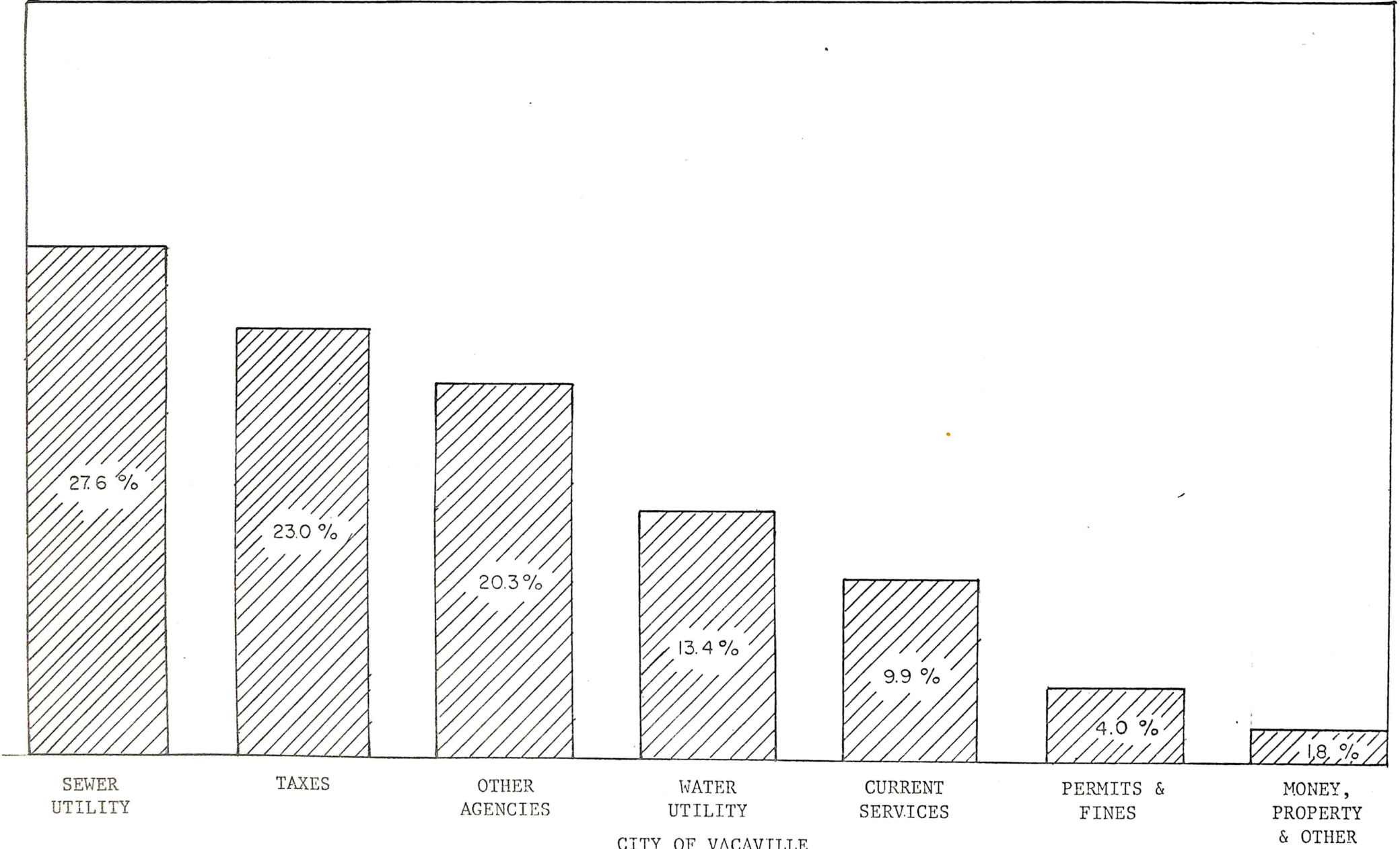


CITY OF VACAVILLE
FIVE-YEAR STATISTICAL SUMMARY
1973-74 THROUGH 1977-78

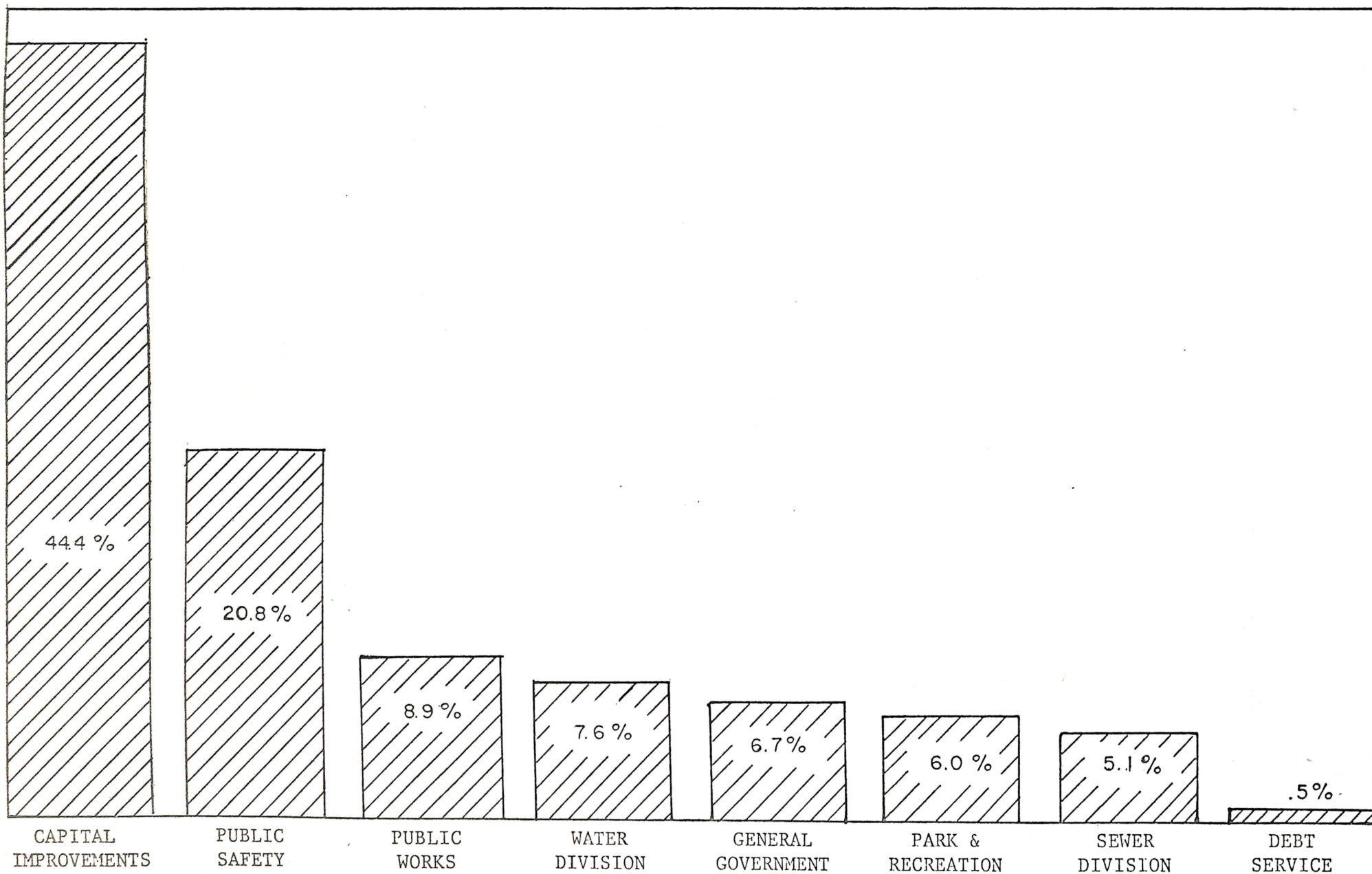
	ACTUAL				ACTUAL & ESTIMATED
	1973-74	1974-75	1975-76	1976-77	1977-78
<u>ASSESSED VALUATION</u>					
Local Secured	\$45,633,814	\$51,960,404	\$68,766,669	\$77,875,133	
Public Utility	2,495,840	2,736,230	3,140,800	4,002,890	
Total Secured	\$48,129,654	\$54,696,634	\$71,907,469	\$81,878,023	
Unsecured Personal Property	2,280,555	2,722,964	3,461,730	3,796,418	
Total	\$50,410,209	\$57,419,598	\$75,369,199	\$85,674,441	\$98,500,000(1)
<u>BUILDING VALUATION</u>					
Number Permits Issued	1,053	1,576	658	1,522	1,752(2)
Dollar Valuation	\$19,451,945	\$29,833,295	\$ 8,011,401	\$28,413,641	\$48,556,290
<u>CITY TAX RATE</u>					
General Fund	1.00	1.00	1.00	1.00	1.00
Park & Recreation Fund	.55	.55	.55	.55	.55
Storm Drain Fund	.08	.08	.08	.08	.08
Retirement Fund	.20	.20	.20	.20	.20
Paramedic Program Fund	-	-	-	-	.12
1959 Sewer Bond Fund	.15	.15	.07	.05	.05
Total	1.98	1.98	1.90	1.88	2.00
<u>UNBONDED DEBT CAPACITY</u>					
Bonding Capacity	\$ 7,208,498	\$ 8,612,940	\$11,305,380	\$12,851,166	\$14,775,000
Less: Outstanding Bonds	745,000	715,000	685,000	650,000	615,000
Unbonded Capacity	\$ 6,463,498	\$ 7,897,940	\$10,620,380	\$12,201,166	\$14,160,000
<u>POPULATION</u>					
	26,950	28,000	30,750	33,000	36,000
<u>TOTAL TAX RATE</u>					
	1973-74	1974-75	1975-76	1976-77	
	RATE %	RATE %	RATE %	RATE %	
City Government	1.9800- 19.3	1.9800- 19.2	1.9000- 18.0	1.8800- 17.3	
County Government	2.9174- 28.4	2.9382- 28.5	2.9382- 27.8	2.9252- 27.3	
Schools	4.6892- 45.7	4.7526- 46.1	5.0671- 47.8	5.5854- 51.6	
Special Districts	.6839- 6.6	.6454- 6.2	.6818- 6.4	.4145- 3.8	
Total	10.2705-100.0	10.3162-100.0	10.5871-100.0	10.8051-100.0	

(1) Projected to increase overall by fifteen (15) percent.

(2) Permits issued between 3/1/76 and 2/28/77 - assessed valuation year.



CITY OF VACAVILLE
THE CITY BUDGET DOLLAR - WHERE IT COMES FROM
1977-78 ESTIMATED REVENUES - \$12,951,634



CITY OF VACAVILLE

THE CITY BUDGET DOLLAR - WHERE IT GOES

1977-78 PROPOSED BUDGET - \$13,679,891

CITY OF VACAVILLE
SCHEDULE OF ESTIMATED FUND BALANCES
FISCAL YEAR 1977-78

	TOTAL ALL FUNDS	GENERAL	SPECIAL REVENUE FUNDS		
			STREET FUNDS		
			F.A.U.	M.T.C.	GAS TAX
ESTIMATED FUND BALANCE, 7/1/77	3,655,250	380,000	210,000	45,000	80,000
1977-78 ESTIMATED REVENUES	12,951,634	4,372,530	110,000	353,141	137,000
PROPOSED TRANSFERS IN	3,808,800	(3)198,000 (4)320,700 (6)118,200	-	-	-
PROPOSED TRANSFERS OUT	(3,808,800)	(5)(50,000)	-	-	-
TOTAL AMOUNTS AVAILABLE	16,606,884	5,339,430	320,000	398,141	217,000
1977-78 PROPOSED BUDGET					
SALARIES & BENEFITS	4,535,075	3,463,428	-	-	-
MATERIALS, SUPPLIES & OTHER	2,490,459	1,269,434	-	-	-
TOTAL OPERATION	7,025,534	4,732,862			
DEBT SERVICE	259,078	-	-	-	-
EQUIPMENT	317,729	102,457	-	-	-
CAPITAL IMPROVEMENTS	6,077,550	92,500	256,000	327,000	215,000
TOTAL PROPOSED BUDGET	13,679,891	4,927,819	256,000	327,000	215,000
ESTIMATED FUND BALANCE, 6/30/78	2,926,993	411,611	64,000	71,141	2,000

SCHEDULE OF ESTIMATED FUND BALANCES - CONTINUED

	SPECIAL REVENUE FUNDS				
	PARAMEDICS PROGRAM	PARKS & RECREATION	STORM DRAIN	RETIREMENT	REVENUE SHARING
ESTIMATED FUND BALANCE, 7/1/77	-	73,000	57,000	-	-
1977-78 ESTIMATED REVENUES	118,200	883,960	142,953	198,000	320,700
PROPOSED TRANSFERS IN	-	-	-	-	-
PROPOSED TRANSFERS OUT	(6) (118,200)	-	-	(3) (198,000)	(4) (320,700)
TOTAL AMOUNTS AVAILABLE	-	956,960	199,953	-	-
1977-78 PROPOSED BUDGET					
SALARIES & BENEFITS	-	534,882	58,790	-	-
MATERIALS, SUPPLIES & OTHER	-	244,769	30,795	-	-
TOTAL OPERATION	-	779,651	89,585	-	-
DEBT SERVICE	-	-	-	-	-
EQUIPMENT	-	46,357	58,000	-	-
CAPITAL IMPROVEMENTS	-	-	40,000	-	-
TOTAL PROPOSED BUDGET	-	826,008	187,585	-	-
ESTIMATED FUND BALANCE, 6/30/78	-	130,952	12,368	-	-

SCHEDULE OF ESTIMATED FUND BALANCES - CONTINUED

	SPECIAL REVENUE FUNDS			
	NEIGHBORHOOD PARK BEAUTIFICATION	COMMUNITY RECREATION DEVELOPMENT	FISCAL ASSISTANCE ANTIRECESSION	CAPITAL IMPROVEMENTS
ESTIMATED FUND BALANCE, 7/1/77	490,000	95,000	-	110,000
1977-78 ESTIMATED REVENUES	450,000	150,000	-	350,000
PROPOSED TRANSFERS IN	-	-	-	(5) 50,000
PROPOSED TRANSFERS OUT	-	-	-	-
TOTAL AMOUNTS AVAILABLE	940,000	245,000	-	510,000
1977-78 PROPOSED BUDGET				
SALARIES & BENEFITS	-	-	-	-
MATERIALS, SUPPLIES & OTHER	-	-	-	-
TOTAL OPERATION	-	-	-	-
DEBT SERVICE	-	-	-	-
EQUIPMENT	-	-	-	-
CAPITAL IMPROVEMENTS	620,000	242,350	-	364,400
TOTAL PROPOSED BUDGET	620,000	242,350	-	364,400
ESTIMATED FUND BALANCE, 6/30/78	320,000	2,650	-	145,600

SCHEDULE OF ESTIMATED FUND BALANCES - CONTINUED

	<u>BOND FUNDS</u>		<u>SEWER UTILITY FUNDS</u>			
	<u>1959 SEWER BOND</u>	<u>SEWER REVENUE</u>	<u>BOND INTEREST & REDEMPTION</u>	<u>BOND RESERVE</u>	<u>MAINTENANCE & OPERATION</u>	<u>SEWER SYSTEM CAPITAL OUTLAY</u>
ESTIMATED FUND BALANCE, 7/1/77	46,000	200,000	-	68,250	10,000	625,000
1977-78 ESTIMATED REVENUES	49,650	1,432,000	-	-	-	2,143,600
PROPOSED TRANSFERS IN	-	-	(1)62,050	-	(1)632,477	(1)712,473
PROPOSED TRANSFERS OUT	-	(1)(1,407,000)	-	-	-	-
TOTAL AMOUNTS AVAILABLE	95,650	225,000	62,050	68,250	642,477	3,481,073
1977-78 PROPOSED BUDGET						
SALARIES & BENEFITS	-	-	-	-	203,422	-
MATERIALS, SUPPLIES & OTHER	-	-	-	-	387,985	-
TOTAL OPERATION	-	-	-	-	591,407	-
DEBT SERVICE	61,368	-	62,050	-	-	-
EQUIPMENT	-	-	-	-	41,070	-
CAPITAL IMPROVEMENTS	-	-	-	-	-	2,710,300
TOTAL PROPOSED BUDGET	61,368	-	62,050	-	632,477	2,710,300
ESTIMATED FUND BALANCE, 6/30/78	34,282	225,000	-	68,250	10,000	770,773

SCHEDULE OF ESTIMATED FUND BALANCES - CONTINUED

	WATER UTILITY FUNDS					
	WATER REVENUE	BOND INTEREST & REDEMPTION	BOND RESERVE	MAINTENANCE & OPERATION	WATER SYSTEM CAPITAL OUTLAY	REPLACEMENT & REPAIR RESERVE
ESTIMATED FUND BALANCE, 7/1/77	300,000	-	146,000	10,000	690,000	20,000
1977-78 ESTIMATED REVENUES	1,739,900	-	-	-	-	-
PROPOSED TRANSFERS IN	-	(2)135,660	-	(2)901,874	(2)677,366	-
PROPOSED TRANSFERS OUT	(2)(1,714,900)	-	-	-	-	-
TOTAL AMOUNTS AVAILABLE	325,000	135,660	146,000	911,874	1,367,366	20,000
1977-78 PROPOSED BUDGET						
SALARIES & BENEFITS	-	-	-	274,553	-	-
MATERIALS, SUPPLIES & OTHER	-	-	-	557,476	-	-
TOTAL OPERATION	-	-	-	832,029	-	-
DEBT SERVICE	-	135,660	-	-	-	-
EQUIPMENT	-	-	-	69,845	-	-
CAPITAL IMPROVEMENTS	-	-	-	-	1,210,000	-
TOTAL PROPOSED BUDGET	-	135,660	-	901,874	1,210,000	-
ESTIMATED FUND BALANCE, 6/30/78	325,000	-	146,000	10,000	157,366	20,000

CITY OF VACAVILLE
SCHEDULE OF REVENUES BY FUND
ACTUAL AND ESTIMATED
1973-74 THROUGH 1977-78

DESCRIPTION BY FUNDS	ACTUAL			ESTIMATED	
	1973-74	1974-75	1975-76	1976-77	1977-78
<u>GENERAL FUND</u>					
<u>TAXES</u>					
Property Taxes	421,753	483,066	648,570	737,500	848,000
Sales & Use Tax	515,176	601,897	775,554	910,000	1,045,000
Transient Occupancy Tax	19,878	21,891	28,261	30,500	32,500
P.G.&E. Franchise Tax	25,081	31,001	46,815	50,979	58,000
Cable T.V. Franchise Tax	14,223	20,455	25,141	29,697	34,000
Garbage Franchise Tax	180	180	180	180	180
Business License Tax	43,856	48,206	51,584	61,000	68,000
Property Transfer Tax	13,659	19,183	32,298	41,000	45,000
<u>LICENSES & PERMITS</u>					
Bicycle Licenses	2,836	1,962	1,714	2,200	2,700
Construction Permits	73,981	92,091	266,519	325,000	375,000
<u>FINES, FORFEITS & PENALTIES</u>					
Court Fines	62,969	104,047	103,440	130,000	135,000
<u>USE OF MONEY & PROPERTY</u>					
Investment Earnings	122,932	102,147	76,430	130,000	135,000
Rents & Concessions	450	455	450	450	450
<u>REVENUES FROM OTHER AGENCIES</u>					
Alcoholic Beverage Licenses	9,127	7,811	8,757	10,078	12,000
Motor Vehicle In Lieu	247,783	240,468	288,548	330,000	390,000
Gas Tax Miantenance-2107	113,207	116,945	125,407	135,000	155,000
Gas Tax Engineering-2107.5	6,000	6,000	6,000	6,000	6,000
Homeowner's & Business					
Inventory Exemption	85,274	92,281	107,076	123,500	142,000
Trailer Coach Tax	14,098	16,961	19,911	23,000	25,000
Cigarette Taxes	81,979	83,677	98,630	100,000	105,000
Off-Highway Motor License	4,737	3,255	3,241	4,300	4,800
Grants:					
POST Training	-	4,701	10,499	23,100	25,000
Youth Service Bureau	-	43,555	30,296	36,600	10,000
CETA & WIN	-	-	64,390	167,700	418,400
Planning Assistance-701	-	-	-	10,000	-
School Contribution -					
Youth Service	-	-	-	-	8,000
Rural District Contribution	-	-	-	-	-
Fire Department	-	-	-	-	12,500
Other	33,121	-	-	-	-
<u>CHARGES FOR CURRENT SERVICES</u>					
Inspection & Engineering	34,944	16,736	27,193	125,000	125,000
Ambulance Charges	20,126	24,453	23,292	24,000	25,000
Other Service Charges	12,847	24,568	37,231	42,000	45,000
<u>OTHER INCOME</u>					
In Lieu Charges	52,000	54,000	56,000	58,000	60,000
Other Income	4,624	8,480	7,861	20,000	25,000
TOTAL GENERAL FUND	2,036,841	2,270,472	2,971,288	3,686,784	4,372,530

SCHEDULE OF REVENUES BY FUND - CONTINUED

DESCRIPTION BY FUNDS	ACTUAL			ESTIMATED	
	1973-74	1974-75	1975-76	1976-77	1977-78
<u>STREET FUNDS</u>					
<u>USE OF MONEY & PROPERTY</u>					
Investment Earnings	12,813	6,381	4,520	5,000	5,000
<u>REVENUES FROM OTHER AGENCIES</u>					
MTC Transportation Funds	102,000	102,000	144,389	167,154	353,141
FAU Allocation	-	-	326,000	110,000	110,000
Gas Tax - 2106	95,027	100,782	110,350	122,000	132,000
Gas Tax - TOPICS	-	24,226	-	-	-
TOTAL STREET FUNDS	209,840	233,389	585,259	404,154	600,141
<u>PARAMEDIC PROGRAM FUND</u>					
<u>TAXES</u>					
Property Taxes	-	-	-	-	98,100
<u>REVENUES FROM OTHER AGENCIES</u>					
Homeowner's & Business Inventory Exemption	-	-	-	-	20,100
TOTAL PARAMEDIC PROGRAM FUND	-	-	-	-	118,200
<u>PARKS & RECREATION FUND</u>					
<u>TAXES</u>					
Property Taxes	231,960	265,682	356,754	405,500	466,300
<u>REVENUES FROM OTHER AGENCIES</u>					
Homeowner's & Business Inventory Exemption	46,900	50,754	58,899	67,900	78,100
Grants:					
Proposition No. 1	-	-	53,000	-	-
Bike Trails	-	-	72,500	-	-
Fairmont Park	-	-	18,500	-	-
Senior Citizens Center	-	-	62,000	103,000	-
CETA & WIN	-	-	38,029	35,800	149,560
Proposition No. 2	-	-	-	-	100,000
<u>CHARGES FOR CURRENT SERVICES</u>					
Recreation Fees	41,584	58,402	71,605	85,000	90,000
TOTAL PARKS & RECREATION FUND	320,444	374,838	731,287	697,200	883,960
<u>STORM DRAINAGE FUND</u>					
<u>TAXES</u>					
Property Taxes	33,734	38,638	51,880	59,600	68,500
<u>REVENUES FROM OTHER AGENCIES</u>					
Homeowner's & Business Inventory Exemption	6,821	7,381	8,565	9,900	11,400
Grants - CETA & WIN	-	-	-	-	13,053
<u>CHARGES FOR CURRENT SERVICES</u>					
Drainage Fees	13,793	10,405	15,653	50,000	50,000
TOTAL STORM DRAIN FUND	54,348	56,424	76,098	119,500	142,953

SCHEDULE OF REVENUES BY FUND - CONTINUED

DESCRIPTION BY FUNDS	ACTUAL			ESTIMATED	
	1973-74	1974-75	1975-76	1976-77	1977-78
<u>RETIREMENT FUND</u>					
<u>TAXES</u>					
Property Taxes	84,334	96,594	129,760	147,500	169,600
<u>REVENUES FROM OTHER AGENCIES</u>					
Homeowner's & Business Inventory Exemption	17,051	18,453	21,423	24,700	28,400
TOTAL RETIREMENT FUND	101,385	115,047	151,183	172,200	198,000
<u>REVENUE SHARING FUND</u>					
<u>USE OF MONEY & PROPERTY</u>					
Investment Earnings	21,169	6,989	5,293	3,000	4,000
<u>REVENUES FROM OTHER AGENCIES</u>					
Revenue Sharing Allocation	222,461	268,604	251,165	287,900	316,700
TOTAL REVENUE SHARING FUND	243,630	275,593	256,458	290,900	320,700
<u>NEIGHBORHOOD PARK BEAUTIFICATION FUND</u>					
<u>CHARGES FOR CURRENT SERVICES</u>					
Park Dedication Fees	18,530	61,320	315,405	425,000	450,000
TOTAL NEIGHBORHOOD PARK BEAUTIFICATION FUND	18,530	61,320	315,405	425,000	450,000
<u>COMMUNITY RECREATION DEVELOPMENT FUND</u>					
<u>CHARGES FOR CURRENT SERVICES</u>					
Open Space Fees	5,700	19,450	68,000	100,000	150,000
TOTAL COMMUNITY RECREATION DEVELOPMENT FUND	5,700	19,450	68,000	100,000	150,000
<u>FISCAL ASSISTANCE ANTIRECESSION FUND</u>					
<u>REVENUES FROM OTHER AGENCIES</u>					
Public Works Title II Allocation	-	-	-	63,696	-
TOTAL FISCAL ASSISTANCE ANTI- RECESSION FUND	-	-	-	63,696	-
<u>CAPITAL IMPROVEMENTS FUND</u>					
<u>CHARGES FOR CURRENT SERVICES</u>					
Capital Improvements Fee	-	-	-	60,000	350,000
TOTAL CAPITAL IMPROVEMENTS FUND	-	-	-	60,000	350,000

SCHEDULE OF REVENUES BY FUND - CONTINUED

<u>DESCRIPTION BY FUNDS</u>	<u>ACTUAL</u>			<u>ESTIMATED</u>	
	<u>1973-74</u>	<u>1974-75</u>	<u>1975-76</u>	<u>1976-77</u>	<u>1977-78</u>
<u>1959 SEWER BOND FUND</u>					
<u>TAXES</u>					
Property Taxes	63,209	72,398	47,689	36,875	42,400
<u>REVENUES FROM OTHER AGENCIES</u>					
Homeowner's & Business Inventory Exemption	12,780	13,830	8,044	6,300	7,250
TOTAL 1959 SEWER BOND FUND	<u>75,989</u>	<u>86,228</u>	<u>55,733</u>	<u>43,175</u>	<u>49,650</u>
<u>SEWER UTILITY FUNDS</u>					
Sewer Service Charges	269,322	299,513	536,053	710,000	830,000
Sewer Connection Charges	35,869	127,546	537,640	675,000	600,000
Grants:					
Easterly Plant	150,566	56,300	-	2,280,100	2,143,600
CETA & WIN	-	-	-	14,000	-0-
Other Income	10,695	6,261	8,546	1,000	2,000
TOTAL SEWER UTILITY FUNDS	<u>466,452</u>	<u>489,620</u>	<u>1,082,239</u>	<u>3,680,100</u>	<u>3,575,600</u>
<u>WATER UTILITY FUNDS</u>					
Residential & Business	508,846	576,437	713,078	825,000	885,000
Contractual	44,301	50,442	66,618	68,000	70,000
Fire Protection Services	12,462	12,679	14,362	25,000	30,000
Outside City	2,604	2,473	2,637	3,500	3,500
Meter Installation & Connection Charges	52,131	96,387	496,202	675,000	675,000
Investment Earnings	47,886	44,984	38,188	45,000	50,000
Sale of Property	129,978	-	-	-	-
Grants - CETA & WIN	-	-	-	20,000	24,900
Other Income	4,573	2,967	2,340	1,500	1,500
TOTAL WATER UTILITY FUNDS	<u>802,781</u>	<u>786,369</u>	<u>1,333,425</u>	<u>1,663,000</u>	<u>1,739,900</u>
TOTAL REVENUES	<u>4,335,940</u>	<u>4,768,750</u>	<u>7,626,375</u>	<u>11,405,709</u>	<u>12,951,634</u>

SCHEDULE OF REVENUES BY FUND - CONTINUED

RECAP OF REVENUES BY SOURCE

<u>DESCRIPTION BY SOURCE</u>	<u>ACTUAL</u>			<u>ESTIMATED</u>	
	<u>1973-74</u>	<u>1974-75</u>	<u>1975-76</u>	<u>1976-77</u>	<u>1977-78</u>
TAXES	1,467,043	1,699,191	2,194,486	2,510,331	2,975,580
LICENSES & PERMITS	76,817	94,053	268,233	327,200	377,700
FINES, FORFEITS & PENALTIES	62,969	104,047	103,440	130,000	135,000
USE OF MONEY & PROPERTY	157,364	115,972	86,693	138,450	144,450
REVENUES FROM OTHER AGENCIES	1,098,366	1,201,684	1,935,619	1,967,628	2,633,404
CHARGES FOR CURRENT SERVICES	147,524	215,334	558,379	911,000	1,285,000
OTHER INCOME	56,624	62,480	63,861	78,000	85,000
SEWER UTILITY REVENUES	466,452	489,620	1,082,239	3,680,100	3,575,600
WATER UTILITY REVENUES	802,781	786,369	1,333,425	1,663,000	1,739,900
TOTAL REVENUES	<u>4,335,940</u>	<u>4,768,750</u>	<u>7,626,375</u>	<u>11,405,709</u>	<u>12,951,634</u>

CITY OF VACAVILLE
SUMMARY OF EXPENDITURES - ACTUAL, ADOPTED & REQUESTS
1973-74 THROUGH 1977-78

<u>DEPARTMENT</u>	<u>ACTUAL</u>			<u>ADOPTED</u>	<u>PRELIMINARY</u>
	<u>1973-74</u>	<u>1974-75</u>	<u>1975-76</u>	<u>1976-77</u>	<u>REQUESTS</u> <u>1977-78</u>
<u>GENERAL GOVERNMENT</u>					
City Council	22,559	28,783	32,908	32,342	37,233
City Manager	78,426	92,822	127,956	137,405	156,856
City Clerk	4,646	5,474	6,052	17,109	16,882
Finance	69,771	82,826	98,072	195,668	148,431
City Treasurer	920	1,062	1,460	1,265	1,268
City Attorney	8,747	9,578	12,667	16,669	27,012
Planning	64,539	83,167	87,848	146,164	243,658
Public Buildings & Grounds	79,577	87,631	119,576	111,554	136,887
Non-Departmental	38,871	40,093	52,447	130,663	145,755
TOTAL	368,056	431,436	538,986	788,839	913,982
<u>PUBLIC SAFETY</u>					
Police	737,605	836,824	1,013,226	1,352,603	1,478,969
Police - Youth Diversion Unit	-	35,712	36,624	45,044	56,179
Fire	426,082	508,758	608,600	833,517	935,927
Ambulance/Paramedics	31,944	29,020	48,919	139,882	155,585
Civil Defense	982	1,025	868	1,425	1,425
Building Regulations	71,561	81,451	97,428	165,117	220,269
TOTAL	1,268,174	1,492,790	1,805,665	2,537,588	2,848,354
<u>PUBLIC WORKS</u>					
Engineering & Administration	180,252	180,228	221,676	277,910	370,107
Street Maintenance	250,377	287,187	358,958	488,177	543,255
Street Cleaning	31,321	32,721	34,399	35,969	42,050
Traffic Safety	37,252	47,921	68,164	96,356	117,571
Storm Drainage	30,304	26,449	18,048	28,581	147,585
TOTAL	529,506	574,506	701,245	926,993	1,220,568
<u>PARKS & RECREATION</u>					
Recreation	166,456	210,654	282,851	410,958	483,712
Parks	101,388	140,074	192,573	201,272	342,296
TOTAL	267,844	350,728	475,424	612,230	826,008
<u>CENTRAL SERVICES</u>					
Central Stores	-	-	-	-	-
Central Garage	-	-	-	-	-
Central Office	-	-	-	-	-
TOTAL	-	-	-	-	-
<u>DEBT SERVICE - GENERAL CITY</u>					
1959 Sewer G.O. Bonds	62,000	60,725	64,344	62,856	61,368

SUMMARY OF EXPENDITURES - ACTUAL, ADOPTED & REQUESTS - CONTINUED

<u>DEPARTMENT</u>				ADOPTED	PRELIMINARY
	<u>1973-74</u>	<u>1974-75</u>	<u>1975-76</u>	<u>1976-77</u>	<u>REQUESTS</u> <u>1977-78</u>
<u>SEWER UTILITY SYSTEM</u>					
Easterly Sewage Plant	148,348	214,381	251,923	302,413	321,784
Industrial Plant	20,043	27,377	45,238	57,879	72,992
Sewer System	41,258	63,235	64,047	88,116	106,246
Administration	60,775	70,805	69,482	125,250	131,455
Debt Service - Revenue Bonds	61,836	60,706	49,601	63,375	62,050
TOTAL	332,260	436,504	480,291	637,033	694,527
<u>WATER UTILITY SYSTEM</u>					
Pumping & Source of Supply	168,911	180,075	225,484	300,432	339,351
Transmission & Distribution	153,938	177,854	210,527	293,167	364,657
Administration	120,804	134,416	148,872	175,251	197,866
Debt Service - Revenue Bonds	132,733	109,458	132,446	133,085	135,660
TOTAL	576,386	601,803	717,329	901,935	1,037,534
<u>CAPITAL IMPROVEMENTS</u>	<u>1,089,681</u>	<u>1,372,475</u>	<u>964,379</u>	<u>3,787,496</u>	<u>6,077,550</u>
TOTALS	4,493,907	5,320,967	5,747,663	10,254,970	13,679,891

CITY OF VACAVILLE
JOB CLASSIFICATION RANGES
FISCAL YEAR 1977-78

DESCRIPTION	NUMBER	NUMBER	SALARY	1976-77 SALARY RATES		
	AUTHORIZED	PROPOSED		ACTUAL	BI-WEEKLY	SALARY
	1976-77	1977-78	RANGE	START		TOP
CITY MANAGER						
City Manager	1	1	-		1410.00	
Assistant City Manager	1	1	-		826.40	
Administrative Secretary	1	1	-		524.00	
Administrative Clerk	2	2	68	324.00	-	393.60
*Administrative Aide	1	1	140	460.80	-	559.20
**Typist Clerk	5	5	-		288.00	
***Typist Clerk	-	1	-		288.00	
	<u>11</u>	<u>12</u>				
FINANCE						
Director of Finance	1	1	-		944.80	
Assistant Director of Finance	1	1	213	657.60	-	799.20
Storekeeper & Purchasing Asst.	1	1	123	424.00	-	515.20
Accounts Supervisor	1	1	122	421.60	-	512.80
Customer Service Supervisor	1	1	102	382.40	-	464.80
Department Secretary	1	1	88	357.60	-	434.40
Account Clerk II	2	2	78	340.80	-	413.60
Account Clerk I	3	3	68	324.00	-	393.60
*Accountant Intern	1	1	-		367.20	
**Account Clerk	1	1	-		317.60	
***Account Clerk	-	2	-		317.60	
	<u>13</u>	<u>15</u>				
PLANNING						
Planning Director	1	1	-		954.40	
Senior Planner	1	1	203	625.60	-	760.80
Associate Planner	1	2	183	567.20	-	690.40
Planning Technician II	1	1	148	478.40	-	581.60
Department Secretary	1	1	88	357.60	-	434.40
*Planner	1	1	-		384.80	
***Planning Technician	-	1	-		369.60	
***Drafting Aide	-	1	-		352.00	
*Typist Clerk	1	1	-		288.00	
	<u>7</u>	<u>10</u>				
POLICE						
Chief of Police	1	1	-		992.80	
Police Captain	1	1	228	707.20	-	860.00
Police Lieutenant	4	4	213	657.60	-	799.20
Police Sergeant	4	5	190	587.20	-	714.40
Youth Service Officer	2	2	190	587.20	-	714.40
Police Officer - Investigation	1	1	170	532.80	-	648.00
Traffic Officer	1	1	160	507.20	-	616.80
Police Officer	27	27	160	507.20	-	616.80
Supervising Dispatcher Clerk	1	1	98	375.20	-	456.00
Dispatcher Clerk	8	8	80	344.00	-	417.60
Switchboard Operator	1	1	58	308.80	-	375.20
*Property Clerk	1	1	-		380.80	
Sub-Total	<u>52</u>	<u>53</u>				

JOB CLASSIFICATION RANGES - CONTINUED

DESCRIPTION	NUMBER AUTHORIZED 1976-77	NUMBER PROPOSED 1977-78	SALARY RANGE	1976-77 SALARY RATES		
				ACTUAL	BI-WEEKLY	SALARY
				START		TOP
<u>POLICE - Continued</u>						
*Dispatcher Clerk Trainee	2	2	-			301.60
***Dispatcher Clerk Trainee	-	1	-			301.60
**Community Service Aide	1	1	-			288.00
***Community Service Aide	-	1	-			288.00
**Typist Clerk	1	1	-			288.00
***Youth Service Aide	-	1	-			276.00
	<u>56</u>	<u>60</u>				
<u>FIRE</u>						
Fire Chief	1	1	-			955.20
Assistant Fire Chief	1	1	218	673.60	-	818.40
Fire Captain	6	6	193	596.00	-	724.80
Training Officer	1	1	193	596.00	-	724.80
Fire Engineer	5	5	168	528.00	-	641.60
Fire Inspector	-	1	158	502.40	-	611.20
Firefighter	16 $\frac{1}{4}$	16 $\frac{1}{4}$	158	502.40	-	611.20
Dispatcher Clerk	1	1	83	348.80	-	424.00
*Firefighter	3/4	3/4	-			384.80
*Fire Intern	3	3	-			369.60
***Laborer	-	2	-			352.00
	<u>35</u>	<u>38</u>				
<u>BUILDING REGULATIONS</u>						
Chief Building Inspector	1	1	-			837.60
Senior Building Inspector	1	1	193	596.00	-	724.80
Building Inspector	3	4	178	554.40	-	673.60
Administrative Clerk	1	1	68	324.00	-	393.60
***Building Inspector Trainee	-	2	-			369.60
	<u>6</u>	<u>9</u>				
<u>RECREATION</u>						
Park & Recreation Director	1	1	-			846.40
Assistant Park & Recreation Director	1	1	197	608.00	-	738.40
Recreation Supervisor	2	2	153	490.40	-	596.00
Senior Citizens Director	1	1	90	360.80	-	438.40
Department Secretary	1	1	88	357.60	-	434.40
Typist Clerk II	1	1	58	308.80	-	375.20
*Custodian	1	1	-			369.60
*Recreation Coordinator	1	1	-			369.60
*Custodian Trainee	1	1	-			352.00
***Athletic Leader	-	1	-			346.40
	<u>10</u>	<u>11</u>				
<u>PUBLIC WORKS</u>						
Director of Public Works	1	1	-			1016.00
Assistant City Engineer	1	1	233	724.80	-	880.80
Street Superintendent	1	1	203	625.60	-	760.80
Utility Plant Superintendent	1	1	203	625.60	-	760.80
Park Superintendent	1	1	203	625.60	-	760.80
Assistant Civil Engineer	1	1	203	625.60	-	760.80
Civil Engineer Assistant III	1	1	203	625.60	-	760.80
Sub-Total	<u>7</u>	<u>7</u>				

JOB CLASSIFICATION RANGES - CONTINUED

DESCRIPTION	NUMBER	NUMBER	SALARY	1976-77 SALARY RATES		
	AUTHORIZED	PROPOSED		ACTUAL	BI-WEEKLY	SALARY
	1976-77	1977-78	RANGE	START		TOP
PUBLIC WORKS - Continued						
Civil Engineer Assistant -						
Administration	1	1	193	596.00	-	724.80
Junior Civil Engineer	1	1	178	554.40	-	673.60
Civil Engineer Aide III	1	1	175	546.40	-	664.00
Street Supervisor	1	1	158	502.40	-	611.20
Water Supervisor	1	1	158	502.40	-	611.20
Sewer Maintenance Supervisor	1	1	158	502.40	-	611.20
Park Maintenance Supervisor	1	1	158	502.40	-	611.20
Utility Plant Chief Operator	2	2	158	502.40	-	611.20
Civil Engineer Assistant I	2	3	155	495.20	-	601.60
Equipment Mechanic	1	1	140	460.80	-	559.20
Engineering Aide III	2	2	135	448.80	-	546.40
Utility Electrician	1	1	130	438.40	-	532.80
Building Maintenance Leader	1	1	130	438.40	-	532.80
Maintenance Worker III	2	2	125	428.00	-	520.00
Water Service Worker II	1	1	125	428.00	-	520.00
Utility Plant Lab Technician	1	1	120	417.60	-	507.20
Utility Plant Operator II	2	3	120	417.60	-	507.20
Engineering Aide II	1	1	115	407.20	-	495.20
Street Sweeper Operator	1	1	115	407.20	-	495.20
Maintenance Worker II	5	6	110	397.60	-	483.20
Water Service Worker I	1	1	110	397.60	-	483.20
Park Maintenance Leader	1	1	110	397.60	-	483.20
Grounds Maintenance Worker II	1	1	105	388.00	-	472.00
Utility Plant Operator I	5	5	100	379.20	-	460.80
Equipment Service Worker	-	1	95	369.60	-	448.80
Meter Reader	1	1	95	369.60	-	448.80
Maintenance Worker I	8	10	95	369.60	-	448.80
Grounds Maintenance Worker I	3	4	95	369.60	-	448.80
Utility Plant Operator Trainee	1	1	90	360.80	-	438.40
Department Secretary	1	1	88	357.60	-	434.40
Typist Clerk II	1	1	58	308.80	-	375.20
CETA & WIN						
*Engineering Aide Trainee	1	1	-		369.60	
***Engineering Aide Trainee	-	2	-		369.60	
*Building Maintenance Worker	1	1	-		352.00	
*Meter Reader	1	1	-		352.00	
*Laborer	3	3	-		352.00	
**Laborer	2	2	-		352.00	
***Laborer	-	10	-		352.00	
	<u>67</u>	<u>86</u>				
TOTAL PERSONNEL	<u>205</u>	<u>241</u>				
Full Time Personnel	175 $\frac{1}{4}$	186 $\frac{1}{4}$				
*Existing CETA Personnel	19-3/4	19-3/4				
**Existing WIN Personnel	10	10				
***New CETA Personnel	-	25				
TOTAL	<u>205</u>	<u>241</u>				

1977-78

NOTES TO BUDGET DOCUMENT

1. All budgeted amounts such as bi-weekly salaries have been rounded to the nearest dollar. Actual salaries will still be based on the existing range and step plan.
2. Amounts reflected in the salary accounts under bi-weekly adjustment are for accounting purposes only. Under a bi-weekly payroll system, if these adjustments are not made, the City would be required to budget twenty-seven pay periods every twelve years instead of the normal twenty-six pay periods.
3. 1976-77 adopted budget amounts include any mid-year adjustments that were made and should provide a more accurate comparison between budgets.
4. Requirements for revenue sharing allocations state that the City Manager must list tentative proposals for revenue sharing uses and hold a public hearing prior to submission of the budget to the City Council. The following is a preliminary list which could be amended following the initial public hearing. The City Council will determine the actual uses for revenue sharing funds in conjunction with the adopted budget.

TENTATIVE USES FOR REVENUE SHARING ALLOCATIONS

FISCAL 1977-78

CITY CLERK

Microfilming & ordinance codification	\$ 6,150
---------------------------------------	----------

FINANCE

Microfilming	3,280
--------------	-------

PLANNING

General Plan	40,000
--------------	--------

PUBLIC BUILDINGS & GROUNDS

Re-roofing City Hall	3,000
----------------------	-------

NON-DEPARTMENTAL

State special census	500
Senior Citizens Express Program	15,000
Bicentennial Vacaville History	5,000
Drug Abuse Program	17,000

POLICE

Equipment (per budget)	5,185
------------------------	-------

NOTES TO BUDGET DOCUMENT - CONTINUED

POLICE - YOUTH DIVERSION UNIT

Total budget less grant & school contribution of \$18,000	\$ 38,179
--	-----------

FIRE

Equipment (per budget)	24,023
------------------------	--------

CIVIL DEFENSE

Total budget	1,425
--------------	-------

STREET MAINTENANCE

Paving machine	15,000
----------------	--------

Compactor	4,000
-----------	-------

Tar pot	3,000
---------	-------

TRAFFIC SAFETY

County striping (twice per year)	8,000
----------------------------------	-------

CAPITAL IMPROVEMENTS

Residential street overlays	80,000
-----------------------------	--------

Street sealing	10,000
----------------	--------

Street lights	2,500
---------------	-------

OTHER PROGRAMS

Friends Outside

Rape Crisis Program

C.P.C.A.

Other social oriented programs - total estimate	15,000
---	--------

STREET LIGHTING

Total budget = \$180,000	24,458
--------------------------	--------

	<u>\$ 320,700</u>
--	-------------------

GENERAL GOVERNMENT RECAP

CLASSIFICATION, DETAIL	1974-1975	1975-1976	1976-1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>SALARIES</u>	257,726	314,792	393,291	492,747	
<u>EMPLOYEE BENEFITS</u>					
Retirement				56,436	
Group Insurance				29,946	
Workman's Compensation				6,117	
Total Benefits	35,008	48,875	66,830	92,499	
TOTAL SALARIES & BENEFITS	292,734	363,667	460,121	585,246	
<u>MATERIALS, SUPPLIES & OTHER</u>					
<u>UTILITIES</u>	24,703	28,401	34,000	40,000	
<u>RADIO & TELEPHONE</u>	8,831	10,080	10,535	12,425	
<u>ADVERTISING & PUBLICATIONS</u>	4,432	4,621	6,650	7,250	
<u>OFFICE SUPPLIES</u>	15,466	19,329	19,218	27,755	
<u>TRAVEL</u>	4,367	4,621	7,248	11,100	
<u>VEHICLE & EQUIPMENT OPERATION</u>	6,773	7,927	9,460	22,500	
<u>DEPARTMENTAL EQUIPMENT</u>	6	32	150	250	
<u>OFFICE EQUIPMENT MAINTENANCE</u>	3,483	3,930	4,300	9,970	
<u>BUILDING OPERATING SUPPLIES</u>	-	15	200	300	
<u>RENT</u>	37	13	40	15	
<u>SMALL TOOLS</u>	215	239	300	400	
<u>DEPARTMENTAL SUPPLIES</u>	22,040	19,699	31,103	26,015	
<u>CONTRACTUAL SERVICES</u>	24,495	28,881	57,342	89,000	
<u>DEPARTMENTAL SERVICES</u>	10,563	13,755	11,575	14,030	
<u>INSURANCE</u>	7,276	22,774	17,007	18,855	
<u>MEMBERSHIPS & MEETINGS</u>	13,648	12,894	14,698	18,645	
<u>INTERDEPARTMENTAL CHARGES</u>	(53,572)	(62,595)	(118,808)	(130,154)	
<u>NON-DEPARTMENTAL</u>	40,093	52,447	130,663	145,755	
TOTAL	132,856	167,063	235,681	314,111	
<u>EQUIPMENT</u>	5,846	8,256	93,037	14,625	

CITY OF VACAVILLE

BUDGET

19.77 - 1978

FUND GENERAL

ACTIVITY -

FUNCTION GENERAL GOVERNMENT

SUB-ACTIVITY -

ACTIVITY CODE -

GENERAL GOVERNMENT RECAP

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	262,059	292,734	363,667	460,121	585,246	
MATERIAL, SUPPLIES & OTHER	100,425	132,856	167,063	235,681	314,111	
EQUIPMENT	5,572	5,846	8,256	93,037	14,625	
DEBT SERVICE	-	-	-	-	-	
TOTAL	368,056	431,436	538,986	788,839	913,982	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
City Manager	1	1	1481	38,500			
Director of Finance	1	1	992/1042	27,032			
Planning Director	1	1	954	24,814			
Assistant City Manager	1	1	826	21,486			
Asst. Director of Finance	1	1	690/725	17,984			
Senior Planner	1	1	761	19,781			
Associate Planner	1	2	567/626	30,973			
Planning Technician II	1	1	581	15,122			
Building Maintenance Leader	1	1	461/483	12,160			
Accounts Supervisor	2	1	525	13,656			
Administrative Secretary	1	1	524	13,624			
Customer Service Supervisor	1	1	465/488	12,549			
Maintenance Worker I	1	2	369/407	20,340			
Department Secretary	2	2	394/456	22,200			
Account Clerk II	2	2	341/358	18,343			
Account Clerk I	3	3	341/414	30,117			
Administrative Clerk	1	1	341/358	9,062			
Bi-Weekly Adjustment	-	-	-	1,313			
Management Incentive	-	-	-	5,545			
Overtime	-	-	-	1,770			
<u>CETA & WIN PROGRAM</u>							
Administrative Aide	1	1	483/507	12,803			
Planner	1	1	385	10,005			
Planning Technician	-	1	369	9,610			
Accountant Intern	-	1	367	9,547			
Building Maintenance Worker	-	1	352	9,152			
Drafting Aide	-	1	352	9,152			
Account Clerk	1	3	318	24,773			
Typist Clerk	2	2	288	14,976			
<u>PART-TIME</u>							
Councilmembers (5)	PT	PT	97	12,584			
City Attorney	PT	PT	794	20,634			
City Treasurer	PT	PT	32	840			
City Clerk	PT	PT	23	600			
Part-Time	PT	PT		1,700			
TOTAL	27	34		492,747			

CITY COUNCIL

The City Council is composed of five members elected by the voters for a term of four years. There is no limit to the number of terms a Councilmember may serve. The Mayor is directly elected for a two year term and a mayorial election will take place in March of 1978. The Mayor and Councilmembers are entitled to vote on all matters placed before them. These positions are all part-time and the people who serve on the City Council devote numerous hours of their own time in meeting the office responsibilities. The Council's duties include: attendance at all Council meetings; the establishment of all ordinances, resolutions and orders pertaining to the City government; adoption of the yearly budget; responsibility to the people of Vacaville for all programs and services provided by the City. In addition to these mandatory requirements, Councilmembers must attend numerous meetings with local, state and federal officials to maintain an up-to-date knowledge of actions affecting the community. The Mayor carries an additional responsibility of representing the Council and community in numerous and varied ceremonies and functions.

The City Council budget is relatively unchanged from last year. The increase in the membership and meetings account reflects various new seminars to be conducted by the League as well as the increased number of meetings required of Councilmembers of a community of Vacaville's size and complexity.

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,501 - SALARIES	10,314	11,400	11,431	12,618	
1,502 - EMPLOYEE BENEFITS					
.01-Retirement				1,554	
.02-Group Insurance				4,622	
.03-Workman's Compensation				54	
Total Benefits	2,120	2,863	5,185	6,230	
TOTAL SALARIES & BENEFITS	12,434	14,263	16,616	18,848	
<u>MATERIALS, SUPPLIES & OTHER</u>					
1,503.02 - <u>RADIO & TELEPHONE</u> Mayor's office & caucus room	103	193	100	250	
1,503.04 - <u>OFFICE SUPPLIES</u> Postage & stationery	-	-	-	50	
1,503.12 - <u>DEPARTMENTAL SUPPLIES</u> Books, pamphlets, Council packets, plaques & printed forms	257	886	100	250	
1,503.14 - <u>DEPARTMENTAL SERVICES</u> Council & Mayor's expense, Christmas party & various awards	10,146	12,804	9,600	10,500	
1,503.15 - <u>INSURANCE</u> General & liability	11	31	415	460	
1,503.17 - <u>MEMBERSHIPS & MEETINGS</u> League of Calif. Cities, Redwood Empire, Mayor's Conference, National League of Cities, New Councilmen's Institute & Industrial meetings	5,832	4,731	5,500	6,860	
1,503.20 - <u>INTERDEPARTMENTAL CHARGES</u> Central Services	-	-	11	15	
TOTAL	16,349	18,645	15,726	18,385	

CITY MANAGER

The City Manager, the Chief Administrative Officer of the City, is appointed by the City Council. He is responsible to the City Council for the efficient administration of all departments of city government, except the City Attorney's office and the elected officials. The duties and responsibilities of the City Manager's Office include: the enforcement of all ordinances, laws and policies adopted by the City Council; all personnel responsibilities including the appointment or removal of department heads and employees and labor relations; providing the Council with recommendations and information on all matters placed before them; developing an annual budget proposal; keeping the Council fully informed as to the financial condition and needs of the City; maintaining a liaison with other city, state and federal agencies; and, such other assignments as the Council may wish to establish.

This account provides for no new City funded personnel, one typist clerk under CETA has been added to assist in personnel largely related to CETA.

The major budget changes in this account reflect increases as a result of greater activity and cost. An increase in the membership and meetings account represents attendance at various League, professional and government conferences to maintain informational competency in the many aspects of city government. This account also pays for many joint Council/Commission and staff meetings.

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,511 - <u>SALARIES</u>	65,334	93,041	95,889	105,811	
1,512 - <u>EMPLOYEE BENEFITS</u>					
.01-Retirement				11,791	
.02-Group Insurance				4,423	
.03-Workman's Compensation				453	
Total Benefits	9,940	12,929	14,984	16,667	
TOTAL SALARIES & BENEFITS	75,274	105,970	110,873	122,478	
<u>MATERIALS, SUPPLIES & OTHER</u>					
1,513.02 - <u>RADIO & TELEPHONE</u> Includes personnel	1,605	1,807	1,525	2,000	
1,513.03 - <u>ADVERTISING</u> Personnel ads	1,261	758	1,250	1,250	
1,513.04 - <u>OFFICE SUPPLIES</u> Postage & stationery	4,407	5,296	4,673	5,000	
1,513.05 - <u>TRAVEL</u> Private vehicles	500	763	1,128	3,960	
1,513.06 - <u>VEHICLE & EQUIPMENT</u> <u>OPERATION</u> Equipment replacement (500)	1,327	1,553	1,639	500	
1,513.08 - <u>OFFICE EQUIPMENT</u> <u>MAINTENANCE</u> Typewriters	62	113	100	100	
1,513.12 - <u>DEPARTMENTAL SUPPLIES</u> Personnel forms, printed forms, exami- nations, books & pamphlets	1,270	617	800	1,220	
1,513.13 - <u>CONTRACTUAL SERVICES</u> Physical exams	634	794	312	750	
1,513.14 - <u>DEPARTMENTAL SERVICES</u> Labor relations & other training courses	17	209	600	655	
1,513.15 - <u>INSURANCE</u> General & liability	109	338	3,481	3,855	
1,513.17 - <u>MEMBERSHIPS & MEETINGS</u> League of Calif. Cities, I.C.M.A., Solano County Managers & labor negotiations	3,331	4,938	4,358	5,535	

CITY MANAGER - 510 (Continued)

CLASSIFICATION DETAIL	1974 - 1975	1975 - 1976	1976 - 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,513.20 - <u>INTERDEPARTMENTAL CHARGES</u>					
Central Services	36	45	6,666	9,153	
TOTAL	14,559	17,231	26,532	33,978	
1,514 - <u>EQUIPMENT</u>					
1 - Dictation Unit	2,989	4,755	-	400	

CITY OF VACAVILLE

BUDGET

19...77 - 1978...

FUNDGENERAL.....

ACTIVITYCITY MANAGER.....

FUNCTIONGENERAL GOVERNMENT.....

SUB-ACTIVITY-.....

ACTIVITY CODE510.....

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	65,509	75,274	105,970	110,873	122,478	
MATERIAL, SUPPLIES & OTHER	10,033	14,559	17,231	26,532	33,978	
EQUIPMENT	2,884	2,989	4,755	-	400	
DEBT SERVICE	-	-	-	-	-	
TOTAL	78,426	92,822	127,956	137,405	156,856	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
City Manager	1	1	1481	38,501			
Assistant City Manager	1	1	826	21,486			
Administrative Secretary	1	1	524	13,624			
Administrative Clerk	1	1	341/358	9,062			
Bi-Weekly Adjustment	-	-		278			
Management Incentive	-	-		2,569			
CETA & WIN PROGRAM							
Administrative Aide	1	1	483/507	12,803			
Typist Clerk	-	1	276	7,488			
	<u>5</u>	<u>6</u>		<u>105,811</u>			

CITY CLERK

The City Clerk is located in the City Manager's Office and has responsibilities which include: maintaining all City Council minutes; recording all ordinances and official documents; conducting municipal elections; responsibility for publishing all necessary legal notices pursuant to City Council actions; and, preparing various documents and papers pertaining to the City Council.

The major items in this budget are \$2,150 for microfilming and files reduction and \$4,000 to continue with a complete codification of the City ordinances felt very necessary as a result of the increased public interest with respect to particular ordinances as well as decreasing significantly the tremendous amount of time spent by staff researching specific ordinances as a part of their routine function. The last codification occurred in 1958 and since that time new ordinances and amended ordinances have increased manyfold.

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,521 - <u>SALARIES</u>	603	577	600	600	
1,522 - <u>EMPLOYEE BENEFITS</u>					
.03-Workman's Compensation	1	1	3	3	
TOTAL SALARIES & BENEFITS	604	578	603	603	
<u>MATERIALS, SUPPLIES & OTHER</u>					
1,523.02 - <u>RADIO & TELEPHONE</u> City Clerk	155	157	160	175	
1,523.03 - <u>ADVERTISING & PUBLICATIONS</u> Bids, annexations, resolutions & ordinances	2,754	3,233	4,400	5,000	
1,523.04 - <u>OFFICE SUPPLIES</u> Postage, stationery & microfilm	1,018	536	990	1,000	
1,523.05 - <u>TRAVEL</u> Private vehicle	-	306	480	720	
1,523.08 - <u>OFFICE EQUIPMENT MAINTENANCE</u> Typewriter & tape recorder	-	88	100	100	
1,523.12 - <u>DEPARTMENTAL SUPPLIES</u> Resolution books, tapes, printed forms & books	940	972	1,370	1,000	
1,523.13 - <u>CONTRACTUAL SERVICES</u> Ordinance codification, microfilming & annex- ation fees	-	-	7,000	6,150	
1,523.14 - <u>DEPARTMENTAL SERVICES</u> Training	-	-	75	75	
1,523.15 - <u>INSURANCE</u> General & liability	3	81	22	25	
1,523.17 - <u>MEMBERSHIPS & MEETINGS</u> City Clerk's Assn.	-	101	300	375	
1,523.20 - <u>INTERDEPARTMENTAL CHARGES</u> Central Services	-	-	1,209	1,659	
TOTAL	4,870	5,474	16,106	16,279	
1,524 - <u>EQUIPMENT</u>	-	-	400	-	

CITY OF VACAVILLE

BUDGET

1977 - 1978

FUND GENERAL ACTIVITY CITY CLERK

FUNCTION GENERAL GOVERNMENT SUB-ACTIVITY -

ACTIVITY CODE 520

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	601	604	578	603	603	
MATERIAL, SUPPLIES & OTHER	4,045	4,870	5,474	16,106	16,279	
EQUIPMENT	-	-	-	400	-	
DEBT SERVICE	-	-	-	-	-	
TOTAL	4,646	5,474	6,052	17,109	16,882	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
City Clerk	<u>PT</u>	<u>PT</u>	23	<u>600</u>			

FINANCE DEPARTMENT

The Finance Department is responsible for the administration of the City's financial affairs. The Department is basically comprised of four areas of responsibility: the general administration of all departmental activities including the administration of the City's investment program and preparation of various reports; Customer Services which includes the billing and collecting for water and sewer charges as well as all other City revenues; Accounting and Records which is responsible for the payment of vendors claims, City payroll and recording and accounting by fund all the City's receipts and disbursements; and, Purchasing and Central Stores which includes the purchasing and storing of routine supplies for all City departments as well as maintaining and recording all gasoline usage by the City as well as disposing of surplus City property.

The new data processing equipment is now on board with Business Licenses and Utility Billing on line at the beginning of the fiscal year. Fall will see the implementation of payroll with other functions following and the budget itself by next spring. Major changes in this year's budget reflect the last purchases of auxiliary equipment as well as the establishment of an equipment replacement fund for the computer. With respect to personnel, there is the deletion of one position, the Accounts Supervisor who retired in May and the addition of two CETA Account Clerks to aide in the transition to a fully computerized Finance Department.

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,531 - <u>SALARIES</u>	99,380	116,841	160,637	168,074	
1,532 - <u>EMPLOYEE BENEFITS</u>					
.01-Retirement				18,273	
.02-Group Insurance				10,148	
.03-Workman's Compensation				721	
Total Benefits	13,013	17,634	24,437	29,142	
TOTAL SALARIES & BENEFITS	112,393	134,475	185,074	197,216	
<u>MATERIALS, SUPPLIES & OTHER</u>					
1,533.02 - <u>RADIO & TELEPHONE</u> Includes leased line	1,135	1,196	1,850	2,000	
1,533.04 - <u>OFFICE SUPPLIES</u> Postage, stationery, copying and includes bulk postage on utility bills	6,904	8,599	10,000	17,100	
1,533.05 - <u>TRAVEL</u> Private vehicles	960	1,061	1,140	1,230	
1,533.06 - <u>VEHICLE & EQUIPMENT</u> <u>OPERATION</u> Equipment replacement (17,500)	3,000	3,300	3,650	17,500	
1,533.07 - <u>DEPARTMENTAL EQUIPMENT</u> Repairs to miscellaneous equipment	-	32	50	100	
1,533.08 - <u>OFFICE EQUIPMENT</u> Computer, accounting machine, burster, adders, typewriters & calculators	3,363	3,671	4,000	9,620	
1,533.10 - <u>RENT</u> Post office box	30	-	30	-	
1,533.12 - <u>DEPARTMENTAL SUPPLIES</u> Billing forms, account- ing forms, payroll supplies, checks, computer forms, books & various supplies	7,113	3,852	12,725	6,945	
1,533.13 - <u>CONTRACTUAL SERVICES</u> Software programs & microfilming	-	5,000	10,530	29,100	

FINANCE - 530 (Continued)

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,533.14 - <u>DEPARTMENTAL SERVICES</u> Various training courses	-	56	500	1,500	
1,533.15 - <u>INSURANCE</u> General & liability	229	713	5,469	6,060	
1,533.17 - <u>MEMBERSHIPS & MEETINGS</u> M.F.O.A., C.S.M.F.O., League of Calif. Cities & Business Tax Assn.	1,803	1,252	2,128	2,240	
1,533.20 - <u>INTERDEPARTMENTAL CHARGES</u> Sewer (66,794) & water (81,636)	(55,884)	(65,381)	(132,120)	(148,430)	
TOTAL	(31,347)	(36,649)	(80,048)	(55,035)	
1,534 - <u>EQUIPMENT</u> 2 - Desks & chairs 2 - Calculators 1 - Reality System 3 Release 1 - Work table 1 - Fireproof safe Site preparation				750 500 2,500 300 1,200 1,000	
	1,780	246	90,642	6,250	

CITY OF VACAVILLE

BUDGET

1977 - 1978

FUND GENERAL

ACTIVITY FINANCE

FUNCTION GENERAL GOVERNMENT

SUB-ACTIVITY -

ACTIVITY CODE 530

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	98,361	112,393	134,875	185,074	197,216	
MATERIAL, SUPPLIES & OTHER	(29,519)	(31,347)	(36,649)	(80,048)	(55,035)	
EQUIPMENT	929	1,780	246	90,642	6,250	
DEBT SERVICE	-	-	-	-	-	
TOTAL	69,771	82,826	98,072	195,668	148,431	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Director of Finance	1	1	992/1042	27,032			
Asst. Director of Finance	1	1	690/725	17,984			
Accounts Supervisor	1	1	524	13,656			
Customer Service Supervisor	1	1	465/488	12,549			
Department Secretary	1	1	394/414	10,474			
Account Clerk II	2	2	341/358	18,343			
Account Clerk I	3	3	341/414	30,117			
Bi-Weekly Adjustment	-	-	-	459			
Management Incentive Program	-	-	-	1,640			
Overtime	-	-	-	1,000			
Part-Time	-	-	-	500			
CETA & WIN PROGRAM							
Accountant Intern	1	1	367	9,547			
Account Clerk	1	3	318	24,773			
	<u>12</u>	<u>14</u>		<u>168,074</u>			

CITY TREASURER

The City Treasurer position is part-time and the duties primarily include the processing of assessment district accounts and investments of surplus City funds. This person works very closely with the Finance Department.

The City Treasurer account is essentially the same as last year.

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,541 - SALARIES	835	872	845	840	
1,542 - EMPLOYEE BENEFITS					
.03-Workman's Compensation	1	2	4	3	
TOTAL SALARIES & BENEFITS	836	874	849	843	
MATERIALS, SUPPLIES & OTHER					
1,543.04 - OFFICE SUPPLIES					
Stationery	4	18	15	15	
1,543.05 - TRAVEL					
Private vehicle	210	360	360	360	
1,543.10 - RENT					
Safety deposit box	7	13	10	15	
1,543.15 - INSURANCE					
General & liability	5	195	31	35	
TOTAL	226	586	416	425	

CITY ATTORNEY

The City Attorney is the chief legal advisor to the City Council. He is appointed by the Council and is employed on a part-time basis. The City Attorney is responsible for reviewing all ordinances, resolutions, contracts and other legal documents involving Council action or consideration. The Attorney also provides legal advice for City staff in the preparation and implementation of Council directives.

The major change in the City Attorney's account is in the retainer fee increased to reflect an increase of Attorney time deemed necessary as a result of the increased complexity of issues facing the City. This increase represents a further step toward providing for a full-time attorney within the next two to three years. The Attorney will be in City Hall now two full days a week in addition to the regular meetings.

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,551 - SALARIES	8,100	8,808	13,000	21,890	
1,552 - EMPLOYEE BENEFITS					
.01- Retirement				2,548	
.02- Group Insurance				770	
.03- Workman's Compensation				89	
Total Benefits	500	2,582	2,157	3,407	
TOTAL SALARIES & BENEFITS	8,600	11,390	15,157	25,297	
<u>MATERIALS, SUPPLIES & OTHER</u>					
1,553.04 - OFFICE SUPPLIES					
Stationery & postage	-	-	40	90	
1,553.12 - DEPARTMENTAL SUPPLIES					
Legal books	667	673	600	600	
1,553.15 - INSURANCE					
General & liability	27	84	472	525	
1,553.17 - MEMBERSHIPS & MEETINGS					
City Attorneys Conference	284	520	400	500	
TOTAL	978	1,277	1,512	1,715	

CITY OF VACAVILLE

BUDGET

1977 - 1978

FUND GENERAL

ACTIVITY CITY ATTORNEY

FUNCTION GENERAL GOVERNMENT

SUB-ACTIVITY -

ACTIVITY CODE 550

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	7,721	8,600	11,390	15,157	23,297	
MATERIAL, SUPPLIES & OTHER	1,026	978	1,277	1,512	1,715	
EQUIPMENT	-	-	-	-	-	
DEBT SERVICE	-	-	-	-	-	
TOTAL	8,747	9,578	12,667	16,669	27,012	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
City Attorney	PT	PT	794	20,634			
Part-Time Clerical	PT	PT		1,200			
Bi-Weekly Adjustment	-	-		56			
	<u>PT</u>	<u>PT</u>		<u>21,890</u>			

PLANNING DEPARTMENT

The Planning Department is responsible for land use and environmental/aesthetics within the City. The responsibilities of the Department include: recommendations to the Planning Commission on subdivisions, zoning matters and General Plan changes; enforcement of various planning laws such as the sign ordinance; liaison with various groups and agencies involved with the planning process at the State, Local and Federal level; and, coordinating the work of all other departments in presentations to the Planning Commission, serving as the principal staff to that body.

In past years the planning functions of the City have been centered on the administration of current planning policies. The growth of the community has brought about the need to commence advance planning programs at the earliest possible date. Due to this increased concern for advanced planning, there is included in this budget request one additional Associate Planner seen as necessary to administer some of these new programs. The administration of the Growth Management Ordinance as well as work on the General Plan revision proposed this year along with the increased general activity are principle reasons for this addition. Other major changes include \$40,000 for General Plan revision, a major study using extensive consultant services in addition to much Council, Commission and staff work. It is proposed that the back wall in the planning staff office be eliminated to provide more room and eliminate a wasted hall, \$4,000 is in the budget for this.

The Planning Department also has a number of projects that could be accomplished by the two CETA personnel proposed; a Planning Technician and a Drafting Aide.

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,561 - SALARIES	55,874	63,410	89,357	140,900	
1,562 - EMPLOYEE BENEFITS					
.01-Retirement				17,126	
.02-Group Insurance				7,242	
.03-Workman's Compensation				600	
Total Benefits	6,642	8,863	14,256	24,968	
TOTAL SALARIES & BENEFITS	62,516	72,273	103,613	165,868	
<u>MATERIALS, SUPPLIES & OTHER</u>					
1,563.02 - RADIO & TELEPHONE	751	873	1,000	1,000	
1,563.03 - ADVERTISING Public hearings & zone changes	417	630	1,000	1,000	
1,563.04 - OFFICE SUPPLIES Stationery, postage & copying	3,133	4,880	3,500	4,500	
1,563.05 - TRAVEL Private vehicles - includes Planning Commissioners	2,697	2,131	3,960	4,650	
1,563.06 - VEHICLE & EQUIPMENT OPERATION Equipment replacement (1,000)	1,097	1,360	2,244	1,000	
1,563.07 - DEPARTMENTAL EQUIPMENT Repairs to equipment	6	-	100	150	
1,563.08 - OFFICE EQUIPMENT MAINTENANCE Typewriters	58	58	100	150	
1,563.12 - DEPARTMENTAL SUPPLIES Books, codes, film, recording tape, E.I.R. materials, drafting supplies & other	1,371	2,032	1,700	2,000	
1,563.13 - CONTRACTUAL SERVICES General plan review, historical/archaeolog- ical surveys & special projects	7,217	240	17,500	47,000	
1,563.14 - DEPARTMENTAL SERVICES Planning & environ- mental courses	400	686	800	1,300	

PLANNING - 560 (Continued)

CLASSIFICATION DETAIL	1974-1975	1975-1976	1976-1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,563.15 - <u>INSURANCE</u> General & Liability	74	230	3,243	3,595	
1,563.17 - <u>MEMBERSHIPS & MEETINGS</u> American Institute of Planners, American Society of Planning Officials, Roadside Council & League of California Cities	2,398	1,352	2,012	3,135	
1,563.20 - <u>INTERDEPARTMENTAL CHARGES</u> Central Services	41	51	4,742	6,510	
TOTAL	19,660	14,523	41,901	75,990	
1,564 - <u>EQUIPMENT</u>					
1 - Lettering set				125	
1 - Wood map file				100	
2 - File cabinets				200	
1 - Cassette recorder				125	
1 - Camera				150	
1 - Desk & chair				350	
1 - Display case				750	
	991	1,052	650	1,800	

CITY OF VACAVILLE

BUDGET

1977 - 1978

FUND GENERAL ACTIVITY PLANNING

FUNCTION GENERAL GOVERNMENT SUB-ACTIVITY -

ACTIVITY CODE 560

CLASSIFICATION	1973-1974 Actual Expenditure	1974-1975 Actual Expenditure	1975-1976 Actual Expenditure	1976-1977 Adopted Budget	1977-1978 Manager Proposed	1977-1978 Council Adopted
SALARIES and BENEFITS	55,431	62,516	72,273	103,613	163,928	
MATERIAL SUPPLIES & OTHER	8,516	19,660	14,523	41,901	75,990	
EQUIPMENT	692	991	1,052	950	1,800	
DEBT SERVICE	-	-	-	-	-	
TOTAL	64,539	83,167	87,848	146,164	243,658	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976-1977 Budget	1977-1978 City Manager Proposed			1977-1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Planning Director	1	1	954	24,814			
Senior Planner	1	1	761	19,781			
Associate Planner	1	2	567/626	30,973			
Planning Technician II	1	1	581	15,122			
Department Secretary	1	1	434/456	11,726			
Bi-Weekly Adjustment	-	-	-	374			
Management Incentive Program	-	-	-	1,335			
Overtime	-	-	-	520			
CETA & WIN PROGRAM							
Planner	1	1	385	10,005			
Planning Technician	-	1	370	9,610			
Drafting Aide	-	1	352	9,152			
Typist Clerk	1	1	276	7,488			
	<u>7</u>	<u>10</u>		<u>140,900</u>			

PUBLIC BUILDINGS AND GROUNDS

The Public Buildings and Grounds account includes all of the maintenance work for the Civic Center Complex, the Firehouses, the Corporation Yard, the Senior Citizen Center, the Community Center, Swimming Pool Complex, Pena Adobe and the park buildings at Andrew Park. With the increasing number of buildings plus the aging of the City Hall Complex, the majority of the work in this account is repair and routine maintenance.

The major change in this account is the proposed deletion of a contract for City Hall custodial service. After review with the various City departments, it is felt that the hiring of a Building Maintenance Worker I to be responsible for the complex would prove to be more economical as well as provide a higher level of service both at City Hall and other City facilities.

CLASSIFICATION DETAIL	1974-1975	1975-1976	1976-1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted by Council
1,581 - SALARIES	17,286	19,843	21,532	42,014	
1,582 - EMPLOYEE BENEFITS				5,144	
.01-Retirement				2,741	
.02-Group Insurance				4,194	
.03-Workman's Compensation				12,079	
Total Benefits	2,791	4,001	5,804	54,093	
TOTAL SALARIES & BENEFITS	20,077	23,844	27,336		
<u>MATERIALS, SUPPLIES & OTHER</u>					
1,583.01 - UTILITIES					
Gas, electricity & water - City Hall, Police & Fire Stations	24,703	28,401	34,000	40,000	
1,583.02 - RADIO & TELEPHONE					
Switchboard & vehicle radios	5,082	5,854	5,900	7,000	
1,583.03 - TRAVEL					
Private vehicles	-	-	180	180	
1,583.06 - VEHICLE & EQUIPMENT OPERATION					
Operation (1,000), equipment replacement (1,700) & insurance (800)	1,349	1,714	1,927	3,500	
1,583.09 - BUILDING OPERATING SUPPLIES					
Light tubes, lumber & repair supplies	-	15	200	300	
1,583.11 - SMALL TOOLS					
Wrenches, hammers & various small tools	215	239	300	400	
1,583.12 - DEPARTMENTAL SUPPLIES					
Plumbing & electrical supplies, paint, building material, glass & carpeting	10,422	10,667	13,808	14,000	
1,583.13 - CONTRACTUAL SERVICES					
Re-roofing City Hall & contracted repair services	16,644	22,847	22,000	6,000	
1,583.15 - INSURANCE					
General & liability	6,818	21,102	3,874	4,300	

PUBLIC BUILDINGS & GROUNDS - 520 (Continued)

CLASSIFICATION DETAIL	1974 - 1975	1975 - 1976	1976 - 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Minister Proposed	Adopted By Council
1,583.20 - <u>PAINTER/ARTISANAL</u> <u>CHARGES</u>					
Control Services	2,235	2,690	694	939	
TOTAL	67,468	93,529	82,873	76,619	
1,584 - <u>EQUIPMENT</u>					
1 - Compact pickup				4,500	
1 - Sabre saw				75	
1 - Used pickup				1,000	
1 - Acetylene braising & welding unit				150	
1 - Metal cabinets for truck				150	
1 - Electric spray gun				100	
1 - 1/2" drill				200	
	86	2,203	1,345	6,175	

CITY OF VACAVILLE

BUDGET

1976 - 1977

FUND GENERAL

ACTIVITY PUBLIC BUILDINGS & GROUNDS

FUNCTION GENERAL GOVERNMENT

SUB-ACTIVITY -

ACTIVITY CODE 590

CLASSIFICATION	1973-1974 Actual Expenditure	1974-1975 Actual Expenditure	1975-1976 Actual Expenditure	1976-1977 Adopted Budget	1977-1978 Adopted Budget	1978-1979 Adopted Budget
SALARIES and BENEFITS	21,516	20,077	23,844	27,338	34,095	
MATERIAL SUPPLIES & OTHER	56,994	67,468	93,522	82,873	76,619	
EQUIPMENT	1,067	86	2,203	1,345	6,175	
DEBT SERVICE	-	-	-	-	-	
TOTAL	79,577	87,631	119,576	111,554	136,887	

POSITION	1976-1977 Budget	No.	Rate	Amount	No.	Rate	Amount
Building Maintenance Worker	1	1	461/483	12,160			
Maintenance Worker I	1	2	369/407	20,340			
Bi-Weekly Adjustment	-	-	-	112			
Overtime	-	-	-	250			
<u>CETA & WIN PROGRAM</u>							
Building Maintenance Worker	1	1	352	9,152			
	<u>3</u>	<u>4</u>		<u>42,014</u>			

NON-DEPARTMENTAL

This account includes a variety of special services and activities including allocations to such groups as the Chamber of Commerce, the Solano County Industrial Development Agency, League of California Cities, ASAC, etc. This account also includes the Senior Citizen Express Bus Program as well as any other special project deemed necessary by the City Council. One variable in the non-departmental budget is the reserve for contingencies. This account is used by the City Council to fund those requests and projects received by the Council during the year which were not anticipated at the time the budget was adopted.

Changes in this account reflect increased dues to various groups as well as City participation in the new League of California Cities Building in Sacramento. One new item is the pilot bus system funded with MTC funds at a cost of \$40,000.

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>MATERIALS, SUPPLIES & OTHER</u>					
1,590.01 - <u>CHAMBER OF COMMERCE</u>	7,500	8,000	8,200	8,600	✓
1,590.02 - <u>PIESTA DAYS</u>	1,720	891	-	-	
1,590.03 - <u>CHRISTMAS DECORATIONS</u>	750	800	850	850	✓
1,591 - <u>ELECTIONS</u> Municipal	-	4,727	-	5,200	
1,592 - <u>AUDIT FEES</u> General City	1,334	1,700	2,000	2,000	
1,593 - <u>SPECIAL CENSUS</u> State	-	5,399	-	500	
1,594 - <u>SPECIAL PROJECTS & OTHER MEMBERSHIPS</u>					
.01 - Solano Co. Indus. Dev. Agency	4,030	5,133	4,800	6,200	
.02 - Vacaville Indus. Dev. Committee	37	-	-	-	
.03 - League of Calif. Cities	1,883	1,883	2,000	7,700	
.04 - Armed Forces Committee	1,530	1,530	1,800	1,980	
.05 - Assn. of Bay Area Governments	1,346	1,630	2,000	2,200	
.06 - Capital Improvements Committee	-	-	-	350	
.07 - Solano Co. Humane Soc.	150	-	-	-	
.08 - Various meetings & projects	3,448	3,868	8,000	4,500	
.09 - Other City Membership	-	-	-	195	
.10 - City Maps	-	1,200	-	1,500	✓
.11 - Senior Citizens Express	-	9,275	10,000	15,000	
.12 - Management Development Training	-	-	1,500	1,980	
.13 - Rape Crisis Program	-	-	500	-	
.14 - Community Action Council	-	-	1,000	-	
.15 - Friends Outside	-	-	500	-	
.16 - Bicentennial Vacaville History	-	-	10,000	5,000	
.17 - Drug Abuse	-	-	-	17,000	
.18 - City Bus System	-	-	-	40,000*	
1,595.01 - <u>PUBLIC WELFARE</u> Health Officer	240	240	240	-	
1,596 - <u>RESERVE FOR CONTINGENCIES</u> General City	16,125	6,171	77,273	25,000	
TOTAL	40,093	52,447	130,663	145,755	
*Financed with MTC Funds					

CITY OF YACAVILLE

BUDGET

1977 - 1978

FUND GENERAL

ACTIVITY NON-DEPARTMENTAL

FUNCTION GENERAL GOVERNMENT

SUB-ACTIVITY -

ACTIVITY CODE 500

CLASSIFICATION	1973 - 1974 Actual Expenditure	1974 - 1975 Actual Expenditure	1975 - 1976 Actual Expenditure	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	-	-	-	-	-	
MATERIAL SUPPLIES & OTHER EQUIPMENT	38,871	40,093	52,447	130,663	143,755	
DEBT SERVICE	-	-	-	-	-	
TOTAL	38,871	40,093	52,447	130,663	143,755	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
NONE							

10950
 8600

 2350
 850

 1500

PUBLIC SAFETY RECAP

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>SALARIES</u>	1,070,596	1,264,344	1,536,298	1,754,761	
<u>EMPLOYEE BENEFITS</u>					
Retirement				192,833	
Group Insurance				78,345	
Workman's Compensation				226,208	
Total Benefits	185,249	253,231	423,646	497,386	
TOTAL SALARIES & BENEFITS	1,255,845	1,517,575	1,959,944	2,252,147	
<u>MATERIALS, SUPPLIES & OTHER</u>					
<u>UTILITIES</u>	9,836	9,892	23,156	27,156	
<u>RADIO & TELEPHONE</u>	23,856	26,887	31,212	38,448	
<u>OFFICE SUPPLIES</u>	6,330	5,138	7,524	9,268	
<u>TRAVEL</u>	3,070	3,626	5,800	5,750	
<u>VEHICLE & EQUIPMENT OPERATION</u>	119,396	146,268	192,757	221,363	
<u>DEPARTMENTAL EQUIPMENT</u>	19,409	22,959	31,313	35,286	
<u>OFFICE EQUIPMENT MAINTENANCE</u>	1,150	2,007	1,828	2,116	
<u>BUILDING OPERATING SUPPLIES</u>	848	847	1,278	2,500	
<u>RENT</u>	-	-	900	-	
<u>SMALL TOOLS</u>	63	126	200	300	
<u>DEPARTMENTAL SUPPLIES</u>	16,227	15,794	27,033	31,713	
<u>CONTRACTUAL SERVICES</u>	4,096	6,037	27,662	35,800	
<u>DEPARTMENTAL SERVICES</u>	9,484	18,875	47,571	53,017	
<u>INSURANCE</u>	3,105	11,326	73,471	81,400	
<u>MEMBERSHIPS & MEETINGS</u>	3,054	3,481	7,441	8,082	
<u>INTERDEPARTMENTAL CHARGES</u>	1,375	1,714	7,992	10,972	
TOTAL	221,299	274,977	487,143	563,165	
<u>EQUIPMENT</u>	15,646	13,113	90,501	33,042	

CITY OF VACAVILLE

BUDGET

19.77... - 1978...

FUND GENERAL

ACTIVITY -

FUNCTION ... PUBLIC SAFETY

SUB-ACTIVITY -

ACTIVITY CODE -

PUBLIC SAFETY RECAP

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	1,044,839	1,255,845	1,517,575	1,959,944	2,252,147	
MATERIAL, SUPPLIES & OTHER	201,728	221,299	274,977	487,143	563,165	
EQUIPMENT	21,607	15,646	13,113	90,501	33,042	
DEBT SERVICE	-	-	-	-	-	
TOTAL	1,268,174	1,492,790	1,805,665	2,537,588	2,848,354	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Fire Chief	1	1	1050	27,310			
Chief of Police	1	1	993	25,813			
Chief Building Inspector	1	1	879/923	23,827			
Police Captain	1	1	920/967	24,203			
Assistant Fire Chief	1	1	881	22,901			
Police Lieutenant	4	4	818/860	87,381			
Senior Building Inspector	1	1	799	20,779			
Fire Captain	6	6	712/803	117,212			
Training Officer	1	1	725/761	19,097			
Police Sergeant	4	5	683/791	99,666			
Youth Service Officer	2	2	648	33,696			
Building Inspector	3	4	554/674	61,736			
Police Officer-Investigation	1	1	718/753	19,080			
Fire Engineers	5	5	581/725	89,426			
Traffic Officer	1	1	683	17,763			
Police Officer	27	27	510/683	432,859			
Firefighter	16 $\frac{1}{4}$	16 $\frac{1}{4}$	502/657	253,795			
Fire Inspector	-	1	502/528	13,395			
Supervising Dispatcher Clerk	1	1	502	13,062			
Dispatcher Clerk	9	9	362/463	96,018			
Switchboard Operator	1	1	375	9,755			
Administrative Clerk	1	1	375	9,755			
Bi-Weekly Adjustment	-	-	-	4,474			
Management Incentive Program	-	-	-	8,599			
Overtime	-	-	-	42,300			
Part-Time	-	-	-	17,896			
Shooters Incentive Pay	-	-	-	6,000			
Hazard Pay	-	-	-	1,200			
Reserve Officers	-	-	-	7,000			
Paramedic Pay	-	-	-	3,840			
Volunteers	-	-	-	5,500			
(OVER)							

PUBLIC SAFETY RECAP - (Continued)

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
<u>CETA & WIN PROGRAM</u>							
Firefighter	3/4	3/4	384	10,005			
Property Clerk	1	1	381	9,901			
Fire Intern	3	3	370	28,829			
Building Inspector Trainee	-	2	370	19,219			
Laborer	-	2	352	18,304			
Dispatcher Clerk Trainee	2	3	302	23,525			
Community Service Aide	1	2	288	14,976			
Typist Clerk	1	1	288	7,488			
Youth Service Aide	-	1	276	7,176			
	<u>97</u>	<u>107</u>		<u>1,754,761</u>			

POLICE DEPARTMENT

The Police Department has a primary mission to maintain the peace and uphold the laws of the City, State and Nation. In order to undertake this task the Department is presently divided into specific areas of responsibility, these are: the administration consisting of the Chief and Captain; crime prevention unit under the direction of a Lieutenant; the investigation division administered by a Lieutenant; and, the patrol division also administered by a Lieutenant and consisting of four beats with twenty-four hour service. The dispatcher clerks are under the direction of the Supervising Dispatcher Clerk who also serves as the secretary to the Police Chief. In addition there is a reserve officer force presently consisting of five officers who carry out the basic functions of police work as a supplement to the patrol division and also provide assistance at football games, dances, etc.

The major change in this budget aside from the almost \$40,000 increase in insurance is related to personnel. One new officer is being requested to permit the creation of a new sergeant position. Two CETA positions are recommended, one new Dispatcher Clerk and a Community Service Aide to assist in various areas where sworn personnel had been used but did not require sworn personnel, thereby freeing the sworn officer for other duty. One other addition is the allocation of \$30,000 to begin the design and engineering of the Police Building expansion as recommended by the Capital Improvement Committee.

Should additional funds become available it is recommended that one additional officer be added to provide an orderly departmental growth commensurate with the City population growth.

Comparison Chart

<u>City</u>	<u>Population</u>	<u>Personnel/1000 Population</u>
Chico	23,500	2.13
Roseville	21,000	2.10
Fairfield *	45,000	2.00
Woodland	26,500	1.81
Vacaville**	32,500	1.75
Petaluma	32,500	1.75
Redding	43,500	1.66
Vallejo	75,000	1.60
Davis	32,000	1.50
Novato	36,500	1.40

** Includes 1 proposed Sergeant and 6 CETA personnel (the C.M.F. population has been subtracted).

* The Travis Air Force Base population has been subtracted.

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,601 - <u>SALARIES</u>	605,466	713,023	844,765	936,399	
1,602 - <u>EMPLOYEE BENEFITS</u>				103,136	
.01-Retirement				40,047	
.02-Group Insurance				109,674	
.03-Workman's Compensation				252,857	
Total Benefits	104,923	137,034	228,592	252,857	
TOTAL SALARIES & BENEFITS	710,389	850,057	1,073,357	1,189,256	
<u>MATERIALS, SUPPLIES & OTHER</u>					
1,603.02 - <u>RADIO & TELEPHONE</u> Signal channels, Clets Teletype & vehicle radios	14,477	16,898	20,938	25,684	
1,603.04 - <u>OFFICE SUPPLIES</u> Stationery, postage & copying	4,546	2,748	4,135	5,400	
1,603.05 - <u>TRAVEL</u> Private vehicles	-	218	350	350	
1,603.06 - <u>VEHICLE & EQUIPMENT</u> <u>OPERATION</u> Operation (63,660), insurance (6,340) & equipment replacement (60,000)	68,060	92,619	127,240	130,000	
1,603.07 - <u>DEPARTMENTAL EQUIPMENT</u> Uniform allowance, ammunition, investiga- tion & photo supplies, equipment repairs & alarm modules	10,769	15,739	16,318	20,780	
1,603.08 - <u>OFFICE EQUIPMENT</u> <u>MAINTENANCE</u> Typewriters, adders & tape recorders	1,014	1,864	1,442	1,730	
1,603.12 - <u>DEPARTMENTAL SUPPLIES</u> Photo & investigation supplies, books, printed forms & mobats	8,990	5,730	10,733	12,600	
1,603.13 - <u>CONTRACTUAL SERVICES</u> Polygraphs & finger- print cards	1,501	2,075	2,812	850	

POLICE - 600 (Continued)

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,603.14 - <u>DEPARTMENTAL SERVICES</u> Informant & investigation expenses, prisoner transport & Jr. field trips	8,613	12,977	28,506	31,042	
1,603.15 - <u>INSURANCE</u> General & liability	2,672	8,290	43,608	48,300	
1,603.17 - <u>MEMBERSHIPS & MEETINGS</u> International Police Chiefs Assn., Safe & Burglary, Check Investigations & Calif Peace Officers Assn.	1,170	1,041	3,429	3,100	
1,603.20 - <u>INTERDEPARTMENTAL CHARGES</u> Central Services	1,131	1,359	3,417	4,692	
TOTAL	122,943	161,558	262,928	284,528	
1,604 - <u>EQUIPMENT</u> 1 - 4-drawer file cabinet 1 - Copier 1 - Conference table & chairs 1 - Couch 1 - Sony CVM 194 U Video Tape Monitor 1 - Insta Call 2 - 35mm Cameras				275 1,715 600 420 375 1,600 200	
	3,492	1,611	16,318	5,185	

CITY OF VACAVILLE

BUDGET

19.77 - 1978

FUND GENERAL

ACTIVITY POLICE

FUNCTION PUBLIC SAFETY

SUB-ACTIVITY -

ACTIVITY CODE 600

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	611,960	710,389	850,057	1,073,357	1,189,256	
MATERIAL, SUPPLIES & OTHER	116,924	122,943	161,558	262,928	284,528	
EQUIPMENT	8,721	3,492	1,611	16,318	5,185	
DEBT SERVICE	-	-	-	-	-	
TOTAL	737,605	836,824	1,013,226	1,352,603	1,478,969	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Chief of Police	1	1	993	25,813			
Police Captain	1	1	920/967	24,203			
Police Lieutenant	4	4	818/860	87,381			
Police Sergeant	4	5	683/791	99,666			
Police Officer-Investigation	1	1	718/753	19,080			
Traffic Officer	1	1	683	17,763			
Police Officer	27	27	510/683	432,859			
Supervising Dispatcher Clerk	1	1	502	13,062			
Dispatcher Clerk	8	8	362/463	84,994			
Switchboard Operator	1	1	375	9,755			
Bi-Weekly Adjustment	-	-	-	2,349			
Management Incentive Program	-	-	-	3,384			
Overtime	-	-	-	31,000			
Part-time	-	-	-	15,000			
Shooters Incentive Pay	-	-	-	6,000			
Hazard Pay	-	-	-	1,200			
Reserve Officers	-	-	-	7,000			
<u>CETA & WIN PROGRAM</u>							
Property Clerk	1	1	381	9,901			
Dispatcher Clerk Trainee	2	3	302	23,525			
Community Service Aide	1	2	288	14,976			
Typist Clerk	1	1	288	7,488			
	<u>54</u>	<u>57</u>		<u>936,399</u>			

POLICE YOUTH DIVERSION UNIT

The Youth Service Bureau is administered by two Youth Service Bureau Officers under the direct command of the Captain of Police. This program is funded until September 1, 1977, through a grant from the Office of Criminal Justice Planning and is located in the main office of Vacaville High School. This program has been very successful in providing the community with a diversion program for its youth. It acts as a liaison between the schools, the home, referral agencies and the police department in an effort to keep the youngsters from becoming chronic offenders. Now in Vacaville all youthful offenders are directed to the Youth Service Bureau so that the Bureau can deal with the problem of delinquent action and recidivism.

It is recommended that, in view of the program's success and community need, the program be funded with City funds to ensure its continuation. The School District is very supportive of the program as well and will be participating in its funding by reimbursing the City for the salaries that would be paid for the classes the YSB officers teach.

This year's budget reflects 10 months operation on City funding with 2 months of grant funds. The only major change this year is the addition of a CETA Youth Service Aide to further expand public contact.

YOUTH DIVERSION UNIT - 610

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,611 - <u>SALARIES</u>	29,077	29,726	32,579	40,982	
1,612 - <u>EMPLOYEE BENEFITS</u>					
.01-Retirement				4,161	
.02-Group Insurance				1,976	
.03-Workman's Compensation				4,091	
Total Benefits	4,502	5,317	8,250	10,228	
TOTAL SALARIES & BENEFITS	33,579	35,043	40,829	51,210	
<u>MATERIALS, SUPPLIES & OTHER</u>					
1,613.02 - <u>RADIO & TELEPHONE</u>	-	-	-	600	
1,613.04 - <u>OFFICE SUPPLIES</u>					
Stationery & postage	164	139	429	450	
1,613.06 - <u>VEHICLE & EQUIPMENT</u>					
<u>OPERATION</u>					
Operation (1,113), insurance (380) & equipment replacement (1,000)	1,410	1,140	2,518	2,493	
1,613.15 - <u>INSURANCE</u>					
General & liability	-	240	1,183	1,310	
1,613.20 - <u>INTERDEPARTMENTAL</u>					
<u>CHARGES</u>					
Central Services	-	62	85	116	
TOTAL	1,574	1,581	4,215	4,969	
1,614 - <u>EQUIPMENT</u>	559	-	-	-	

CITY OF VACAVILLE

BUDGET

19.77 - 1978

FUND GENERAL

ACTIVITY POLICE

FUNCTION PUBLIC SAFETY

SUB-ACTIVITY YOUTH DIVERSION UNIT

ACTIVITY CODE 610

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	-	33,579	35,043	40,829	51,210	
MATERIAL, SUPPLIES & OTHER	-	1,574	1,581	4,215	4,969	
EQUIPMENT	-	559	-	-	-	
DEBT SERVICE	-	-	-	-	-	
TOTAL	-	35,712	36,624	45,044	56,179	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Youth Service Officer	2	2	648	33,696			
Bi-Weekly Adjustment	-	-	-	110			
CETA & WIN PROGRAM							
Youth Service Aide	-	1	276	7,176			
	<u>2</u>	<u>3</u>		<u>40,982</u>			

FIRE DEPARTMENT

The Fire Department has responsibility not only for fire suppression but involvement in fire prevention programs, the emergency ambulance service and this year paramedic service as well as weed abatement within the City. The Department operates from two stations to provide coverage to all points in the City within a five minute response time. The Department now consists of twenty-two various pieces of equipment including two ambulance units, one at each station. Special airport fire vehicles are assigned to the Fire Department for the Nut Tree Airport. The Department is closely linked with the Vacaville Rural Fire District volunteers and one-third of the Fire Chief's salary is paid by the rural district.

The major changes in this budget center around the paramedic program. Those men who will function as the Paramedics will have their time charged to the Ambulance/Paramedic account. One new City funded position is proposed, a Fire Inspector to begin to establish a more viable fire prevention program. Two CETA laborers are proposed to conduct a hydrant maintenance program as well as some weed abatement. Two major capital improvement items are recommended, they are the land acquisition for Station No. 2 and Station No. 2 expansion totaling \$85,000.

Comparison Chart

<u>City</u>	<u>Population</u>	<u>Personnel/1000 Population</u>
Roseville	21,000	1.52
Chico	23,500	1.49
Redding	43,500	1.20
Petaluma	32,500	1.17
Woodland	26,500	1.17
Vallejo	75,000	1.15
Vacaville *	32,500	1.11
Davis	32,000	.94
Fairfield**	45,000	.67
Novato	36,500	Fire Dist.

* Includes 1 proposed Fire Inspector and 4 CETA personnel (the C.M.F. population has been subtracted).

** The Travis Air Force Base population has been subtracted.

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,621 - <u>SALARIES</u>	357,170	421,018	504,201	558,006	
1,622 - <u>EMPLOYEE BENEFITS</u>					
.01-Retirement				62,171	
.02-Group Insurance				26,288	
.03-Workman's Compensation				94,017	
Total Benefits	63,900	94,763	162,978	182,476	
TOTAL SALARIES & BENEFITS	421,070	515,781	667,179	740,482	
<u>MATERIALS, SUPPLIES & OTHER</u>					
1,623.01 - <u>UTILITIES</u>					
Fire hydrants	9,680	9,680	23,000	27,000	
1,623.02 - <u>RADIO & TELEPHONE</u>					
Signal channel & radio rental	8,005	7,773	7,800	8,300	
1,623.04 - <u>OFFICE SUPPLIES</u>					
Stationery, postage & copying	802	887	1,150	1,408	
1,623.05 - <u>TRAVEL</u>	-	313	350	-	
1,623.06 - <u>VEHICLE & EQUIPMENT OPERATION</u>					
Operation (18,515), insurance (5,975) & equipment replacement (45,000)	42,462	42,881	50,678	69,490	
1,623.07 - <u>DEPARTMENTAL EQUIPMENT</u>					
Uniform allowance, turnouts, helmets, volunteer uniforms, gloves, hose, radio, replace. & equipment repair	8,640	7,220	15,000	14,500	
1,623.08 - <u>OFFICE EQUIPMENT MAINTENANCE</u>					
Typewriters & adders	-	90	250	250	
1,623.09 - <u>BUILDING OPERATING SUPPLIES</u>					
Cleaning supplies & light bulbs	848	847	1,278	2,500	
1,623.10 - <u>RENT</u>					
Station #2	-	-	900	-	
1,623.11 - <u>SMALL TOOLS</u>					
Tool kits & auto repair supplies	63	126	200	300	

FIRE - 620 (Continued)

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,623.12 - <u>DEPARTMENTAL SUPPLIES</u> Weed killer, oxygen refills, generator globes, batteries, printed forms & books	2,915	3,357	7,800	10,163	
1,623.13 - <u>CONTRACTUAL SERVICES</u> Radio maintenance, laundry, garbage & pest control	2,595	3,962	4,850	4,950	
1,623.14 - <u>DEPARTMENTAL SERVICES</u> Training manuals & film	671	989	3,840	2,890	
1,623.15 - <u>INSURANCE</u> General & liability	158	1,949	22,694	25,150	
1,623.17 - <u>MEMBERSHIPS & MEETINGS</u> Calif. League of Cities, International Fire Chiefs Assn. & Calif. Rural Assn.	1,380	1,270	2,342	2,472	
1,623.20 - <u>INTERDEPARTMENTAL CHARGES</u> Central Services	163	192	1,493	2,049	
TOTAL	78,382	81,536	143,625	171,422	
1,624 - <u>EQUIPMENT</u>					
2 - Extrication kits				1,500	
1 - Halagon tool				55	
1 - Set pipe dies				100	
3 - Lockers				450	
1 - Hose cleaner washer				2,150	
3 - Safety belts, rescue				260	
4 - Mattresses & box springs				950	
1 - Asbestos blanket				115	
Concrete Work (Various)				2,000	
1 - Portable generator				1,200	
6 - Office chairs				700	
1 - Thread chaser & dye				250	
10 - Pagers & encoder				4,150	
1 - Replace water heater (Station #1)				200	
1 - 10' step ladder				130	
2 - Metal bins				50	
8 - Bed spreads				120	
1 - Swivel chair				150	
1 - Bench grinder				125	
1 - Wheelbarrow				70	
1 - Electric hedge trimmer				30	
Various dishes, glasses & bowls - Station #2				50	

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,624 - <u>EQUIPMENT</u> (Continued)					
1 - File cabinet				122	
1 - Hose bridge set				175	
3 - Metal-X fire extinguishers				336	
4 - Emergency lights				800	
2500' - 2½" hose				5,500	
400' - 1" booster line				900	
2 - Hose bridges - 2½" hose				350	
1 - Metal storage shed				525	
1 - Slide & overhead projector				510	
	9,306	11,283	22,713	24,023	

CITY OF VACAVILLE

BUDGET

19.77 - 19.78

FUND GENERAL

ACTIVITY FIRE

FUNCTION PUBLIC SAFETY

SUB-ACTIVITY -

ACTIVITY CODE 620

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	346,411	421,070	515,781	667,179	740,482	
MATERIAL, SUPPLIES & OTHER	67,029	78,382	81,536	143,625	171,422	
EQUIPMENT	12,642	9,306	11,283	22,713	24,023	
DEBT SERVICE	-	-	-	-	-	
TOTAL	426,082	508,758	608,600	833,517	935,927	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Fire Chief	1	1	1050	27,310			
Assistant Fire Chief	1	1	881	22,901			
Fire Captain	6	6	712/803	117,212			
Training Officer	1	1	725/761	19,097			
Fire Engineer	4	4	581/725	71,476			
Firefighter	13	13	502/657	206,523			
Fire Inspector	-	1	502/528	13,395			
Dispatcher Clerk	1	1	424	11,024			
Bi-Weekly Adjustment	-	-	-	1,447			
Management Incentive Program	-	-	-	4,092			
Overtime	-	-	-	8,000			
Part-time	-	-	-	2,896			
Volunteers	-	-	-	5,500			
CETA & WIN PROGRAM							
Fire Intern	3	3	370	28,829			
Laborer	-	2	352	18,304			
	<u>30</u>	<u>33</u>		<u>558,006</u>			

AMBULANCE/PARAMEDIC

The title of this budget has been changed to recognize the new responsibility being taken by the Fire Department in the provision of emergency medical service. The City has two ambulances, with one being located at each station to provide complete City coverage which will now include paramedic assistance.

The major change here is the implementation of paramedic service in Vacaville and charging that cost to this account. The four firefighters presently undergoing training and future paramedic personnel as well as one fire engineer will be accounted for in this budget to most accurately reflect the time costs of the service.

AMBULANCE/PARAMEDICS - 630

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,631 - SALARIES	12,956	23,833	58,326	82,570	
1,632 - EMPLOYEE BENEFITS				9,027	
.01-Retirement				3,600	
.02-Group Insurance				14,546	
.03-Workman's Compensation				27,173	
Total Benefits	3,557	5,081	6,376	109,743	
TOTAL SALARIES & BENEFITS	16,513	28,914	64,702		
MATERIALS, SUPPLIES & OTHER					
1,633.02 - RADIO & TELEPHONE Includes vehicle radio	-	480	540	1,180	
1,633.04 - OFFICE SUPPLIES Stationery & postage	32	96	500	500	
1,633.06 - VEHICLE & EQUIPMENT OPERATION Operation (3,850), insurance (1,405) & equipment replacement (6,500)	6,617	8,226	10,367	11,755	
1,633.12 - DEPARTMENTAL SUPPLIES First aid & oxygen supplies	3,710	5,668	7,400	7,500	
1,633.14 - DEPARTMENTAL SERVICES Training	-	4,909	15,000	18,410	
1,633.15 - INSURANCE General & liability	188	581	963	1,075	
1,633.17 - MEMBERSHIPS & MEETINGS Various	-	-	-	250	
1,633.20 - INTERDEPARTMENTAL CHARGES Central Services	36	45	1,630	2,238	
TOTAL	10,583	20,005	36,400	42,908	
1,634 - EQUIPMENT					
1 - One-man guerney conversion				750	
1 - Digital pulse counter				450	
2 - Bag masks units				200	
1 - Set pry axe tools				150	
4 - Pagers & amplifiers				1,384	
	1,924	-	38,780	2,934	

CITY OF VACAVILLE

BUDGET

1977... - 1978...

FUND GENERAL

ACTIVITY FIRE

FUNCTION PUBLIC SAFETY

SUB-ACTIVITY AMBULANCE/PARAMEDICS

ACTIVITY CODE 630

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	21,843	16,513	28,914	64,702	109,743	
MATERIAL, SUPPLIES & OTHER	9,984	10,583	20,005	36,400	42,908	
EQUIPMENT	117	1,924	-	38,780	2,934	
DEBT SERVICE	-	-	-	-	-	
TOTAL	31,944	29,020	48,919	139,882	155,585	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Fire Engineer	1	1	690	17,950			
Firefighter	3 1/4	3 1/4	117/642	47,272			
Bi-Weekly Adjustment	-	-	-	203			
Overtime	-	-	-	3,300			
Paramedic Pay	-	-	-	3,840			
CETA & WIN PROGRAM							
Firefighter	3/4	3/4	384	10,005			
	<u>5</u>	<u>5</u>		<u>82,570</u>			

CIVIL DEFENSE

The Civil Defense budget is for those supplies associated with the Civil Defense function in the Fire Department. The budget this year is exactly the same as that of last year.

CIVIL DEFENSE - 640

CLASSIFICATION DETAIL	1974 - 1975	1975 - 1976	1976 - 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>MATERIALS, SUPPLIES & OTHER</u>					
1,643.01 - <u>UTILITIES</u> Sirens	156	212	156	156	
1,643.02 - <u>RADIO & TELEPHONE</u> Signal channel, radio rental	599	649	684	684	
1,643.04 - <u>OFFICE SUPPLIES</u> Stationery & postage	-	-	10	10	
1,643.12 - <u>DEPARTMENTAL SUPPLIES</u> Generator supplies & books	70	7	250	250	
1,643.14 - <u>DEPARTMENTAL SERVICES</u> Training	200	-	225	225	
1,643.17 - <u>MEMBERSHIPS & MEETINGS</u> Civil Defense	-	-	100	100	
TOTAL	1,025	868	1,425	1,425	

19.77 - 19.78

ACTIVITY CIVIL DEFENSE

SUB-ACTIVITY _____ - _____

ACTIVITY CODE 640

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	-	-	-	-	-	
MATERIAL, SUPPLIES & OTHER EQUIPMENT	982	1,025	868	1,425	1,425	
DEBT SERVICE	-	-	-	-	-	
TOTAL	982	1,025	868	1,425	1,425	

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
NONE							
Homes Inspected	500	82		\$410	176	\$860	
Apt. Units Inspected	87	12		\$104	13	\$156	
Commercial Units	24	15		\$10	8	\$72	
Mech. Inspections	3,138	1,113		\$1,236	1,180	\$1,416	
Total Inspections	3,749	1,212		\$1,546	1,277	\$1,504	
* Enclosed							

BUILDING REGULATIONS

The Building Department under the direction of the Chief Building Inspector is responsible for the inspection of all structures in the City. These inspections include new construction, remodeling, enlargement, alterations or conversions. The Department is charged with the enforcement of all City, State and Federal laws pertaining to building including electrical and plumbing codes. The Department also has responsibilities with respect to the zoning code as well as resale inspections, swimming pool inspections, mobile home inspections and assorted other inspections dealing with City codes. The Department also has responsibilities for collecting sewer, school, water meter, water lot connection, drainage and recreation fees for all buildings constructed in the City.

The one major increase in this budget is the addition of a Building Inspector deemed necessary to keep up with the building activity as well as the resale market and other codes enforced by this Department. Provisions have been made for the inspection of the proposed Lucky Distribution Center and an additional inspector with industrial capabilities has been hired for a limited term at a cost of \$30,000 a year on a contractual basis with sufficient fees being paid by Lucky Stores to provide the inspection. The comparison chart below indicates the increase in residential/commercial construction during the past five calendar years.

Comparison Chart

	1973	1974	1975	1976	1977*
Homes Finaled	560	493	610	876	960
Apt. Units Finaled	87	23	8	213	240
Commercial Units	22	15	10	8	22
Misc. Inspections	<u>2,178</u>	<u>3,288</u>	<u>2,918</u>	<u>4,080</u>	<u>5,060</u>
Total Inspections	2,847	3,819	3,546	5,177	6,282

* Estimated

BUILDING REGULATIONS - 650

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,651 - <u>SALARIES</u>	65,927	76,744	96,427	136,804	
1,652 - <u>EMPLOYEE BENEFITS</u>				14,338	
.01-Retirement				6,434	
.02-Group Insurance				3,880	
.03-Workman's Compensation				24,652	
Total Benefits	8,367	11,036	17,450	161,456	
TOTAL SALARIES & BENEFITS	74,294	87,780	113,877		
<u>MATERIALS, SUPPLIES & OTHER</u>					
1,653.02 - <u>RADIO & TELEPHONE</u>				2,000	
Includes vehicle radio	775	1,087	1,250		
1,653.04 - <u>OFFICE SUPPLIES</u>				1,500	
Stationery, postage & copying	786	1,268	1,300		
1,653.05 - <u>TRAVEL</u>				5,400	
Private vehicles	3,070	3,095	5,100		
1,653.06 - <u>VEHICLE & EQUIPMENT OPERATION</u>				7,625	
Operation (3,600), insurance (1,525) & equipment replacement (2,500)	847	1,402	1,954		
1,653.08 - <u>OFFICE EQUIPMENT MAINTENANCE</u>				136	
Typewriter & adder	136	53	136		
1,653.12 - <u>DEPARTMENTAL SUPPLIES</u>				1,200	
Permit forms, books, film & code enforcement tags	542	1,032	850		
1,653.13 - <u>CONTRACTUAL SERVICES</u>				30,000	
Inspection services	-	-	20,000		
1,653.14 - <u>DEPARTMENTAL SERVICES</u>				450	
Plan check school, energy seminar	-	-	-		
1,653.15 - <u>INSURANCE</u>				5,565	
General & liability	87	266	5,023		
1,653.17 - <u>MEMBERSHIPS & MEETINGS</u>				2,160	
International Conference of Building Officials & Plumbing Officials	504	1,170	1,570		

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,653.20 - <u>INTERDEPARTMENTAL CHARGES</u>					
Central Services	45	56	1,367	1,877	
TOTAL	6,792	9,429	38,550	57,913	
1,654 - <u>EQUIPMENT</u>					
2 - File cabinets				300	
1 - Adding calculator				300	
1 - Table for Inspectors				150	
2 - Chairs for Inspectors				150	
	365	219	12,690	900	
TOTAL					

CITY OF VACAVILLE

BUDGET

19.77 - 19.78

FUND GENERAL

ACTIVITY BUILDING REGULATIONS

FUNCTION PUBLIC SAFETY

SUB-ACTIVITY -

ACTIVITY CODE 650

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	64,625	74,294	87,780	113,877	161,456	
MATERIAL, SUPPLIES & OTHER	6,809	6,792	9,429	38,550	57,913	
EQUIPMENT	127	365	219	12,690	900	
DEBT SERVICE	-	-	-	-	-	
TOTAL	71,561	81,451	97,428	165,117	220,269	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Chief Building Inspector	1	1	879/923	23,827			
Senior Building Inspector	1	1	799	20,779			
Building Inspector	3	4	554/674	61,736			
Administrative Clerk	1	1	375	9,755			
Bi-Weekly Adjustment	-	-	-	365			
Management Incentive Program	-	-	-	1,123			
CETA & WIN PROGRAM							
Building Inspector Trainee	0	2	370	19,219			
	<u>6</u>	<u>9</u>		<u>136,804</u>			

PUBLIC WORKS RECAP

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>SALARIES</u>	256,439	303,643	386,887	471,325	
<u>EMPLOYEE BENEFITS</u>					
Retirement				51,406	
Group Insurance				25,660	
Workman's Compensation				27,916	
Total Benefits	38,170	53,013	80,655	104,982	
TOTAL SALARIES & BENEFITS	294,609	356,656	467,542	576,307	
<u>MATERIALS, SUPPLIES & OTHER</u>					
<u>UTILITIES</u>	99,207	126,781	155,000	180,000	
<u>RADIO & TELEPHONE</u>	3,800	4,792	5,365	7,460	
<u>OFFICE SUPPLIES</u>	2,131	2,904	2,500	2,500	
<u>TRAVEL</u>	1,694	1,867	1,920	3,180	
<u>VEHICLE & EQUIPMENT OPERATION</u>	61,060	70,343	75,448	101,605	
<u>DEPARTMENTAL EQUIPMENT</u>	4,050	788	2,825	2,850	
<u>OFFICE EQUIPMENT MAINTENANCE</u>	504	744	600	800	
<u>BUILDING OPERATING SUPPLIES</u>	-	32	-	-	
<u>SMALL TOOLS</u>	638	503	625	800	
<u>DEPARTMENTAL SUPPLIES</u>	67,266	67,118	101,800	115,000	
<u>CONTRACTUAL SERVICES</u>	19,906	36,883	50,600	53,900	
<u>DEPARTMENTAL SERVICES</u>	275	37	400	200	
<u>INSURANCE</u>	3,038	9,432	35,045	38,825	
<u>MEMBERSHIPS & MEETINGS</u>	2,005	2,890	1,630	2,040	
<u>INTERDEPARTMENTAL CHARGES</u>	12,949	16,679	21,943	30,086	
TOTAL	278,523	341,793	455,701	539,246	
<u>EQUIPMENT</u>	1,374	2,796	3,750	105,015	

CITY OF VACAVILLE

BUDGET

19.77 - 1978

FUND GENERAL & STORM DRAIN

ACTIVITY -

FUNCTION PUBLIC WORKS

SUB-ACTIVITY -

ACTIVITY CODE -

PUBLIC WORKS RECAP

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	266,979	294,609	356,656	467,542	576,307	
MATERIAL, SUPPLIES & OTHER	250,275	278,523	341,793	455,701	539,246	
EQUIPMENT	12,252	1,374	2,796	3,750	105,015	
DEBT SERVICE	-	-	-	-	-	
TOTAL	529,506	574,506	701,245	926,993	1,220,568	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Director of Public Works	1	1	1016	26,416			
Assistant City Engineer	1	1	886	23,028			
Street Superintendent	1	1	799/839	21,259			
Assistant Civil Engineer	1	1	642/674	16,746			
Civil Engineer Asst. III	1	1	756	19,668			
Civil Engineer Asst.-Admin.	1	1	761	19,781			
Junior Civil Engineer	1	1	554/582	14,877			
Street Supervisor	1	1	674	17,514			
Civil Engineer Asst. I	2	3	495/632	44,522			
Engineering Aide III	2	3	449/495	37,303			
Maintenance Worker III	1	1	546	14,206			
Engineering Aide II	1	1	495	12,875			
Street Sweeper Operator	1	1	520	13,520			
Maintenance Worker II	3	3	461/507	37,574			
Maintenance Worker I	5	5	388/472	58,104			
Department Secretary	1	1	456	11,856			
Typist Clerk II	1	1	309/324	8,348			
Bi-Weekly Adjustment	-	-	-	1,274			
Management Incentive Program	-	-	-	2,215			
Overtime	-	-	-	10,650			
CETA & WIN PROGRAM							
Engineering Aide Trainee	1	3	370	28,829			
Laborer	1	5	352	45,760			
	<u>27</u>	<u>35</u>		486,325			
Less: Capital Outlay				(15,000)			
Engineering Total				<u>471,325</u>			

CITY OF VACAVILLE

2000

STATE OF CALIFORNIA - DEPARTMENT OF REVENUE

THE CITY OF VACAVILLE

STATE OF CALIFORNIA - DEPARTMENT OF REVENUE

THE CITY OF VACAVILLE

TOTAL

2000

STATE OF CALIFORNIA - DEPARTMENT OF REVENUE

THE CITY OF VACAVILLE

STATE OF CALIFORNIA - DEPARTMENT OF REVENUE

THE CITY OF VACAVILLE

STATE OF CALIFORNIA - DEPARTMENT OF REVENUE

THE CITY OF VACAVILLE

STATE OF CALIFORNIA - DEPARTMENT OF REVENUE

THE CITY OF VACAVILLE

STATE OF CALIFORNIA - DEPARTMENT OF REVENUE

THE CITY OF VACAVILLE

STATE OF CALIFORNIA - DEPARTMENT OF REVENUE

THE CITY OF VACAVILLE

STATE OF CALIFORNIA - DEPARTMENT OF REVENUE

THE CITY OF VACAVILLE

STATE OF CALIFORNIA - DEPARTMENT OF REVENUE

THE CITY OF VACAVILLE

STATE OF CALIFORNIA - DEPARTMENT OF REVENUE

THE CITY OF VACAVILLE

STATE OF CALIFORNIA - DEPARTMENT OF REVENUE

THE CITY OF VACAVILLE

STATE OF CALIFORNIA - DEPARTMENT OF REVENUE

THE CITY OF VACAVILLE

STATE OF CALIFORNIA - DEPARTMENT OF REVENUE

THE CITY OF VACAVILLE

STATE OF CALIFORNIA - DEPARTMENT OF REVENUE

THE CITY OF VACAVILLE

PUBLIC WORKS, ENGINEERING AND ADMINISTRATION

The budget consists of the Director of Public Works and his immediate administrative staff as well as the engineering division. The primary responsibility of the engineering division is to insure that the City has adequate, properly designed and constructed public facilities including streets, traffic controls, sewage collection, treatment facilities, water distribution and treatment facilities, drainage and flood control facilities and the necessary right-of-way easements and land as needed. This division also is involved in public facilities related to private projects. This division is responsible for working closely with the developer and other departments to insure an overall design acceptable to both developer and the City. As a part of its administrative duties, this division is responsible for all record keeping and reports related to the Public Works Department.

The major changes in this budget are in personnel and equipment. Two new City funded positions are being requested primarily to assist in inspection of public improvements. One Civil Engineer Assistant I for inspection and an Engineering Aide III for plan checking and backup inspection. In addition, two CETA Engineering Aide Trainees are proposed to provide drafting and other assistance to the professional staff.

In the equipment account, major items include a vehicle for the new inspector; an electronic distance meter (\$6,800) which will reduce the survey crew by one person (presently people are pulled off other jobs to assist the crew); and, four recording traffic counters (\$5,000).

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,681 - <u>SALARIES</u>	136,154	164,844	198,670	252,209	
1,682 - <u>EMPLOYEE BENEFITS</u>					
.01-Retirement				30,246	
.02-Group Insurance				12,639	
.03-Workman's Compensation				7,550	
Total Benefits	18,705	27,529	37,287	50,435	
TOTAL SALARIES & BENEFITS	154,859	192,373	235,957	302,644	
<u>MATERIALS, SUPPLIES & OTHER</u>					
1,683.02 - <u>RADIO & TELEPHONE</u> Includes base lines & vehicle radios	3,443	4,190	4,100	5,000	
1,683.04 - <u>OFFICE SUPPLIES</u> Stationery, postage & copying	2,131	2,904	2,500	2,500	
1,683.05 - <u>TRAVEL</u> Private vehicles	1,694	1,867	1,920	3,180	
1,683.06 - <u>VEHICLE & EQUIPMENT</u> <u>OPERATION</u> Operation (3,580), insurance (1,650) & equipment replacement (6,000)	7,900	7,282	8,491	11,230	
1,683.07 - <u>DEPARTMENTAL EQUIPMENT</u> Survey, drafting, engineering equipment & repairs	406	288	725	750	
1,683.08 - <u>OFFICE EQUIPMENT</u> <u>MAINTENANCE</u> Typewriters, calculators & adders	504	744	600	800	
1,683.11 - <u>SMALL TOOLS</u> Drafting tools	18	-	75	150	
1,683.12 - <u>DEPARTMENTAL SUPPLIES</u> Plans, films, books & charts	2,233	2,367	2,800	2,500	
1,683.13 - <u>CONTRACTUAL SERVICES</u> Consulting services & aerial photos	998	1,117	6,500	1,800	
1,683.14 - <u>DEPARTMENTAL SERVICES</u> Training courses	275	37	400	200	

ENGINEERING & ADMINISTRATION - 680 (Continued)

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,683.15 - <u>INSURANCE</u> General & liability	347	1,073	7,212	7,990	
1,683.17 - <u>MEMBERSHIPS & MEETINGS</u> American Public Works Assn., American Society of Civil Engineers & Traffic Engineers	2,005	2,890	1,630	2,040	
1,683.20 - <u>INTERDEPARTMENTAL CHARGES</u> Central Services	2,776	3,338	3,575	4,908	
TOTAL	24,730	28,097	40,528	43,048	
1,684 - <u>EQUIPMENT</u>					
3 - 5-drawer flat files				750	
1 - Set highway curve templates				100	
1 - Leroy drafting set				125	
2 - Turning movement counters (FAU)				340	
1 - Hewlett Packard 9815 Computer (Survey)				4,000	
1 - Electric distance meter (Survey)				6,800	
1 - Survey level				1,000	
1 - Underground metal locator				450	
2 - Desks & chairs				900	
3 - Partitions				750	
1 - Compact station wagon				4,000	
4 - Recording traffic counters				5,000	
1 - Truck tool box				200	
	639	1,206	1,425	24,415	

CITY OF VACAVILLE

BUDGET

19.77 - 1978

FUND GENERAL

ACTIVITY ENGINEERING & ADMINISTRATION

FUNCTION PUBLIC WORKS

SUB-ACTIVITY -

ACTIVITY CODE 680

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	141,848	154,859	192,373	235,957	302,644	
MATERIAL, SUPPLIES & OTHER	31,266	24,730	28,097	40,528	43,048	
EQUIPMENT	7,138	639	1,206	1,425	24,415	
DEBT SERVICE	-	-	-	-	-	
TOTAL	180,252	180,228	221,676	277,910	370,107	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Director of Public Works	1	1	1016	26,416			
Assistant City Engineer	1	1	886	23,028			
Assistant Civil Engineer	1	1	642/674	16,746			
Civil Engineer Asst. III	1	1	756	19,668			
Civil Engineer Asst.-Admin.	1	1	761	19,781			
Junior Civil Engineer	0	1	554/582	14,877			
Civil Engineer Asst. II	1	0	-	-			
Civil Engineer Asst. I	2	3	495/632	44,522			
Engineering Aide III	2	3	449/495	37,303			
Engineering Aide II	1	1	495	12,875			
Engineering Aide I	-	-	-	-			
Drafting Aide	-	-	-	-			
Department Secretary	1	1	456	11,856			
Typist Clerk II	1	1	309/324	8,348			
Bi-Weekly Adjustment	-	-	-	713			
Management Incentive Program	-	-	-	1,647			
Overtime	-	-	-	600			
<u>CETA & WIN PROGRAM</u>							
Engineering Aide Trainee	1	3	370	28,829			
	<u>14</u>	<u>18</u>		267,209			
Less: Capital Outlay							
Engineering Total				(15,000)			
				<u>252,209</u>			

STREET MAINTENANCE

This division is responsible for the maintenance of one hundred and ten miles of City streets which during the dry weather consumes approximately seventy-five percent of their time. The other major portion of their work is involved in maintaining in excess of thirty-two miles of storm drains which includes such things as grading shoulders, regrading ditches, spraying weeds as time permits and also at least once a year regrade and rock the City alley systems and do patch work on the paved alleys. This division also is involved in the traffic control for the overlay program, leaf pickup in the fall as well as many hours each year in assisting with the Fiesta Days Program.

Major increases in this budget include: utilities (\$25,000); departmental supplies, primarily asphalt (\$4,000); and, some major equipment replacement, a paving machine, compactor and tar pot (\$22,000). Also included are two new CETA laborers.

STREET MAINTENANCE - 690

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,691 - <u>SALARIES</u>	70,060	87,458	116,832	114,309	
1,692 - <u>EMPLOYEE BENEFITS</u>					
.01-Retirement				11,010	
.02-Group Insurance				6,854	
.03-Workman's Compensation				9,902	
Total Benefits	9,496	12,497	29,035	27,766	
TOTAL SALARIES & BENEFITS	79,556	99,955	145,867	142,075	
<u>MATERIALS, SUPPLIES & OTHER</u>					
1,693.01 - <u>UTILITIES</u>					
Street lights & signals	99,207	126,781	155,000	180,000	
1,693.02 - <u>RADIO & TELEPHONE</u>					
Control station & vehicle radios	357	602	1,000	1,580	
1,693.06 - <u>VEHICLE & EQUIPMENT OPERATION</u>					
Operation (20,650), insurance (2,350) & equipment replacement (32,000)	36,439	45,589	47,825	55,000	
1,693.07 - <u>DEPARTMENTAL EQUIPMENT</u>					
Rain gear, cones, flashers, batteries & first aid supplies	3,505	498	1,500	1,500	
1,693.09 - <u>BUILDING OPERATING SUPPLIES</u>					
	-	32	-	-	
1,693.11 - <u>SMALL TOOLS</u>					
Shovels, picks & brooms	595	386	400	450	
1,693.12 - <u>DEPARTMENTAL SUPPLIES</u>					
Road oil, sterilizer, oxygen, acetylene, base material, concrete, sand, lumber, weed killer & blacktop	43,316	38,847	65,000	69,000	
1,693.13 - <u>CONTRACTUAL SERVICES</u>					
Equipment rental, tree-trimming, sidewalk installation, trash pick-up & leased pickup	14,208	28,294	33,000	27,300	
1,693.15 - <u>INSURANCE</u>					
General & liability	2,527	7,836	23,921	26,500	

STREET MAINTENANCE - 690 (Continued)

CLASSIFICATION DETAIL	1974 - 1975	1975 - 1976	1976 - 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,693.20 - <u>INTERDEPARTMENTAL CHARGES</u>					
Central Services	7,256	9,867	12,564	17,250	
TOTAL	207,410	258,732	340,210	378,580	
1,694 - <u>EQUIPMENT</u>					
1 - Camera				150	
1 - Desk				450	
1 - Paving machine				15,000	
1 - Compactor				4,000	
1 - Tar pot				3,000	
	221	271	2,100	22,600	

CITY OF VACAVILLE

BUDGET

19.77 - 1978

FUND GENERAL

ACTIVITY STREET MAINTENANCE

FUNCTION PUBLIC WORKS

SUB-ACTIVITY -

ACTIVITY CODE 690

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	75,809	79,556	99,955	145,867	142,075	
MATERIAL, SUPPLIES & OTHER	170,284	207,410	258,732	340,210	378,580	
EQUIPMENT	4,284	221	271	2,100	22,600	
DEBT SERVICE	-	-	-	-	-	
TOTAL	250,377	287,187	358,958	488,177	543,255	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Street Superintendent	1	1	799/839	21,259			
Street Supervisor	1	1	674	17,514			
Maintenance Worker III	1	1	546	14,206			
Maintenance Worker II	1	1	461/483	12,227			
Maintenance Worker I	2	2	449/472	23,941			
Bi-Weekly Adjustment	-	-	-	290			
Management Incentive Program	-	-	-	568			
Overtime	-	-	-	6,000			
CETA & WIN PROGRAM							
Laborer	-	2	352	18,304			
	<u>6</u>	<u>8</u>		<u>114,309</u>			

STREET CLEANING

This budget reflects the salary of one person as well as the maintenance and operation of the street sweeper. The responsibility of this division is the sweeping of all City streets between the hours of 6:00 a.m. and 2:00 p.m.

There is no significant change in this account, however it should be noted that the one sweeper operation with the increased residential area will permit each residential street to be swept approximately once a month. While commercial areas can still be swept daily, any increase in this level will require a second sweeper and operator.

STREET CLEANING - 700

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,701 - <u>SALARIES</u>	14,084	14,194	13,707	13,856	
1,702 - <u>EMPLOYEE BENEFITS</u>					
.01-Retirement				1,670	
.02-Group Insurance				685	
.03-Workman's Compensation				1,383	
Total Benefits	2,432	3,418	3,525	3,738	
TOTAL SALARIES & BENEFITS	16,516	17,612	17,232	17,594	
<u>MATERIALS, SUPPLIES & OTHER</u>					
1,703.02 - <u>RADIO & TELEPHONE</u>	-	-	265	300	
1,703.06 - <u>VEHICLE & EQUIPMENT OPERATION</u>					
Operation (8,500), insurance (375) & equipment replacement (8,500)	12,860	12,553	13,823	17,375	
1,703.12 - <u>DEPARTMENTAL SUPPLIES</u>					
Nylon brooms, wire brooms, runners & pads	1,571	2,001	2,500	4,000	
1,703.15 - <u>INSURANCE</u>					
General & liability	52	163	498	555	
1,703.20 - <u>INTERDEPARTMENTAL CHARGES</u>					
Central Services	1,722	2,070	1,651	2,226	
TOTAL	16,205	16,787	18,737	24,456	

CITY OF VACAVILLE

BUDGET

19.77 - 1978

FUND GENERAL

ACTIVITY STREET CLEANING

FUNCTION PUBLIC WORKS

SUB-ACTIVITY -

ACTIVITY CODE 700

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	14,663	16,516	17,612	17,232	17,594	
MATERIAL, SUPPLIES & OTHER	16,658	16,205	16,787	18,737	24,456	
EQUIPMENT	-	-	-	-	-	
DEBT SERVICE	-	-	-	-	-	
TOTAL	31,321	32,721	34,399	35,969	42,050	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Street Sweeper Operator	1	1	520	13,520			
Bi-Weekly Adjustment	-	-	-	36			
Overtime	-	-	-	300			
	<u>1</u>	<u>1</u>		<u>13,856</u>			

TRAFFIC SAFETY

The function of this division is to maintain all street signs, repair damaged signs and maintain a program to upgrade older, outdated or unreadable signs. They also paint sign posts, add new signs where needed and install the reflective dots along the center lines of streets including a maintenance program to replace damaged or missing reflectors. This division is also responsible for repainting parking stalls, crosswalks, street words (stop ahead, school crossing, etc.) twice a year. Major streets will be stripped twice a year. This division is also responsible for repainting all red, green and yellow curbing in the City twice a year. An additional duty related to traffic safety is the responsibility for trimming trees, bushes, etc. which obstruct existing signs or cause sight problems for motorists. The Assistant Civil Engineer in the engineering and administration account added last year has worked very closely with this division in developing an ongoing traffic safety program.

A major increase this year is in departmental supplies where street signs and paint for stripping have accounted for the major portion. The CETA program is proposed to provide for an additional laborer in this account.

TRAFFIC SAFETY - 710

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
1,711 - <u>SALARIES</u>	22,717	29,838	43,486	43,997	
1,712 - <u>EMPLOYEE BENEFITS</u>					
.01-Retirement				4,073	
.02-Group Insurance				2,741	
.03-Workman's Compensation				4,393	
Total Benefits	4,180	5,026	8,849	11,207	
TOTAL SALARIES & BENEFITS	26,897	34,864	52,335	55,204	
<u>MATERIALS, SUPPLIES & OTHER</u>					
1,713.02 - <u>RADIO & TELEPHONE</u>	-	-	-	290	
1,713.06 - <u>VEHICLE & EQUIPMENT OPERATION</u> Operation (2,225) insurance (275) & equipment replacement (1,500)	1,828	2,279	2,562	4,000	
1,713.07 - <u>DEPARTMENTAL EQUIPMENT</u> Safety Equipment	139	2	600	600	
1,713.11 - <u>SMALL TOOLS</u> Sign installing tools	25	117	150	200	
1,713.12 - <u>DEPARTMENTAL SUPPLIES</u> Paint thinner, solvent, sign & post replacement, glass beads, jiggle bars, bots dots & stencil replacements	13,362	21,656	26,000	29,500	
1,713.13 - <u>CONTRACTUAL SERVICES</u> County striping - two times per year	4,700	6,966	10,100	22,000	
1,713.15 - <u>INSURANCE</u> General & liability	41	132	904	1,000	
1,713.20 - <u>INTERDEPARTMENTAL CHARGES</u> Central Services	691	829	3,480	4,777	
TOTAL	20,786	31,981	43,796	62,367	
1,714 - <u>EQUIPMENT</u>	238	1,319	225	-	

CITY OF VACAVILLE

BUDGET

19.77 - 1978

FUND GENERAL

ACTIVITY TRAFFIC SAFETY

FUNCTION PUBLIC WORKS

SUB-ACTIVITY -

ACTIVITY CODE 710

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	18,630	26,897	34,864	52,335	55,204	
MATERIAL, SUPPLIES & OTHER	18,622	20,786	31,981	43,796	62,367	
EQUIPMENT	-	238	1,319	225	-	
DEBT SERVICE	-	-	-	-	-	
TOTAL	37,252	47,921	68,164	96,356	117,571	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Maintenance Worker II	1	1	461/483	12,160			
Maintenance Worker I	1	1	449	11,669			
Bi-Weekly Adjustment	-	-	-	114			
Overtime	-	-	-	1,750			
<u>CETA & WIN PROGRAM</u>							
Laborer	1	2	352	18,304			
	<u>3</u>	<u>4</u>		<u>43,997</u>			

STORM DRAINAGE

The storm drainage budget receives its revenue from the storm drainage fund, a separate fund used entirely for storm drainage maintenance and operation and capital expenditures. Three people are charged to the storm drainage fund and they work very closely with the street maintenance section performing both street maintenance and storm drainage work on an "as needed" basis. The overall program of street maintenance and storm drainage is closely coordinated and the budget is assembled charging three people's time to this specific function. The major portion of the work is maintaining the thirty-two miles of storm drains which includes such things as grading shoulders, regrading ditches and spraying weeds as time permits. (This function is combined with the Street Maintenance account.)

A major change in this budget is the addition of one new CETA Laborer which will allow more emphasis on the storm drainage function. The other major expenditure is in the equipment section which includes a 3 yard dump truck (\$15,000) and a backhoe with extending boom (\$43,000) which will permit more emphasis on storm drainage and allow work to take place in storm drainage while other maintenance work is accomplished in the many other sections of the department. This program has been structured so that the storm drainage fund expenditures balance with the revenues anticipated.

STORM DRAIN - 720

CLASSIFICATION DETAIL	1974 - 1975	1975 - 1976	1976 - 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
16,721 - SALARIES	13,424	7,309	14,192	46,954	
16,722 - EMPLOYEE BENEFITS				4,407	
.01-Retirement				2,741	
.02-Group Insurance				4,688	
.03-Workman's Compensation				11,836	
Total Benefits	3,357	4,543	1,959	58,790	
TOTAL SALARIES & BENEFITS	16,781	11,852	16,151		
MATERIALS, SUPPLIES & OTHER					
16,723.02 - RADIO & TELEPHONE	-	-	-	290	
16,723.06 - VEHICLE & EQUIPMENT OPERATION					
Operation (2,820), insurance (680) & equipment replacement (10,500)	2,033	2,640	2,747	14,000	
16,723.12 - DEPARTMENTAL SUPPLIES					
Concrete, forms & drop inlets	6,784	2,247	5,500	10,000	
16,723.13 - CONTRACTUAL SERVICES					
Equipment rental & leased pickup	-	506	1,000	2,800	
16,723.15 - INSURANCE					
General & liability	71	228	2,510	2,780	
16,723.20 - INTERDEPARTMENTAL CHARGES					
Central Services	504	575	673	925	
TOTAL	9,392	6,196	12,430	30,795	
16,724 - EQUIPMENT					
1 - 3-yd. dump truck				15,000	
1 - 7500 or equal backhoe w/extending boom				43,000	
	276	-	-	58,000	

CITY OF VACAVILLE

BUDGET

19.77 - 19.78

FUND STORM DRAINAGE

ACTIVITY STORM DRAIN

FUNCTION PUBLIC WORKS

SUB-ACTIVITY -

ACTIVITY CODE 720

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	16,029	16,781	11,852	16,151	58,790	
MATERIAL, SUPPLIES & OTHER EQUIPMENT	13,445 830	9,392 276	6,196 -	12,430 -	30,795 58,000	
DEBT SERVICE	-	-	-	-	-	
TOTAL	30,304	26,449	18,048	28,581	147,585	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Maintenance Worker II	1	1	507	13,187			
Maintenance Worker I	2	2	388/472	22,494			
Bi-Weekly Adjustment	-	-	-	121			
Overtime	-	-	-	2,000			
<u>CETA & WIN PROGRAM</u>							
Laborer	0	1	352	9,152			
	<u>3</u>	<u>4</u>		<u>46,954</u>			

PARKS & RECREATION RECAP

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>SALARIES</u>	185,973	245,682	312,717	455,847	
<u>EMPLOYEE BENEFITS</u>					
Retirement				34,352	
Group Insurance				19,860	
Workman's Compensation				24,823	
Total Benefits	17,075	30,739	48,869	70,035	
TOTAL SALARIES & BENEFITS	203,048	276,421	361,586	534,882	
<u>MATERIALS, SUPPLIES & OTHER</u>					
<u>UTILITIES</u>	26,095	30,712	47,000	45,000	
<u>RADIO & TELEPHONE</u>	4,181	3,778	5,115	5,600	
<u>ADVERTISING & PUBLICATIONS</u>	53	311	1,500	1,000	
<u>OFFICE SUPPLIES</u>	3,513	4,487	3,000	3,550	
<u>TRAVEL</u>	2,161	3,534	3,240	4,046	
<u>VEHICLE & EQUIPMENT OPERATION</u>	9,418	9,756	11,904	17,180	
<u>DEPARTMENTAL EQUIPMENT</u>	2,017	4,835	4,200	5,825	
<u>OFFICE EQUIPMENT MAINTENANCE</u>	234	225	130	500	
<u>BUILDING OPERATING SUPPLIES</u>	700	2,546	2,900	4,800	
<u>RENT</u>	-	-	-	4,200	
<u>SMALL TOOLS</u>	135	235	450	600	
<u>DEPARTMENTAL SUPPLIES</u>	25,700	27,578	34,000	33,930	
<u>CONTRACTUAL SERVICES</u>	63,013	85,545	88,567	74,359	
<u>DEPARTMENTAL SERVICES</u>	918	2,712	800	1,100	
<u>INSURANCE</u>	4,334	13,051	21,096	23,355	
<u>MEMBERSHIPS & MEETINGS</u>	4,080	2,383	2,950	5,295	
<u>INTERDEPARTMENTAL CHARGES</u>	736	885	9,052	12,429	
<u>CONTINGENCY RESERVE</u>	-	-	2,000	2,000	
TOTAL	147,288	192,573	237,904	244,769	
<u>EQUIPMENT</u>	392	6,430	12,740	46,357	

CITY OF VACAVILLE

BUDGET

19.77. - 19.78.

FUND PARKS & RECREATION

ACTIVITY -

FUNCTION PARKS & RECREATION

SUB-ACTIVITY -

ACTIVITY CODE -

PARKS & RECREATION RECAP

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	159,642	203,048	276,421	361,586	534,882	
MATERIAL, SUPPLIES & OTHER	104,363	147,288	192,573	237,904	244,769	
EQUIPMENT	3,839	392	6,430	12,740	46,357	
DEBT SERVICE	-	-	-	-	-	
TOTAL	267,844	350,728	475,424	612,230	826,008	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Parks & Recreation Director	1	1	934	24,274			
Park Superintendent	1	1	658/690	17,196			
Assistant Park & Recreation Director	1	1	738	19,198			
Park Maintenance Supervisor	1	1	674	17,514			
Recreation Supervisor	2	2	541/596	29,768			
Park Maintenance Leader	1	1	461/483	12,205			
Grounds Maintenance Worker II	1	1	472	12,272			
Grounds Maintenance Worker I	3	3	369/472	33,326			
Senior Citizen Director	1	1	379	9,859			
Department Secretary	1	1	375/394	9,902			
Grounds Caretaker	1	1	369/388	9,830			
Typist Clerk II	1	1	324/341	8,827			
Bi-Weekly Adjustment	-	-	-	872			
Management Incentive Program	-	-	-	2,368			
Overtime	-	-	-	1,100			
Part-time	-	-	-	127,590			
<u>CETA & WIN PROGRAM</u>							
Custodian	1	1	370	9,610			
Recreation Coordinator	1	1	370	9,610			
Custodian Trainee	1	1	352	9,152			
Laborer	4	9	352	82,368			
Athletic Leader	-	1	346	9,006			
	<u>22</u>	<u>28</u>		<u>455,847</u>			

RECREATION

The Recreation Department along with the parks division are funded from the Park and Recreation fund. The Recreation Department is responsible for all programs and activities involving City recreation and park activities. The programs include City sponsored activities for all segments of the population beginning with the Tiny Tots Program through the Senior Citizen Facility. In addition to City sponsored activities, this department is involved in the coordination of a number of other programs such as Little League, swimming team and the local theatre group. Much of the budget for the Recreation Department is involved in its programs which employ as many as three hundred part-time and volunteers in the course of the year. These programs this year, totaling over \$127,000, include everything from fourth and fifth grade football and basketball to soccer, teen programs in various sports as well as adult programs. Special interest classes are held on a demand basis and include everything from bonsai to yoga instruction. Most all of these programs charge fees which offset the cost of the program, particularly with the adult programs. The Recreation Department through the various facilities it is responsible for is servicing nearly one-half million people a year. This figure is derived from participants in the many sports programs and other special events that are held at the Community Center as well as other public facilities under the sponsorship and direction of Recreation Department personnel.

Major items in the proposed budget are reflected in the addition of more programs which entail the hiring of more part-time personnel who are paid through program revenues. In addition some equipment purchases including a piano, backstops and bleachers for Keating Park (\$10,000) as well as a solar blanket for the Community Pool (\$3,500). An extensive capital improvement program made possible by the revenues the City is now experiencing is outlined in the Capital Improvement Section of the budget. One new person is proposed, a CETA funded Athletic Leader for the Athletic Center.

RECREATION - 750

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
15,751 - <u>SALARIES</u>	130,391	174,472	216,106	269,040	
15,752 - <u>EMPLOYEE BENEFITS</u>					
.01-Retirement				17,192	
.02-Group Insurance				8,125	
.03-Workman's Compensation				7,397	
Total Benefits	9,386	16,538	23,106	32,714	
TOTAL SALARIES & BENEFITS	139,777	191,010	239,212	301,754	
<u>MATERIALS, SUPPLIES & OTHER</u>					
15,753.01 - <u>UTILITIES</u> Community Center, pool & tennis courts	21,467	25,853	40,000	38,000	
15,753.02 - <u>RADIO & TELEPHONE</u> Community Center & pool	3,871	3,510	4,500	4,500	
15,753.03 - <u>ADVERTISING & PUBLICATIONS</u> Booklets, flyers & notices	53	311	1,500	1,000	
15,753.04 - <u>OFFICE SUPPLIES</u> Stationery, postage & copying	3,513	4,487	3,000	3,000	
15,753.05 - <u>TRAVEL</u> Private vehicles	2,161	2,816	3,240	3,996	
15,753.06 - <u>VEHICLE & EQUIPMENT OPERATION</u> Operation (700), insurance (380) & equipment replacement (1,000)	1,497	1,596	1,589	2,080	
15,753.07 - <u>DEPARTMENTAL EQUIPMENT</u> Awards, trophies & equipment repairs	1,937	4,678	3,500	3,750	
15,753.08 - <u>OFFICE EQUIPMENT MAINTENANCE</u> Typewriters & adders	234	225	130	500	
15,753.09 - <u>BUILDING OPERATING SUPPLIES</u> Community Center	20	1,844	2,000	2,800	
15,753.10 - <u>RENT</u> Pena Adobe house	-	-	-	4,200	

RECREATION - 750 (Continued)

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
15,753.12 - <u>DEPARTMENTAL SUPPLIES</u> Arts & crafts, day camp, pool, playground supplies & equipment & Community Center supplies	14,254	10,689	14,000	14,500	
15,753.13 - <u>CONTRACTUAL SERVICES</u> Burglar alarm, trash pick-up, film rental, CMF Ball Park & bus rental	15,763	22,007	66,019	53,059	
15,753.14 - <u>DEPARTMENTAL SERVICES</u> Water safety training & employee workshops	918	2,712	800	800	
15,753.15 - <u>INSURANCE</u> General & liability. fire, high school & day camp	1,064	2,911	16,712	18,500	
15,753.17 - <u>MEMBERSHIPS & MEETINGS</u> Calif. Park & Recreation Society, American Camping Assn., Dist. #1 Awards Dinner & Pacific AAU	4,080	2,383	2,950	4,815	
15,753.20 - <u>INTERDEPARTMENTAL CHARGES</u> Central Services	45	56	3,606	4,951	
TOTAL	70,877	86,078	163,546	160,451	
15,754 - <u>EQUIPMENT</u>					
1 - Piano				1,372	
3 - Ping-pong tables				450	
10 - Table games-playground				750	
6 - Trash cans - C.C.				140	
1 - Xerox copier				2,245	
Outdoor play area for Pre-School				595	
6 - Steel gates for C.C. patios				1,080	
1 - Used truck				1,000	
1 - Hooka rig				275	
1 - Adding machine				100	
2 - Backstops - Keating Park				6,000	
2 - 10-row bleachers				4,000	
1 - Solar pool blanket				3,500	
-	-	5,763	8,200	21,507	

CITY OF VACAVILLE

BUDGET

19.77 - 1978

FUND PARKS & RECREATION

ACTIVITY RECREATION

FUNCTION PARKS & RECREATION

SUB-ACTIVITY -

ACTIVITY CODE 750

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	115,563	139,777	191,010	239,212	301,754	
MATERIAL, SUPPLIES & OTHER	50,893	70,877	86,078	163,546	160,451	
EQUIPMENT	-	-	5,763	8,200	21,507	
DEBT SERVICE	-	-	-	-	-	
TOTAL	166,456	210,654	282,851	410,958	483,712	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Parks & Recreation Director	1	1	934	24,274			
Assistant Parks & Recreation Director	1	1	738	19,198			
Recreation Supervisor	2	2	541/596	29,768			
Senior Citizens Director	1	1	379	9,859			
Department Secretary	1	1	375/394	9,902			
Typist Clerk II	1	1	324/341	8,827			
Bi-Weekly Adjustment	-	-	-	373			
Management Incentive Program	-	-	-	1,871			
Part-time	-	-	-	127,590			
<u>CETA & WIN PROGRAM</u>							
Custodian	1	1	370	9,610			
Recreation Coordinator	1	1	370	9,610			
Custodian Trainee	1	1	352	9,152			
Athletic Leader	-	1	346	9,006			
	<u>10</u>	<u>11</u>		<u>269,040</u>			

PARKS

The parks division is responsible for maintaining Andrews Park, the Pena Adobe, core area street trees, malls, public parking lots, certain beautified areas in Leisure Town and the backup strips along subdivision fences along Elmira Road and Alamo Drive. This division is also responsible for the bulk of the repair work on the sprinkler systems. This division has been responsible for the maintenance of all City parks and related facilities and as the City develops new park sites this division will need to expand to meet that need. Presently through the use of CETA personnel, the department has been able to meet this need.

With the Superintendent position in effect for a year now, significant strides have been made to develop a viable ongoing maintenance program as well as prepare for the growth of the park system. Scheduled for completion this year is the Markham Neighborhood Park, Padan Park, Alamo School Park, Fairmont Beelard Phase II and Crestview Phase II. With this kind of growth, additional equipment is being requested which will permit the Maintenance Worker II who now mows our park turf to maintain the City Hall area as well, eliminating the need for a contractual cost now being experienced. The only personnel proposed are under the CETA Program, 5 laborers to assist in the establishment of the new park areas.

PARKS - 760

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
15,761 - <u>SALARIES</u>	55,582	71,210	96,611	186,807	
15,762 - <u>EMPLOYEE BENEFITS</u>				17,160	
.01-Retirement				11,735	
.02-Group Insurance				17,426	
.03-Workman's Compensation				46,321	
Total Benefits	7,689	14,201	25,763	233,128	
TOTAL SALARIES & BENEFITS	63,271	85,411	122,374		
<u>MATERIALS, SUPPLIES & OTHER</u>					
15,763.01 - <u>UTILITIES</u>					
Quonset hut & Boys' Club, Pena Adobe & Art League	4,628	4,859	7,000	7,000	
15,763.02 - <u>RADIO & TELEPHONE</u>					
Pena Adobe & vehicles	310	268	615	1,100	
15,763.04 - <u>OFFICE SUPPLIES</u>					
Stationery & postage	-	-	-	550	
15,763.05 - <u>TRAVEL</u>					
	-	718	-	50	
15,763.06 - <u>VEHICLE & EQUIPMENT OPERATION</u>					
Operation (7,425), insurance (1,675) & equipment replacement (6,000)	7,921	8,160	10,315	15,100	
15,763.07 - <u>DEPARTMENTAL EQUIPMENT</u>					
Repairs to park equipment	80	157	700	2,075	
15,763.09 - <u>BUILDING OPERATING SUPPLIES</u>					
Andrews Park & Pena Adobe	680	702	900	2,000	
15,763.11 - <u>SMALL TOOLS</u>					
Shovels, rakes & misc.	135	235	450	600	
15,763.12 - <u>DEPARTMENTAL SUPPLIES</u>					
Paint, grass seed, fertilizer & plants	11,446	16,889	20,000	19,430	
15,763.13 - <u>CONTRACTUAL SERVICES</u>					
Tree removal and trimming, garbage, trash pick-up & equipment rental	47,250	63,538	22,548	21,300	

PARKS - 760 (Continued)

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
15,763.14 - <u>DEPARTMENTAL SERVICES</u> Training	-	-	-	300	
15,763.15 - <u>INSURANCE</u> General, liability & fire	3,270	10,140	4,384	4,855	
15,763.17 - <u>MEMBERSHIPS & MEETINGS</u> California Park & Recreation Society	-	-	-	480	
15,763.20 - <u>INTERDEPARTMENTAL</u> <u>CHARGES</u> Central Services	691	829	5,446	7,478	
15,763.21 - <u>CONTINGENCY RESERVE</u>	-	-	2,000	2,000	
TOTAL	76,411	106,495	74,358	84,318	
15,764 - <u>EQUIPMENT</u>					
1 - Brush chipper				7,500	
1 - Multi-purpose tractor				4,700	
1 - Stump chipper				3,500	
1 - Tractor mount planting auger				1,000	
1 - 5 "Gang" mower - towing type				3,200	
1 - 24" chain saw				600	
1 - 10 H.P. yard vacuum				700	
1 - Pickup equipment ramp				400	
1 - Dump hoist conversion for Stake bed				1,200	
3 - Pickup tool boxes				600	
1 - Heavy duty bumper & hitch				150	
1 - Ladder and pipe rack for pickup				225	
1 - Equipment hoist/ chain block				100	
1 - Calculator				150	
1 - Desk/Chair				450	
1 - File cabinet				75	
1 - Plan file				200	
2 - Office partitions				100	
	392	667	4,540	24,850	

Date		Description		Amount	
10/1/77		10/1/77	10/1/77	10/1/77	10/1/77
10/2/77		10/2/77	10/2/77	10/2/77	10/2/77
10/3/77		10/3/77	10/3/77	10/3/77	10/3/77
10/4/77		10/4/77	10/4/77	10/4/77	10/4/77
10/5/77		10/5/77	10/5/77	10/5/77	10/5/77
10/6/77		10/6/77	10/6/77	10/6/77	10/6/77
10/7/77		10/7/77	10/7/77	10/7/77	10/7/77
10/8/77		10/8/77	10/8/77	10/8/77	10/8/77
10/9/77		10/9/77	10/9/77	10/9/77	10/9/77
10/10/77		10/10/77	10/10/77	10/10/77	10/10/77
10/11/77		10/11/77	10/11/77	10/11/77	10/11/77
10/12/77		10/12/77	10/12/77	10/12/77	10/12/77
10/13/77		10/13/77	10/13/77	10/13/77	10/13/77
10/14/77		10/14/77	10/14/77	10/14/77	10/14/77
10/15/77		10/15/77	10/15/77	10/15/77	10/15/77
10/16/77		10/16/77	10/16/77	10/16/77	10/16/77
10/17/77		10/17/77	10/17/77	10/17/77	10/17/77
10/18/77		10/18/77	10/18/77	10/18/77	10/18/77
10/19/77		10/19/77	10/19/77	10/19/77	10/19/77
10/20/77		10/20/77	10/20/77	10/20/77	10/20/77
10/21/77		10/21/77	10/21/77	10/21/77	10/21/77
10/22/77		10/22/77	10/22/77	10/22/77	10/22/77
10/23/77		10/23/77	10/23/77	10/23/77	10/23/77
10/24/77		10/24/77	10/24/77	10/24/77	10/24/77
10/25/77		10/25/77	10/25/77	10/25/77	10/25/77
10/26/77		10/26/77	10/26/77	10/26/77	10/26/77
10/27/77		10/27/77	10/27/77	10/27/77	10/27/77
10/28/77		10/28/77	10/28/77	10/28/77	10/28/77
10/29/77		10/29/77	10/29/77	10/29/77	10/29/77
10/30/77		10/30/77	10/30/77	10/30/77	10/30/77
10/31/77		10/31/77	10/31/77	10/31/77	10/31/77

CITY OF VACAVILLE

BUDGET

19.77 - 19.78

FUND PARKS & RECREATION

ACTIVITY PARKS

FUNCTION PARKS & RECREATION

SUB-ACTIVITY -

ACTIVITY CODE 760

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	44,079	63,271	85,411	122,374	233,128	
MATERIAL, SUPPLIES & OTHER	53,470	76,411	106,495	74,358	84,318	
EQUIPMENT	3,839	392	667	4,540	24,850	
DEBT SERVICE	-	-	-	-	-	
TOTAL	101,388	140,074	192,573	201,272	342,296	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Park Superintendent	1	1	658/690	17,196			
Park Maintenance Supervisor	1	1	674	17,514			
Park Maintenance Leader	1	1	461/483	12,205			
Grounds Maintenance Worker II	1	1	472	12,272			
Grounds Maintenance Worker I	3	3	369/472	33,326			
Grounds Caretaker	1	1	369/388	9,830			
Bi-Weekly Adjustment	-	-	-	499			
Management Incentive Program	-	-	-	497			
Overtime	-	-	-	1,100			
<u>CETA & WIN PROGRAM</u>							
Laborer	4	9	352	82,368			
	<u>12</u>	<u>17</u>		<u>186,807</u>			

CITY OF YAKIMA

720048

1975 - 1976

PARISH - ST. MARY'S

PARISH - ST. MARY'S

NAME		ADDRESS		CITY		STATE		ZIP	

CENTRAL SERVICES RECAP

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>SALARIES</u>	27,806	34,981	60,417	88,558	
<u>EMPLOYEE BENEFITS</u>					
Retirement				10,637	
Group Insurance				6,327	
Workman's Compensation				2,996	
Total Benefits	3,463	5,904	9,033	19,960	
TOTAL SALARIES & BENEFITS	31,269	40,885	69,450	108,518	
<u>MATERIALS, SUPPLIES & OTHER</u>					
<u>UTILITIES</u>	4,064	4,436	5,300	6,700	
<u>RADIO & TELEPHONE</u>	1,872	1,842	1,950	2,290	
<u>OFFICE SUPPLIES</u>	42	1	425	345	
<u>TRAVEL</u>	480	618	780	660	
<u>VEHICLE & EQUIPMENT OPERATION</u>	1,636	1,339	3,018	6,940	
<u>DEPARTMENTAL EQUIPMENT</u>	71	21	150	200	
<u>OFFICE EQUIPMENT MAINTENANCE</u>	-	42	275	975	
<u>BUILDING OPERATING SUPPLIES</u>	-	-	50	50	
<u>SMALL TOOLS</u>	293	177	200	300	
<u>DEPARTMENTAL SUPPLIES</u>	3,003	2,574	3,300	3,650	
<u>CONTRACTUAL SERVICES</u>	-	-	3,780	3,540	
<u>DEPARTMENTAL SERVICES</u>	-	-	25	25	
<u>INSURANCE</u>	870	2,700	1,894	2,105	
<u>MEMBERSHIPS & MEETINGS</u>	55	96	225	280	
<u>INTERDEPARTMENTAL CHARGES</u>	(45,629)	(55,831)	(105,137)	(144,353)	
TOTAL	(33,243)	(41,985)	(83,765)	(116,293)	
<u>EQUIPMENT</u>	1,974	1,100	14,315	7,775	

CITY OF VACAVILLE

BUDGET

19.77 - 1978

FUND CENTRAL SERVICES

ACTIVITY -

FUNCTION CENTRAL SERVICES

SUB-ACTIVITY -

ACTIVITY CODE -

CENTRAL SERVICES REACP

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	26,783	31,269	40,885	69,450	108,518	
MATERIAL, SUPPLIES & OTHER	(27,485)	(33,243)	(41,985)	(83,765)	(116,293)	
EQUIPMENT	702	1,974	1,100	14,315	7,775	
DEBT SERVICE	-	-	-	-	-	
TOTAL	-	-	-	-	-	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Equipment Mechanic	1	1	587	15,267			
Storekeeper & Purchasing Assistant	1	1	541	14,061			
Equipment Service Worker	0	1	370/388	9,849			
Administrative Clerk	1	1	358/375	9,508			
Bi-Weekly Adjustment	-	-	-	233			
Part-time	-	-	-	2,200			
CETA & WIN PROGRAM							
Typist Clerk	5	5	288	37,440			
	<u>8</u>	<u>9</u>		<u>88,558</u>			

CENTRAL STORES

The Central Stores account provides for the purchasing and inventory control of all supplies for the City. This account services all departments and, therefore, its budget is divided among all using departments through the inter-departmental charges.

There are no major changes in this budget for the coming year.

CENTRAL STORES - 770

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
2,771 - <u>SALARIES</u>	11,760	20,478	13,828	14,099	
2,772 - <u>EMPLOYEE BENEFITS</u>					
.01-Retirement				1,737	
.02-Group Insurance				708	
.03- Workman's Compensation				60	
Total Benefits	1,455	3,181	2,272	2,505	
TOTAL SALARIES & BENEFITS	13,215	23,659	16,100	16,604	
<u>MATERIALS, SUPPLIES & OTHER</u>					
2,773.01 - <u>UTILITIES</u>					
Warehouse	857	898	1,300	1,700	
2,773.02 - <u>RADIO & TELEPHONE</u>	798	829	950	1,000	
2,773.04 - <u>OFFICE SUPPLIES</u>					
Stationery & postage	42	1	25	25	
2,773.05 - <u>TRAVEL</u>					
Private vehicle	480	618	780	660	
2,773.08 - <u>OFFICE EQUIPMENT</u>					
<u>MAINTENANCE</u>					
Typewriter & adder	-	42	75	75	
2,773.09 - <u>BUILDING OPERATING</u>					
<u>SUPPLIES</u>					
Cleaning supplies, light bulbs & lumber	-	-	50	50	
2,773.12 - <u>DEPARTMENTAL SUPPLIES</u>					
Charge-out forms & books	174	328	300	350	
2,773.15 - <u>INSURANCE</u>					
General, liability & fire	431	1,332	631	700	
2,773.17 - <u>MEMBERSHIPS & MEETINGS</u>					
Calif. Assn. of Purchasing Agents	55	96	225	280	
2,773.20 - <u>INTERDEPARTMENTAL</u>					
<u>CHARGES</u>					
Central Services	(16,052)	(27,803)	(21,566)	(22,239)	
TOTAL	(13,215)	(23,659)	(17,230)	(17,399)	
2,774 - <u>EQUIPMENT</u>					
1 - Chlorine cart				120	
1 - Hand cart				75	
Shelving				600	
	-	-	1,130	795	

CITY OF VACAVILLE

BUDGET

19.77 - 1978

FUND CENTRAL SERVICES

ACTIVITY CENTRAL STORES

FUNCTION CENTRAL SERVICES

SUB-ACTIVITY -

ACTIVITY CODE 770

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	12,104	13,215	23,659	16,100	16,604	
MATERIAL, SUPPLIES & OTHER	(12,479)	(13,215)	(23,659)	(17,230)	(17,399)	
EQUIPMENT	375	-	-	1,130	795	
DEBT SERVICE	-	-	-	-	-	
TOTAL	-	-	-	-	-	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Storekeeper & Purchasing Assistant	1	1	541	14,061			
Bi-Weekly Adjustment	-	-	-	38			
	<u>1</u>	<u>1</u>		<u>14,099</u>			

CENTRAL GARAGE

This function is responsible for maintaining all of the City vehicles except Police and Fire and other equipment. Over ninety percent of the mechanic's time is involved with keeping Public Works equipment in operation including repairs on all heavy equipment, pickup trucks, dump trucks as well as lawnmowers, pumps and any other type of motor driven equipment in the City. This program includes a routine maintenance program for all City vehicles except Police and Fire. There is also part-time help which proves to be of great assistance in the lubing and oil changes involved in the maintenance program.

A new position is proposed this year to help with the increased work load being experienced with new vehicles and to begin to get involved in Police vehicle maintenance. An engine analyzer (\$4,500) is proposed to assist in this move. The major addition is a building to house the vehicle maintenance function (\$55,000), this will allow the establishment of a facility which once equipped and staffed would permit the City to take over full Police vehicle maintenance at considerable savings to the City.

CENTRAL GARAGE - 780

CLASSIFICATION DETAIL	1974 - 1975	1975 - 1976	1976 - 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
2,781 - <u>SALARIES</u>	16,046	14,503	17,509	27,384	
2,782 - <u>EMPLOYEE BENEFITS</u>					
.01-Retirement				3,102	
.02-Group Insurance				1,371	
.03-Workman's Compensation				2,734	
Total Benefits	2,008	2,723	4,053	7,207	
TOTAL SALARIES & BENEFITS	18,054	17,226	21,562	34,591	
<u>MATERIALS, SUPPLIES & OTHER</u>					
2,783.01 - <u>UTILITIES</u>					
Corporation Yard	3,207	3,538	4,000	5,000	
2,783.02 - <u>RADIO & TELEPHONE</u>	1,074	1,013	1,000	1,290	
2,783.06 - <u>VEHICLE & EQUIPMENT OPERATION</u>					
Operation (600), insurance (380) & equip. replace.(1,020)	1,636	1,339	1,673	2,000	
2,783.07 - <u>DEPARTMENTAL EQUIPMENT</u>					
Repair to equipment	71	21	150	200	
2,783.11 - <u>SMALL TOOLS</u>					
Wrenches, sockets & automotive tools	293	177	200	300	
2,783.12 - <u>DEPARTMENTAL SUPPLIES</u>					
Cleaning compounds, rags & other vehicle maintenance supplies	2,829	2,246	3,000	3,000	
2,783.14 - <u>DEPARTMENTAL SERVICES</u>					
Training	-	-	25	25	
2,783.15 - <u>INSURANCE</u>					
General, liability & fire	439	1,368	777	860	
2,783.20 - <u>INTERDEPARTMENTAL CHARGES</u>					
Central Services	(29,577)	(28,028)	(34,347)	(51,766)	
TOTAL	(20,028)	(18,326)	(23,522)	(39,091)	
2,784 - <u>EQUIPMENT</u>					
1 - Engine analyzer				4,500	
	1,974	1,100	1,960	4,500	

CITY OF VACAVILLE

BUDGET

19 77 - 19 78

FUND CENTRAL SERVICES

ACTIVITY CENTRAL GARAGE

FUNCTION CENTRAL SERVICES

SUB-ACTIVITY -

ACTIVITY CODE 780

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	14,679	18,054	17,226	21,562	34,591	
MATERIAL, SUPPLIES & OTHER	(15,006)	(20,028)	(18,326)	(23,522)	(39,091)	
EQUIPMENT	327	1,974	1,100	1,960	4,500	
DEBT SERVICE	-	-	-	-	-	
TOTAL	-	-	-	-	-	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Equipment Mechanic	1	1	587	15,267			
Equipment Service Worker	0	1	370/388	9,849			
Bi-Weekly Adjustment	-	-	-	68			
Part-time	-	-	-	2,200			
	<u>1</u>	<u>2</u>		<u>27,384</u>			

CENTRAL OFFICE

A Central Office account is a general service function providing assistance to all City departments and is therefore funded through the inter-departmental charges. This office is responsible for much of the overload typing for the various departments, the duplicating of all materials for the City as well as the issuing of office supplies and the processing of all mail.

The major change in this account reflects the increased CETA and WIN personnel. Another major change is the addition of a third pool car, formerly the Planning Director's. These cars, one of which is proposed to be radio equipped, are used by all departments including Police on an as needed basis.

CENTRAL OFFICE - 790

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
2,791 - SALARIES	-	-	29,080	47,075	
2,792 - EMPLOYEE BENEFITS					
.01-Retirement				5,798	
.02-Group Insurance				4,248	
.03-Workman's Compensation				202	
Total Benefits	-	-	2,708	10,248	
TOTAL SALARIES & BENEFITS	-	-	31,788	57,323	
<u>MATERIALS, SUPPLIES & OTHER</u>					
2,793.04 - OFFICE SUPPLIES					
Stationery	-	-	400	320	
2,793.06 - VEHICLE & EQUIPMENT					
OPERATION					
Operation (2,000),					
insurance (1,140) &					
equipment replacement					
(1,800)	-	-	1,345	4,940	
2,793.08 - OFFICE EQUIPMENT					
MAINTENANCE	-	-	200	900	
2,793.12 - DEPARTMENTAL SUPPLIES					
Copier Lease	-	-	-	300	
2,793.13 - CONTRACTUAL SERVICES	-	-	3,780	3,540	
2,793.15 - INSURANCE					
General & liability	-	-	486	545	
2,793.20 - INTERDEPARTMENTAL					
CHARGES					
Central Services	-	-	(49,224)	(70,348)	
TOTAL	-	-	(43,013)	(59,803)	
2,794 - EQUIPMENT					
1 - Savin 750 copier				1,680	
2 - Dictation Transcribers				800	
	-	-	11,225	2,480	

CITY OF VACAVILLE

BUDGET

19.77 - 1978

FUND CENTRAL SERVICES

ACTIVITY CENTRAL OFFICE

FUNCTION CENTRAL SERVICES

SUB-ACTIVITY -

ACTIVITY CODE 790

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	-	-	-	31,788	57,323	
MATERIAL, SUPPLIES & OTHER	-	-	-	(43,013)	(59,803)	
EQUIPMENT	-	-	-	11,225	2,480	
DEBT SERVICE	-	-	-	-	-	
TOTAL	-	-	-	-	-	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Administrative Clerk	1	1	358/375	9,508			
Bi-Weekly Adjustment	-	-	-	127			
CETA & WIN PROGRAM							
Typist Clerk *	5	5	288	37,440			
	<u>6</u>	<u>6</u>		<u>47,075</u>			

*Note: 1 Typist Clerk Assigned to Vacaville Public Library
 1 Typist Clerk Assigned to Friends Outside

DEBT SERVICE

This account is established to repay the 1959 Sewer Bonds, principal and interest for fiscal year 1977-78. This bond will mature in 1989.

DEBT SERVICE - GENERAL CITY - 800

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>RETIREMENT</u>					
52,796.01 - 1959 Sewer Bond				35,000	
Total Retirement	30,000	35,000	35,000	35,000	
<u>INTEREST</u>					
52,796.02 - 1959 Sewer Bond				26,368	
Total Interest	30,725	29,344	27,856	26,368	
TOTAL RETIREMENT & INTEREST	60,725	64,344	62,856	61,368	

BOND PAYMENT SCHEDULE

FISCAL YEAR	1950 SEWER BOND		1959 SEWER BOND		TOTAL
	BONDS	INTEREST	BONDS	INTEREST	
1977-78			35,000.00	26,368.75	61,368.75
1978-79			40,000.00	24,775.00	64,775.00
1979-80			40,000.00	23,075.00	63,075.00
1980-81			40,000.00	21,345.00	61,345.00
1981-82			45,000.00	19,475.00	64,475.00
1982-83			45,000.00	17,495.00	62,495.00
1983-84			45,000.00	15,515.00	60,515.00
1984-85			50,000.00	13,425.00	63,425.00
1985-86			50,000.00	11,225.00	61,225.00
1986-87			55,000.00	8,887.50	63,887.50
1987-88			55,000.00	6,412.50	61,412.50
1988-89			55,000.00	3,937.50	58,937.50
1989-90			60,000.00	1,350.00	61,350.00
	-	-	615,000.00	193,286.25	808,286.25

Interest Rate	1-3/4% - 2%	4 1/4% - 5-3/4%
Date of Issue	1950	1959
Total Issue	\$185,000.00	\$990,000.00
Date of Maturity	1973	1989
Prior Redemption Date	-	1985

SEWER SYSTEM RECAP

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>SALARIES</u>	140,934	148,148	169,577	162,027	
<u>EMPLOYEE BENEFITS</u>					
Retirement				18,106	
Group Insurance				8,603	
Workman's Compensation				14,686	
Total Benefits	16,795	22,041	37,964	41,395	
TOTAL SALARIES & BENEFITS	157,729	170,189	207,541	203,422	
<u>MATERIALS, SUPPLIES & OTHER</u>					
<u>UTILITIES</u>	46,069	90,495	103,600	127,100	
<u>RADIO & TELEPHONE</u>	1,418	2,010	2,850	3,175	
<u>VEHICLE & EQUIPMENT OPERATION</u>	12,601	13,671	19,092	21,550	
<u>DEPARTMENTAL EQUIPMENT</u>	526	109	1,500	1,936	
<u>BUILDING OPERATING SUPPLIES</u>	388	150	400	590	
<u>RENT</u>	85	85	85	85	
<u>SMALL TOOLS</u>	120	822	500	600	
<u>DEPARTMENTAL SUPPLIES</u>	72,875	60,249	83,000	84,650	
<u>CONTRACTUAL SERVICES</u>	3,972	9,885	20,500	21,500	
<u>DEPARTMENTAL SERVICES</u>	-	-	-	80	
<u>INSURANCE</u>	4,127	10,013	12,018	13,315	
<u>AUDIT FEES</u>	531	600	750	1,000	
<u>MEMBERSHIPS & MEETINGS</u>	3,052	3,153	4,250	860	
<u>TAXES & IN LIEU CHARGES</u>	27,000	28,000	29,100	30,100	
<u>FISCAL AGENT FEES</u>	920	1,430	1,200	1,500	
<u>INTERDEPARTMENTAL CHARGES</u>	20,315	23,980	62,112	70,444	
<u>CONTINGENCY RESERVE</u>	16,203	9,940	9,500	9,500	
TOTAL	210,202	254,592	350,457	387,985	
<u>EQUIPMENT</u>	7,867	5,909	15,660	41,070	
<u>DEBT SERVICE</u>	60,706	49,601	63,375	62,050	

CITY OF VACAVILLE

BUDGET

19.77 - 1978

FUND SEWER MAINTENANCE & OPERATION

ACTIVITY -

FUNCTION SEWER SYSTEM

SUB-ACTIVITY -

ACTIVITY CODE -

SEWER SYSTEM RECAP

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	116,668	157,729	170,189	207,541	203,422	
MATERIAL, SUPPLIES & OTHER	152,497	210,202	254,592	350,457	387,985	
EQUIPMENT	1,259	7,867	5,909	15,660	41,070	
DEBT SERVICE	61,836	60,706	49,601	63,375	62,050	
TOTAL	332,260	436,504	480,291	637,033	694,527	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Utility Plant Superintendent	1	1	799/839	21,019			
Service Maintenance Supervisor	1	1	528	13,728			
Utility Plant Chief Operator	1	1	605	15,724			
Utility Plant Lab Technician	1	1	559	14,539			
Utility Plant Operator II	2	3	418/507	36,016			
Maintenance Worker II	1	1	507	13,187			
Utility Plant Operator I	1	1	461/483	12,540			
Maintenance Worker I	1	2	370/388	19,845			
Bi-Weekly Adjustment	-	-	-	396			
Management Incentive Program	-	-	-	683			
Overtime	-	-	-	13,750			
Part-time	-	-	-	600			
	<u>9</u>	<u>11</u>		<u>162,027</u>			

SEWER SYSTEM

The sewer system is comprised of four individual budgets, they are: Easterly Sewage Treatment Plant; Industrial Sewage Treatment Plant; Sewer System; and Sewer System Administration. This division of Public Works is responsible for the operation of the Easterly Plant, the American Home Foods Plant, four lift stations and over seventy miles of sewer mains. A major capital expenditure request is for the upgrading and expansion of the Easterly Plant to meet Federal/State water quality requirements.

Major changes in the Easterly Sewage Treatment Plant other than the capital expenditure program include some \$30,000 in equipment replacement as well as items required by the California State Occupational Safety and Hazards Act and the addition of a Utility Plant Operator I to expand the hours of supervised plant operation and begin to gear up for the plant expansion. The Industrial Sewage Treatment Plant has no major changes in its budget. The Sewer System account experienced one major change, that of a new Maintenance Worker I for system maintenance. One new vehicle is proposed for this individual to permit him to work independently of other personnel. The Sewer System Administration account includes the Utility Plant Superintendent salary and \$30,100 for in lieu charges for taxes and City administrative time. There is also \$2,500 in a contingency reserve for unexpected expenditures in the sewer system if necessary. The last account in this sewer system is the Debt Service account for sewer revenue bonds sold in 1966 which will mature in 1998. This \$62,050 reflects the 1977-78 interest and principal payment.

EASTERLY SEWAGE TREATMENT PLANT - 840

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
75,841 - <u>SALARIES</u>	73,439	87,747	88,351	73,459	
75,842 - <u>EMPLOYEE BENEFITS</u>					
.01-Retirement				8,186	
.02-Group Insurance				4,112	
.03-Workman's Compensation				7,336	
Total Benefits	8,709	11,685	19,970	19,634	
TOTAL SALARIES & BENEFITS	82,148	99,432	108,321	93,093	
<u>MATERIALS, SUPPLIES & OTHER</u>					
75,843.01 - <u>UTILITIES</u>					
Gas & electricity	41,372	56,982	70,000	84,500	
75,843.02 - <u>RADIO & TELEPHONE</u>					
Includes alarm & vehicle radios	751	1,209	1,300	1,430	
75,843.06 - <u>VEHICLE & EQUIPMENT OPERATION</u>					
Operation (1,000), insurance (180) & equipment replacement (5,470)	3,171	5,203	5,694	6,650	
75,843.07 - <u>DEPARTMENTAL EQUIPMENT</u>					
Laboratory equipment & chemicals	-	-	400	600	
75,843.09 - <u>BUILDING OPERATING SUPPLIES</u>					
Paper towels & cleaning supplies	388	150	400	440	
75,843.11 - <u>SMALL TOOLS</u>					
Wrenches, hammers & various	26	688	300	400	
75,843.12 - <u>DEPARTMENTAL SUPPLIES</u>					
Chemicals, fertilizer, recording charts, oil, grease, ground sterilizer, chlorine, chain fence, hydrogen peroxide for odor control & rock for levees	63,836	53,343	71,000	68,150	
75,843.13 - <u>CONTRACTUAL SERVICES</u>					
Equipment & control board maintenance, lab testing & lift station overhauling	2,325	4,581	15,000	12,500	

EASTERLY SEWAGE TREATMENT PLANT - 840 (Continued)

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
75,843.14 - <u>DEPARTMENTAL SERVICES</u> Safety meeting	-	-	-	50	
75,843.15 - <u>INSURANCE</u> General, liability & fire	2,918	9,048	7,530	8,340	
75,843.17 - <u>MEMBERSHIPS & MEETINGS</u>	-	-	-	80	
75,843.20 - <u>INTERDEPARTMENTAL CHARGES</u> Central Services	2,808	5,588	1,808	2,481	
75,843.21 - <u>CONTINGENCY RESERVE</u>	9,048	9,940	7,000	7,000	
TOTAL	126,643	146,732	180,432	192,621	
75,844 - <u>EQUIPMENT</u>				70	
1 - Gasket cutter				30	
1 - Pipe reamer				150	
1 - Sump pump					
Chains, attachments, shoes, etc.				19,000	
Barminutor parts				3,000	
1 - Blower for additional air (grit remover)				2,000	
400 - Socks, Bkts. & clamps for aeration cells				6,000	
4 - Oil Pressure Switches				250	
1 - Chlorine Scale				1,500	
1 - Power Hach Saw				500	
3 - 3/4-H.P. Electric Motors				270	
Chain link fencing				3,300	
	5,590	5,759	13,660	36,070	

CITY OF VACAVILLE

BUDGET

19 77 - 19 78

FUND SEWER MAINTENANCE & OPERATION

ACTIVITY SEWER DIVISION

FUNCTION MUNICIPALLY OWNED ENTERPRISES

SUB-ACTIVITY EASTERLY SEWAGE TREATMENT PLANT

ACTIVITY CODE 840

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	63,503	82,148	99,432	108,321	93,093	
MATERIAL, SUPPLIES & OTHER	84,393	126,643	146,732	180,432	192,621	
EQUIPMENT	452	5,590	5,759	13,660	36,070	
DEBT SERVICE	-	-	-	-	-	
TOTAL	148,348	214,381	251,923	302,413	321,784	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Utility Plant Chief Operator	1	1	605	15,724			
Utility Plant Lab Technician	1	1	559	14,539			
Utility Plant Operator II	2	3	418/507	36,016			
Bi-Weekly Adjustment	-	-	-	179			
Management Incentive Program	-	-	-	151			
Overtime	-	-	-	6,250			
Part-time	-	-	-	600			
	<u>4</u>	<u>5</u>		<u>73,459</u>			

INDUSTRIAL SEWAGE TREATMENT PLANT - 850

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
75,851 - <u>SALARIES</u>	14,561	4,368	12,313	12,574	
75,852 - <u>EMPLOYEE BENEFITS</u>					
.01-Retirement				1,549	
.02-Group Insurance				685	
.03-Workman's Compensation				1,256	
Total Benefits	2,413	3,071	3,245	3,490	
TOTAL SALARIES & BENEFITS	16,974	7,439	15,558	16,064	
<u>MATERIALS, SUPPLIES & OTHER</u>					
75,853.01 - <u>UTILITIES</u>					
Gas & electricity	1,771	30,539	30,000	39,000	
75,853.02 - <u>RADIO & TELEPHONE</u>					
Includes alarm & vehicle radios	207	271	350	385	
75,853.06 - <u>VEHICLE & EQUIPMENT OPERATION</u>					
Operation (1,500)	2,483	554	950	1,500	
75,853.07 - <u>DEPARTMENTAL EQUIPMENT</u>					
Laboratory equipment	-	-	100	336	
75,853.09 - <u>BUILDING OPERATING SUPPLIES</u>					
Cleaning supplies	-	-	-	150	
75,853.11 - <u>SMALL TOOLS</u>					
Wrenches, hammers & various	6	70	100	100	
75,853.12 - <u>DEPARTMENTAL SUPPLIES</u>					
Chemicals, fertilizer, recording charts, oil, grease, ground sterilizer & chlorine	1,703	1,510	5,000	9,500	
75,853.13 - <u>CONTRACTUAL SERVICES</u>					
Equipment maintenance, weed control & pump replacement	1,379	4,490	5,000	5,000	
75,853.14 - <u>DEPARTMENTAL SERVICES</u>					
Safety meeting	-	-	-	10	
75,853.15 - <u>INSURANCE</u>					
General, liability & fire	1,018	365	758	840	

INDUSTRIAL SEWAGE TREATMENT PLANT - 850 (Continued)

[illegible]

CITY OF VACAVILLE

BUDGET

19.77... - 19.78...

FUND SEWER MAINTENANCE & OPERATION

ACTIVITY SEWER DIVISION

FUNCTION MUNICIPALLY OWNED ENTERPRISES

SUB-ACTIVITY INDUSTRIAL SEWAGE TREAT. PLANT

ACTIVITY CODE 850

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted	
SALARIES and BENEFITS	9,243	16,974	7,439	15,558	16,064		
MATERIAL, SUPPLIES & OTHER	10,800	10,403	37,799	42,321	56,928		
EQUIPMENT	-	-	-	-	-		
DEBT SERVICE	-	-	-	-	-		
TOTAL	*20,043	*27,377	45,238	57,879	72,992		
DETAIL OF BI-WEEKLY SALARIES							
POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Utility Plant Operator I	1	1	461/483	12,540			
Bi-Weekly Adjustment	-	-	-	34			
	<u>1</u>	<u>1</u>		<u>12,574</u>			
*Previously Brown Street Sewage Treatment Plant							

141

SEWER SYSTEM - 860

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
75,861 - SALARIES	37,704	39,628	48,144	54,518	
75,862 - EMPLOYEE BENEFITS					
.01-Retirement				5,775	
.02-Group Insurance				2,741	
.03-Workman's Compensation				5,445	
Total Benefits	3,502	4,977	10,626	13,961	
TOTAL SALARIES & BENEFITS	41,206	44,605	58,770	68,479	
MATERIALS, SUPPLIES & OTHER					
75,863.01 - UTILITIES					
Pump & lift stations	2,926	2,974	3,600	3,600	
75,863.02 - RADIO & TELEPHONE					
Vehicle radios	460	-	600	700	
75,863.06 - VEHICLE & EQUIPMENT OPERATION					
Operation (4,055), insurance (1,345) & equipment replacement (6,500)	6,183	7,239	10,698	11,900	
75,863.07 - DEPARTMENTAL EQUIPMENT					
Equipment repairs & sewer rod replacement	526	109	1,000	1,000	
75,863.10 - RENT					
Line easement - S.P.	85	85	85	85	
75,863.11 - SMALL TOOLS					
Shovels, rakes & picks	88	64	100	100	
75,863.12 - DEPARTMENTAL SUPPLIES					
Sanfax, weed killer, pipe, ground sterilizer, manhole frames, covers, rings & replacements	7,336	5,396	7,000	7,000	
75,863.13 - CONTRACTUAL SERVICES					
Sewer line, photos & maintenance	268	814	500	4,000	
75,863.15 - INSURANCE					
General & liability	180	564	2,976	3,300	
75,863.20 - INTERDEPARTMENTAL CHARGES					
Central Services	1,700	2,047	787	1,082	
TOTAL	19,752	19,292	27,346	32,767	
75,864 - EQUIPMENT					
1 - 3/4-ton pickup				5,000	
	2,277	150	2,000	5,000	

SEWER SYSTEM ADMINISTRATION - 870

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
75,871 - SALARIES	15,230	16,405	20,769	21,476	
75,872 - EMPLOYEE BENEFITS					
.01-Retirement				2,596	
.02-Group Insurance				1,065	
.03-Workman's Compensation				649	
Total Benefits	2,171	2,308	4,123	4,310	
TOTAL SALARIES & BENEFITS	17,401	18,713	24,892	25,786	
MATERIALS, SUPPLIES & OTHER					
75,873.02 - RADIO & TELEPHONE Control stations & vehicle radios	-	530	600	660	
75,873.06 - VEHICLE & EQUIPMENT OPERATION Operation (600), insurance (300) & equipment replacement (600)	764	675	1,750	1,500	
75,873.14 - DEPARTMENTAL SERVICES Safety meeting	-	-	-	20	
75,873.15 - INSURANCE General & liability	11	36	754	835	
75,873.16 - AUDIT FEES Sewer System	531	600	750	1,000	
75,873.17 - MEMBERSHIPS & MEETINGS California Water Pollution Control Assn.	3,052	3,153	4,250	760	
75,873.18 - TAXES & IN LIEU CHARGES Taxes (100) & in lieu charge (30,000)	27,000	28,000	29,100	30,100	
75,873.19 - FISCAL AGENT FEES General obligation & revenue bonds	920	1,430	1,200	1,500	
75,873.20 - INTERDEPARTMENTAL CHARGES Finance Dept.	13,971	16,345	59,454	66,794	
75,873.21 - CONTINGENCY RESERVE Sewer System	7,155	-	2,500	2,500	
TOTAL	53,404	50,769	100,358	105,669	

DEBT SERVICE - SEWER DIVISION - 880

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>RETIREMENT</u>					
73,886.01 - 1966 Sewer Revenue Bonds				25,000	
Total Retirement	20,000	10,000	25,000	25,000	
<u>INTEREST</u>					
73,886.02 - 1966 Sewer Revenue Bonds				37,050	
Total Interest	40,706	39,601	38,375	37,050	
TOTAL RETIREMENT & INTEREST	60,706	49,601	63,375	62,050	

BOND PAYMENT SCHEDULE

FISCAL YEAR	SERIES A		SERIES B		TOTAL
	BONDS	INTEREST	BONDS	INTEREST	
1977-78	20,000.00	29,587.50	5,000.00	7,462.50	62,050.00
1978-79	25,000.00	28,637.50	5,000.00	7,150.00	65,787.50
1979-80	25,000.00	27,512.50	5,000.00	6,837.50	64,350.00
1980-81	25,000.00	26,387.50	5,000.00	6,525.00	62,912.50
1981-82	25,000.00	25,262.50	5,000.00	6,212.50	61,475.00
1982-83	25,000.00	24,137.50	5,000.00	5,937.50	60,075.00
1983-84	25,000.00	23,012.50	5,000.00	5,662.50	58,675.00
1984-85	30,000.00	21,887.50	5,000.00	5,387.50	62,275.00
1985-86	30,000.00	20,612.50	5,000.00	5,107.50	60,720.00
1986-87	30,000.00	19,337.50	5,000.00	4,827.50	59,165.00
1987-88	30,000.00	18,062.50	5,000.00	4,547.50	57,610.00
1988-89	35,000.00	16,787.50	5,000.00	4,267.50	61,055.00
1989-90	35,000.00	15,300.00	5,000.00	3,980.00	59,280.00
1990-91	35,000.00	13,812.50	5,000.00	3,692.50	57,505.00
1991-92	35,000.00	12,325.00	5,000.00	3,405.00	55,730.00
1992-93	40,000.00	10,837.50	5,000.00	3,117.50	58,955.00
1993-94	40,000.00	9,137.50	10,000.00	2,830.00	61,967.50
1994-95	40,000.00	7,437.50	10,000.00	2,255.00	59,692.50
1995-96	45,000.00	5,737.50	10,000.00	1,680.00	62,417.50
1996-97	45,000.00	3,825.00	10,000.00	1,120.00	59,945.00
1997-98	45,000.00	1,912.50	10,000.00	560.00	57,472.50
	<u>685,000.00</u>	<u>361,550.00</u>	<u>130,000.00</u>	<u>92,565.00</u>	<u>1,269,115.00</u>

Interest 4½% - 5%
Date of Issue 1966
Total Issue \$800,000.00
Date of Maturity 1998
Prior Redemption
Date 1986

5½% - 7%
1966
\$150,000.00
1998
1982

CITY OF VACAVILLE

BUDGET

19.77 - 19.78

FUND SEWER REVENUE BOND
INTEREST & RETIREMENT FUNDS

ACTIVITY SEWER DIVISION

FUNCTION MUNICIPALLY OWNED ENTERPRISES

SUB-ACTIVITY SEWER SYSTEM - DEBT SERVICE

ACTIVITY CODE 88-

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	-	-	-	-	-	
MATERIAL, SUPPLIES & OTHER EQUIPMENT	-	-	-	-	-	
DEBT SERVICE	61,836	60,706	49,601	63,375	62,050	
TOTAL	61,836	60,706	49,601	63,375	62,050	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
NONE							

WATER SYSTEM RECAP

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>SALARIES</u>	129,781	153,868	158,683	216,205	
<u>EMPLOYEE BENEFITS</u>				24,492	
Retirement				12,518	
Group Insurance				21,338	
Workman's Compensation				58,348	
Total Benefits	19,861	26,550	41,239	274,553	
TOTAL SALARIES & BENEFITS	149,642	180,418	199,922		
<u>MATERIALS, SUPPLIES & OTHER</u>					
<u>UTILITIES</u>	79,497	103,234	163,000	183,400	
<u>RADIO & TELEPHONE</u>	3,644	3,486	6,350	7,505	
<u>TRAVEL</u>	-	278	-	-	
<u>VEHICLE & EQUIPMENT OPERATION</u>	17,717	19,792	23,445	27,200	
<u>DEPARTMENTAL EQUIPMENT</u>	295	505	2,100	2,000	
<u>BUILDING OPERATING SUPPLIES</u>	181	246	300	350	
<u>SMALL TOOLS</u>	792	449	950	1,100	
<u>DEPARTMENTAL SUPPLIES</u>	63,911	66,212	70,075	66,600	
<u>CONTRACTUAL SERVICES</u>	38,896	37,134	56,000	54,300	
<u>DEPARTMENTAL SERVICES</u>	-	10,752	-	60	
<u>INSURANCE</u>	4,148	2,112	17,412	19,290	
<u>AUDIT FEES</u>	1,334	1,700	2,000	2,200	
<u>MEMBERSHIPS & MEETINGS</u>	1,061	591	700	1,235	
<u>TAXES & IN LIEU CHARGES</u>	27,175	28,176	31,500	32,500	
<u>FISCAL AGENT FEES</u>	1,058	1,045	1,200	1,200	
<u>INTERDEPARTMENTAL CHARGES</u>	63,823	75,170	122,846	150,536	
<u>CONTINGENCY RESERVE</u>	2,230	-	7,500	8,000	
TOTAL	305,762	350,882	505,378	557,476	
<u>EQUIPMENT</u>	36,941	53,583	63,550	69,845	
<u>DEBT SERVICE</u>	109,458	132,446	133,085	135,660	

CITY OF VACAVILLE

BUDGET

19.77... - 1978...

FUND WATER MAINTENANCE & OPERATION

ACTIVITY -

FUNCTION ... WATER SYSTEM

SUB-ACTIVITY -

ACTIVITY CODE -

WATER SYSTEM RECAP

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	132,530	149,642	180,418	199,922	274,553	
MATERIAL, SUPPLIES & OTHER	267,576	305,762	350,882	505,378	557,476	
EQUIPMENT	43,547	36,941	53,583	63,550	69,845	
DEBT SERVICE	132,733	109,458	132,446	133,085	135,660	
TOTAL	576,386	601,803	717,329	901,935	1,037,534	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Water Supervisor	1	1	674/707	17,715			
Utility Plant Chief Operator	1	1	605	15,725			
Utility Electrician	1	1	559	14,539			
Maintenance Worker III	1	1	520	13,520			
Water Service Worker II	1	1	546	14,206			
Maintenance Worker II	1	2	398/483	23,161			
Water Service Worker I	1	1	483	12,563			
Utility Plant Operator I	4	4	379/483	45,010			
Maintenance Worker I	1	1	472	12,272			
Meter Reader	1	1	370/388	9,922			
Utility Plant Operator Trainee	1	1	398/418	10,538			
Bi-Weekly Adjustment	-	-	-	561			
Management Incentive Program	-	-	-	319			
Overtime	-	-	-	7,250			
Part-time	-	-	-	600			
<u>CETA & WIN PROGRAM</u>							
Laborer	-	1	352	9,152			
Meter Reader	1	1	352	9,152			
	<u>15</u>	<u>17</u>		<u>216,205</u>			

WATER SYSTEM

The Water System is comprised of four budgets, they are: Pumping and Source of Supply; Transmission and Distributions; Water System Administration; and, Debt Service-Water System. The Water System is responsible for running the water treatment plant and, in addition, regularly checking and servicing the water lift station for the Vine Street area and the lift station for Valley View Estates. This program includes a complete preventive maintenance cycle on the plant itself (the filtering equipment is completely torn down and checked out each winter before summer filtering begins), there is also the responsibility for a daily check and maintenance of the City water wells.

In the Pumping and Source of Supply account, a major personnel change is a shifting of personnel from the Sewer to the Water Account. No new personnel are proposed. In the maintenance and operation portion, the major change is the addition of a set of booster station pumps for \$11,200. In the Transmission and Distribution account, the one major change is the addition of one City funded Maintenance Worker II to begin a back flow prevention program in addition to the increased maintenance needs of an expanding system. One Laborer under CETA is also proposed to assist in this area. A pickup is also requested for this program to operate independently of the other functions. The Water System Administration account shows one CETA Meter Reader that began last year after budget adoption. The only other significant change in this account is the \$8,970 increase in inter-departmental charges, an in-house accounting system for services provided by other departments. Finally with respect to the Water System Debt Service, this \$135,660 is repayment of water bonds issued in 1959 and 1972 which will mature in 1994 and 1995, respectively. This payment is for principal and interest for fiscal year 1977-78.

PUMPING & SOURCE OF SUPPLY - 910

CLASSIFICATION DETAIL	1974-1975	1975-1976	1976-1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
95,911 - SALARIES	39,027	48,286	61,318	89,545	
95,912 - EMPLOYEE BENEFITS					
.01-Retirement				10,597	
.02-Group Insurance				4,797	
.03-Workman's Compensation				8,692	
Total Benefits	5,796	8,197	15,635	24,086	
TOTAL SALARIES & BENEFITS	44,823	56,483	76,953	113,631	
MATERIALS, SUPPLIES & OTHER					
95,913.01 - UTILITIES					
Pumping plant & wells	36,993	47,271	95,000	95,000	
95,913.02 - RADIO & TELEPHONE					
Control & alarm circuit	938	1,534	1,950	2,145	
95,913.05 - TRAVEL	-	278	-	-	
95,913.06 - VEHICLE & EQUIPMENT OPERATION					
Operation (3,620), insurance (780) & equipment replacement (5,000)	4,362	5,824	7,605	9,400	
95,913.07 - DEPARTMENTAL EQUIPMENT					
Repairs to pump controls	264	-	1,200	1,100	
95,913.09 - BUILDING OPERATING SUPPLIES					
Paper products & cleaning supplies	181	229	300	350	
95,913.11 - SMALL TOOLS					
Wrenches, hammers & various	318	137	300	400	
95,913.12 - DEPARTMENTAL SUPPLIES					
Paint, chlorine, recording charts, buffer solution, diatomaceous earth & fluoride	38,178	42,990	40,000	36,450	
95,913.13 - CONTRACTUAL SERVICES					
2,600 acre feet of water (39,000), repair to wells & controls, re-roofing, filters & fluoride testing	37,523	35,270	54,000	47,500	

PUMPING & SOURCE OF SUPPLY - 910 (Continued)

CLASSIFICATION DETAIL	1974- 1975	1975 - 1976	1976 - 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
95,913.14 - <u>DEPARTMENTAL SERVICES</u> Safety meeting	-	-	-	60	
95,913.15 - <u>INSURANCE</u> General, liability, fire, boiler & machinery	3,469	10,752	12,497	13,850	
95,913.17 - <u>MEMBERSHIPS & MEETINGS</u> American Water Works Association	-	-	-	180	
95,913.20 - <u>INTERDEPARTMENTAL CHARGES</u> Central Services	10,796	12,991	1,777	2,440	
95,913.21 - <u>CONTINGENCY RESERVE</u> Water Plant	2,230	-	2,500	3,000	
TOTAL	135,252	157,276	217,129	211,875	
95,914 - <u>EQUIPMENT</u>					
1 - Anin fluid drive speed control				700	
1 - Utility box for truck				700	
1 - Heli-coil kit				100	
1 - Ground fault circuit interruptor (safety)				80	
1 - Pipe vise				50	
1 - Pipe die set (1¼"-up)				150	
1 - Portable air compressor				350	
1 - ½" angle drill				175	
1 - Circuit tester				75	
1 - ½-ton chain hoist				180	
1 - 3/8" variable speed drill				50	
1 - Conduit bender				35	
2 - 125 H.P. - 1500 GPM Pump (including starters & wire)				11,200	
	-	11,725	6,350	13,845	

CITY OF VACAVILLE

BUDGET

19.77 - 1978

FUND WATER MAINTENANCE & OPERATION

ACTIVITY WATER DIVISION

FUNCTION MUNICIPALLY OWNED ENTERPRISES

SUB-ACTIVITY PUMPING & SOURCE OF SUPPLY

ACTIVITY CODE 910

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	39,328	44,823	56,483	76,953	113,631	
MATERIAL, SUPPLIES & OTHER	127,406	135,252	157,276	217,129	211,875	
EQUIPMENT	2,177	-	11,725	6,350	13,845	
DEBT SERVICE	-	-	-	-	-	
TOTAL	168,911	180,075	225,484	300,432	339,351	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Utility Plant Chief Operator	1	1	605	15,725			
Utility Plant Electrician	1	1	559	14,539			
Utility Plant Operator I	4	4	379/483	45,010			
Utility Plant Operator Trainee	1	1	398/418	10,538			
Bi-Weekly Adjustment	-	-	-	232			
Management Incentive Program	-	-	-	151			
Overtime	-	-	-	2,750			
Part-time	-	-	-	600			
	<u>7</u>	<u>7</u>		<u>89,545</u>			

TRANSMISSION & DISTRIBUTION - 920

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
95,921 - <u>SALARIES</u>	42,876	52,635	55,956	78,693	
95,922 - <u>EMPLOYEE BENEFITS</u>					
.01-Retirement				8,233	
.02-Group Insurance				4,979	
.03-Workman's Compensation				7,857	
Total Benefits	6,825	9,477	15,142	21,069	
TOTAL SALARIES & BENEFITS	49,701	62,112	71,098	99,762	
<u>MATERIALS, SUPPLIES & OTHER</u>					
95,923.01 - <u>UTILITIES</u>					
Booster & pressure pumps	42,504	55,963	68,000	88,400	
95,923.02 - <u>RADIO & TELEPHONE</u>					
Control, alarm circuits & vehicle radios	889	1,132	1,900	2,860	
95,923.06 - <u>VEHICLE & EQUIPMENT OPERATION</u>					
Operation (2,040), insurance (1,360) & equipment replacement (8,100)	8,576	8,689	9,755	11,500	
95,923.07 - <u>DEPARTMENTAL EQUIPMENT</u>					
Equipment repair	31	505	900	900	
95,923.09 - <u>BUILDING OPERATING SUPPLIES</u>					
	-	17	-	-	
95,923.11 - <u>SMALL TOOLS</u>					
Shovels, hammers, picks & various	385	296	500	500	
95,923.12 - <u>DEPARTMENTAL SUPPLIES</u>					
Pipe & meter box replacements, covers, curb stops, valves, paint, saddles, clamps, gate valves, yokes, charts & batteries & main replacement	25,710	22,992	30,000	30,000	
95,923.13 - <u>CONTRACTUAL SERVICES</u>					
Water cultures, tests & pump maintenance	1,373	1,864	2,000	4,500	
95,923.15 - <u>INSURANCE</u>					
General & liability	630	1,956	3,411	3,775	

TRANSMISSION & DISTRIBUTION - 920 (Continued)

CLASSIFICATION DETAIL	19 ⁷⁴ - 19 ⁷⁵	19 ⁷⁵ - 19 ⁷⁶	19 ⁷⁶ - 19 ⁷⁷	19 ⁷⁷	19 ⁷⁸
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
95,923.20 - <u>INTERDEPARTMENTAL CHARGES</u>					
Central Services	11,114	13,143	48,403	66,460	
TOTAL	91,212	106,557	164,869	208,895	
95,924 - <u>EQUIPMENT</u>					
1 - 3/4-ton pickup				5,000	
1 - 1000 GPM Pump				1,000	
Water meters				50,000	
	36,941	41,858	57,200	56,000	

WATER SYSTEM ADMINISTRATION - 930

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
95,931 - SALARIES	47,878	52,947	41,409	47,967	
95,932 - EMPLOYEE BENEFITS					
.01-Retirement				5,662	
.02-Group Insurance				2,742	
.03-Workman's Compensation				4,789	
Total Benefits	7,240	8,876	10,462	13,193	
TOTAL SALARIES & BENEFITS	55,118	61,823	51,871	61,160	
MATERIALS, SUPPLIES & OTHER					
95,933.02 - RADIO & TELEPHONE					
Vehicle radios, control stations & leased lines	1,817	820	2,500	2,500	
95,933.06 - VEHICLE & EQUIPMENT OPERATION					
Operation (2,585), insurance (715) & equipment replacement (3,000)	4,779	5,279	6,085	6,300	
95,933.11 - SMALL TOOLS					
Meter repair tools	89	16	150	200	
95,933.12 - DEPARTMENTAL SUPPLIES					
Books	23	230	75	150	
95,933.13 - CONTRACTUAL SERVICES					
Leased pickup	-	-	-	2,300	
95,933.15 - INSURANCE					
General & liability	49	156	1,504	1,665	
95,933.16 - AUDIT FEES					
Water System	1,334	1,700	2,000	2,200	
95,933.17 - MEMBERSHIPS & MEETINGS	1,061	591	700	1,055	
95,933.18 - TAXES & IN LIEU CHARGES					
Taxes (2,500) & in lieu charges (30,000)	27,175	28,176	31,500	32,500	
95,933.19 - FISCAL AGENT FEES					
Water Revenue bonds	1,058	1,045	1,200	1,200	
95,933.20 - INTERDEPARTMENTAL CHARGES					
Finance Dept.	41,913	49,036	72,666	81,636	
95,933.21 - CONTINGENCY RESERVE					
Water System	-	-	5,000	5,000	
TOTAL	79,298	87,049	123,380	136,706	

CITY OF VACAVILLE

BUDGET

19.77 - 19.78

FUND WATER MAINTENANCE & OPERATION

ACTIVITY WATER DIVISION

FUNCTION MUNICIPALLY OWNED ENTERPRISES

SUB-ACTIVITY WATER SYSTEM ADMINISTRATION

ACTIVITY CODE 930

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	50,612	55,118	61,823	51,871	61,160	
MATERIAL, SUPPLIES & OTHER	70,192	79,298	87,049	123,380	136,706	
EQUIPMENT	-	-	-	-	-	
DEBT SERVICE	-	-	-	-	-	
TOTAL	120,804	134,416	148,872	175,251	197,866	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976 - 1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
Water Service Worker II	1	1	546	14,206			
Water Service Worker I	1	1	483	12,563			
Meter Reader	1	1	370/388	9,922			
Bi-Weekly Adjustment	-	-	-	124			
Overtime	-	-	-	2,000			
CETA & WIN PROGRAM							
Meter Reader	1	1	352	9,152			
	<u>4</u>	<u>4</u>		<u>47,967</u>			

DEBT SERVICE - WATER DIVISION - 940

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
RETIREMENT					
93,946.01 - Series B				65,000	
Total Retirement	35,000	60,000	60,000	65,000	
INTEREST					
93,946.02 - Series B				70,660	
Total Interest	74,458	72,446	73,085	70,660	
TOTAL RETIREMENT & INTEREST	109,458	132,446	133,085	135,660	

BOND PAYMENT SCHEDULE

SERIES A			SERIES B		
FISCAL YEAR	BONDS	INTEREST	BONDS	INTEREST	TOTAL
1977-78	55,000.00	56,460.00	10,000.00	14,200.00	135,660.00
1978-79	55,000.00	54,012.50	10,000.00	13,825.00	132,837.50
1979-80	60,000.00	51,690.00	10,000.00	13,450.00	135,140.00
1980-81	60,000.00	49,020.00	10,000.00	13,075.00	132,095.00
1981-82	65,000.00	46,450.00	10,000.00	12,700.00	134,150.00
1982-83	65,000.00	43,557.50	15,000.00	12,325.00	135,882.50
1983-84	70,000.00	40,740.00	15,000.00	11,762.50	137,502.50
1984-85	75,000.00	37,687.50	15,000.00	11,200.00	138,887.50
1985-86	75,000.00	34,350.00	15,000.00	10,630.00	134,980.00
1986-87	80,000.00	31,050.00	15,000.00	10,060.00	136,110.00
1987-88	85,000.00	27,515.00	15,000.00	9,490.00	137,005.00
1988-89	85,000.00	23,732.50	20,000.00	8,920.00	137,652.50
1989-90	90,000.00	19,950.00	20,000.00	8,140.00	138,090.00
1990-91	90,000.00	16,170.00	20,000.00	7,360.00	133,530.00
1991-92	95,000.00	12,390.00	20,000.00	6,580.00	133,970.00
1992-93	100,000.00	8,400.00	20,000.00	5,800.00	134,200.00
1993-94	100,000.00	4,200.00	25,000.00	5,000.00	134,200.00
1994-95			100,000.00	4,000.00	104,000.00
	1,305,000.00	557,375.00	365,000.00	178,517.50	2,405,892.50

Interest Rate	4.2% - 5½%	3.2% - 4.12%
Date of Issue	1959	1962
Total Issue	\$1,950,000.00	\$500,000.00
Date of Maturity	1994	1995
Prior Redemption Date	1970	1972

1977-78 Capital Improvement Projects

I - Public Buildings and Grounds

Project No. 1 - Design - Police Building expansion. \$30,000

This is to provide engineering and design for construction of Police Department buildings. Included the holding cells, expansion of current police building and expanded locker facilities.

Project No. 2 - Fire Station No. 2 - Land Acquisition and Expansion. \$85,000

This station would be expanded for storage and sleeping quarters, additionally, land would be acquired for eventually location of Station 2. Residential growth in the area necessitates this project.

Project No. 3 - The garage would be an additional building in the Corporation Yard with two service stalls and two work stalls to provide adequate space to maintain the present vehicles as well as prepare to maintain Police vehicles as well at considerable savings to the City.

Project No. 4 - This project is the elimination of the back wall of the Planning Department staff area to provide more useable floor space.

II - Street Construction and Lighting

Project No. 1 - Overlay - Residential and Arterial Streets. \$175,000

This project will provide for the overlaying of selected residential and arterial streets to be selected. This work will provide for an adequate structural section for these streets through a combination of neater planning and remixing of the existing surface with a rejuvenating agent and a one-inch overlay of new asphalt concrete.

Project No. 2 - The street sealing program is to seal selected streets to increase their longevity. It is done on streets that are still structurally sound but that are beginning to show excessive wear.

Project No. 3 - Street lights must be added in various areas where it has been found that insufficient lighting exists. This budget provides for those contingencies.

Project No. 4 - Alamo Drive Bridge Widening. \$30,000

This project is to widen Alamo Drive Bridge to a section conforming with the existing width of the existing roadway. Pedestrian sidewalk facilities will be installed on the east side and improved facilities will be provided on the west side of the bridge. This project is located between Grandview Drive and Edgewood Drive.

Project No. 5 - Peabody, Alamo, Jepson Signal and Peabody Road Widening. \$50,000
This project will include a traffic signal at the Peabody-Alamo-Jepson intersection and will provide for the widening of Peabody, from California Drive, north to Gregory Park Subdivision. It will provide turn lanes and an additional travel lane on the east side of Peabody Road. The \$50,000 will be combined with \$60,000 of prior years carry-over for this project to permit completion this year.

Project No. 6 - Nut Tree Road - Reconstruct Bridge at Alamo Creek and Reconstruct Center Lanes from Marshall to Jepson Roads. \$285,000
The reconstruction of the road is needed to serve the rapidly developing southeast assessment district area. This work is also necessitated due to the large number of subdivisions recently constructed in this general area, which require adequate vehicular access to the downtown area via Elmira Road, or to Interstate 80 via Nut Tree Road. It also will connect with the improvements on Jepson Road which is a later project listed below. The bridge widening is consistent with the four-lane widening of Nut Tree Road. This entire project will cost \$275,000 with carry-over funds being used.

Project No. 7 - Brown Street - Realign Curve and Hill north of Markham Avenue. \$30,000
This project is designed to eliminate a very hazardous condition due to the curve which is located north of the Markham School.

Project No. 8 - Monte Vista Avenue - Signal at Brown Street. \$60,000
This signal at this intersection will assist in handling the traffic from this area at this intersection. It will also help in handling the traffic from the proposed Boulder Park Ranch Development which is anticipated in the not too distant future.

Project No. 9 - Monte Vista Avenue - Widen north side Callen Street to Future Browns Valley Road. \$60,000
This project will construct a center lane for turning movements and a pedestrian lot for increasing traffic on Monte Vista Avenue.

Project No. 10 - Monte Vista Avenue - Widen south side Markham Avenue to Callen Street. \$44,000
This project will provide turn pockets for left turn movements onto Markham Avenue and for left turn movements onto Brown Street.

Project No. 11 - Alamo Drive - Widen west side Buck Avenue to Montgomery Estates. \$14,000
This project will widen the west side of Alamo Drive to two lanes with a pedestrian walk. This project will eliminate the only remaining bottle neck on this street. In conjunction with the Alamo Bridge project listed above, it will provide a standard section for Alamo Drive. It is needed to serve the increasing traffic and pedestrian volumes on Alamo Drive.

Project No. 12 - Buck Avenue Bridge Pedestrian Walk. \$30,000

This pedestrian walkway will provide safe passage across the bridge located at the southeast corner of the Alamo Creek Park site, providing better park access as well as making it safer for children going to and from school.

Project No. 13 - Peabody Road Bridge Widening. \$100,000

This bridge across Alamo Creek on Peabody will be widened from two to four lanes with pedestrian walks to serve increasing traffic volume on Peabody Road.

Projects No. 14 - 19 are paybacks to developers for additional street widths required by the City for arterial and feeder streets in various subdivisions. The City is responsible for the center portion of those streets and the developer pays for the curb, gutter, sidewalk and twenty feet of street.

Project No. 14 - Jepson Road - Center 24 feet Nut Tree to Alamo Creek.
\$57,500

Project No. 15 - Alamo Drive - Center 24 feet in Twin Creeks Unit No. 3 & 4.
\$65,000

Project No. 16 - Leisure Town Road - Center 24 feet Arbor Oaks Unit No. 1.
\$21,000

Project No. 17 - Peabody Road - Fairmont Improvements Units No. 13, 15 & 16.
\$13,500

Project No. 18 - Alamo Drive Improvements at Community Center. \$10,000

Project No. 19 - Beelard Park - Beelard Drive Improvements. \$22,000

III - Storm Drainage

Project No. 1 - Creek Cleaning Program. \$15,000

This program is intended to maintain our creeks in a relatively clean condition. This insures adequate capacity of the existing drainage channels and minimizes flooding problems. This program in the past has reduced the flooding problems and thus, the area shown on the Federal insurance maps as areas subject to flooding. This has resulted in direct savings to property owners, as a result of not having to have had flood insurance as a condition of their loans for their properties.

Project No. 2 - Paybacks - Fairmont Subdivision. \$25,000

Payback of \$25,000 this year, and \$25,000 next year, will be made to the Stanley M. Davis Company for the construction of the storm drains in excess of the storm drain which every subdivider is required to install. This storm drain serves a large off-site area.

IV - Parks and Recreation

Project No. 1 - Park and Entry Way Improvements. \$16,350

This is an aggregate of five projects in the Park Division, they are: backup treatment for the Oak Meadows Subdivision along Elmira and Nut Tree Roads; some landscaping of the Alamo Drive overcrossing next to Sambo's; parkway planting along Elmira Road; benches for Andrews Park; and, patio planters for the Community Center.

Project No. 2 - Markham Neighborhood Park Development. \$120,000

This four acre development will provide much needed play area for active and passive recreational activities for children and adults. Included are irrigation, a parking lot, bicycle parking, walkways, benches, picnic area, children's play area and equipment, preschool play area, turf, trees, shrubs and ground cover. It will require one-half the time of a landscape maintenance person.

Project No. 3 - Padan Neighborhood Park Development. \$180,000

About six acres of development will include irrigation, turf, trees, shrubs, ground cover, bicycle parking, walkways, benches, picnic areas, preschool play equipment and children's play area. It will provide an attractive area for outdoor recreational activities within biking and walking distance for the Padan area residents. It will require two-thirds the time of a landscape maintenance person.

Project No. 4 - Brown Street Site Planning. \$15,000

This project is for study and planning based on a low cost low maintenance development of the Brown Street Park. This cost is within the City's budget.

Project No. 5 - Community Center Land Acquisition. \$60,000

This project will provide for total containment of the Community Center Park Complex by the purchase of six additional acres. It would eliminate any apartment development, for which the site is not suitable, due to the heavy traffic and noise which is generated by the Community Center.

Project No. 6 - Senior Center Improvements. \$15,000

This includes the purchase of equipment and furniture for the newly completed Senior Center.

Project No. 7 - Pena Adobe Renovation. \$8,000

There has been no restoration of this heavily used facility for several years. The project would include foundation work, repair of the inside and outside walls, installation of a new floor and new water proofing. This maintenance would prevent much larger repairs in the future.

Project No. 8 - Tennis Courts. \$60,000

This project, recommended by the Capital Improvement Committee, is for four lighted tennis courts in North Orchard Park.

- * The Council has expressed an interest in further lighting of the High School courts and a joint project with the School District whereby the District resurfaces the courts and the City provides the lighting is being pursued.

Project No. 9 - Bike Trail Development. \$30,000

This project will provide for the grading and paving of bike trails along the creek within the City. Funding for this is from a special MTC Transportation Development Act funds.

Project No. 10 - Ball Diamonds - Irene Larsen School. \$30,000

Two Little League diamonds would be constructed on property leased by the Irene Larsen School from C.M.F. C.M.F. has agreed to construct the diamonds which will halve the cost to the City.

Project No. 11 - Parking Lot Improvements - Keating Park. \$8,000

This will provide paving, repair and expansion of the parking areas in the park.

Project No. 12 - Alamo School Neighborhood Park Development. \$60,000

The development of 2.5 acres will include irrigation, turf, trees, shrubs, ground cover, picnic area and preschool play equipment. The neighborhood includes three apartment complexes, several duplexes and single family homes. It will require one-third of the time for a landscape maintenance person. This park site is located at the northeast corner of Monte Vista and Buck Avenue.

Project No. 13 - Village East Park Acquisition. \$50,000

To provide for the purchase of 4 acres on Jepson and Nut Tree Road. The figure does not represent the actual selling price but rather a reserve with which to work.

Project No. 14 - Lewis Homes Park Acquisition. \$50,000

To provide for the purchase of 2 1/2 acres on Elmira and Leisure Town Roads. The figure does not represent the actual selling price but rather a reserve with which to work.

Project No. 15 - Fairmont-Beelard Park, Phase 2. \$75,000

This will complete the development of this 3 acre park which was started in 1976. The currently undeveloped portion would gain irrigation, turf, trees, shrubs and ground cover. Included in the park would be picnic areas, children's play area, bicycle parking, walkways, parking lot and a recreation supply storage building.

Project No. 16 - Crestview Neighborhood Park, Phase 2. \$85,000
The development will complete the remaining 3 acres to include grading, irrigation, turf, trees, shrubs, ground cover and a preschool play area, water feature, picnic areas, recreation programs, storage building, walkways and bike trail.

V - Sewer System

Project No. 1 - Manhole Construction. \$10,000
This project will provide for the construction of manholes at various locations.

Project No. 2 - East Monte Vista Pump Station. \$12,000
This will replace the present station pump with a submersible type pump allowing the operators to raise the pumps to street level for repair and maintenance.

Project No. 3 - Main replacement, McKnight Lane to Mason in the alley west of Davis. \$20,000

This project will provide for the replacement of this sewer main.

Project No. 4 - Oversize Payback, Twin Creek. \$20,000
This will provide reimbursement to the developer for the construction of an oversized sewer line as required by the City to provide sewer service to land outside the development.

Project No. 5 - Easterly Plant Fencing. \$3,300
This will provide greater security to the plant site similar to what exists in the City Corporation Yard.

Project No. 6 - Upgrading and the Expansion of the Easterly Sewage Treatment Plant. \$2,645,000
This project will provide for the expansion of plant and construction of land disposal facilities to meet State discharge requirements.

VI - Water System

Project No. 1 - Re-equip Wells No. 7 and 8. \$380,000
Re-equipping of Wells No. 7 & 8 is necessary to gain additional 2 million gallons per day in water supply.

Project No. 2 - Water Main to Increase Pressure in Montgomery Estates. \$18,000
This project will construct a six inch water line to improve service to the upper homes in Montgomery Estates from the Wycoff pressure system. These homes were affected during brief periods of last summer when water was not available.

Project No. 3 - Construct 4 Million Gallon Reservoir. \$610,000

This reservoir will increase our present storage to 8 million gallons. The site being considered presently is a site adjacent to the existing 2 million gallon reservoir on Butcher Road. This work will also include necessary supply lines.

Project No. 4 - Construct 50,000 Gallon Reservoir, Vine Street. \$42,000

This project is to replace an existing 10,000 gallon tank to provide adequate storage for the Vine Street pressure zone. This project is located at the northerly end of Vine Street.

Project No. 5 - Drill and Equip New Well. \$110,000

This project will only include the drilling of a new well. Equipping of the new well would be included in the 1978-79 Capital Improvement Program after adequate testing has been conducted. This well will provide an additional 2 million gallons per day water supply.

Project No. 6 - Oversize Paybacks. \$50,000

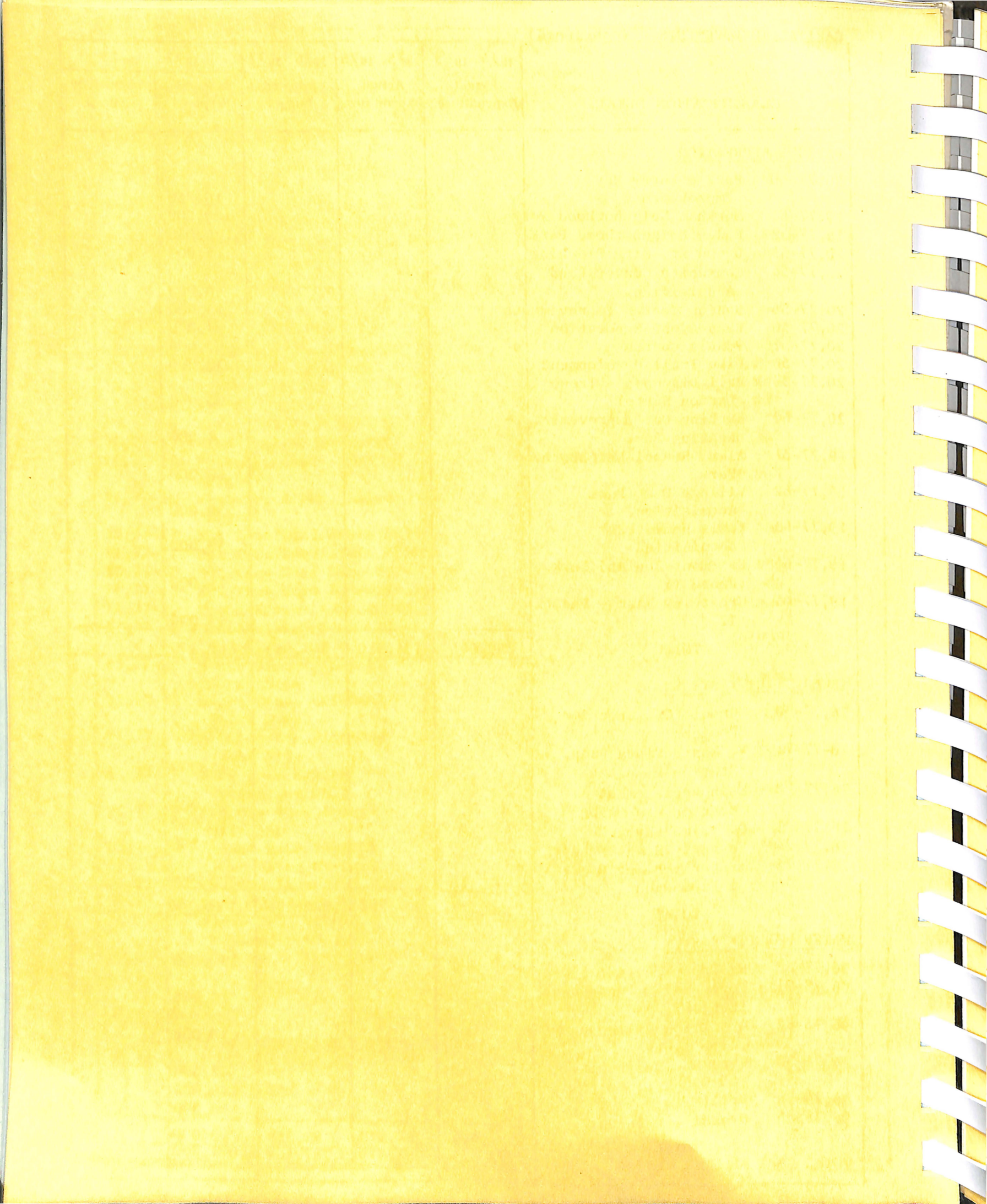
This will reimburse contractors and developers for oversized lines required to serve areas other than their project areas, at City's request.

CAPITAL IMPROVEMENTS

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>PUBLIC BUILDINGS & GROUNDS</u>					
22,77-1 Design - Police Bldg. Expansion				30,000	
22,77-2 Fire Station No.2 - Land Acquisition & Expansion				85,000	
22,77-3 Central Garage Improvements				55,000	
22,77-4 City Hall Improvements				4,000	
TOTAL	28,748	6,776	6,000	174,000	
<u>STREET CONSTRUCTION & LIGHTING</u>					
1,77-11 Overlays - Residential				80,000	
13,77-12 Overlays - Arterial				95,000	
1,77-13 Street Sealing				10,000	
1,77-14 Street Lights				2,500	
10,77-15 Alamo Bridge Widening				22,000	
11,77-15 Alamo Bridge Widening				8,000	
10,77-16 Peabody, Alamo, Jepson Signal				30,000	
11,77-16 Peabody, Alamo, Jepson Signal				20,000	
10,77-17 Nut Tree Road/Alamo Bridge				125,000	
11,77-17 Nut Tree Road/Alamo Bridge				40,000	
10,77-18 Nut Tree Road Reconstruction				93,000	
11,77-18 Nut Tree Road Reconstruction				27,000	
11,77-19 Brown Street Realignment				30,000	
13,77-20 Monte Vista/Brown Street Signal				60,000	
13,77-21 Monte Vista Widening - North Side				60,000	
11,77-22 Monte Vista Widening - South Side				44,000	
11,77-23 Alamo Drive Widening - West Side				14,000	
11,77-24 Buck Ave. Bridge Pedestrian Walk				30,000	
11,77-25 Peabody Road Bridge Widening				100,000	
22,77-26 Jepson Road Payback				57,500	
22,77-27 Alamo Drive Payback				65,000	
22,77-28 Leisure Town Road Payback				21,000	
22,77-29 Peabody Road Payback				13,500	
22,77-30 Alamo Dr. Payback - Community Center				11,400	
22,77-31 Beelard Drive Payback				22,000	
TOTAL	327,707	146,369	280,748	1,080,900	
<u>STORM DRAINAGE</u>					
16,77-40 Creek Maintenance Program				15,000	
16,77-41 Fairmont Payback				25,000	
TOTAL	115,966	104,327	35,000	40,000	

CAPITAL IMPROVEMENTS - (Continued)

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>PARKS & RECREATION</u>					
20,77-50 Park & Entry Way Improvements				16,350	
19,77-51 Markham Neighborhood Park				120,000	
19,77-52 Padan Neighborhood Park				180,000	
20,77-53 Brown St. Site Planning				15,000	
20,77-54 Community Center Land Acquisition				60,000	
20,77-55 Senior Center Improvements				15,000	
20,77-56 Pena Adobe Renovation				8,000	
20,77-57 Tennis Courts				60,000	
20,77-58 Bike Trail Development				30,000	
20,77-59 Ball Diamonds - Irene Larson School				30,000	
20,77-60 Parking Lot Improvements - Keating Park				8,000	
19,77-61 Alamo School Neighborhood Park				60,000	
19,77-62 Village East Park Acquisition				50,000	
19,77-63 Lewis Homes Park Acquisition				50,000	
19,77-64 Fairmont-Beelard Park - Phase II				75,000	
19,77-65 Crestview Park - Phase II				85,000	
TOTAL	290,641	134,810	344,963	862,350	
<u>SEWER UTILITY SYSTEM</u>					
76,77-70 Manhole Construction Project				10,000	
76,77-71 E. Monte Vista Pump Station				12,000	
76,77-72 Main Replacement - McKnight to Mason				20,000	
76,77-73 Oversize Paybacks				20,000	
76,77-74 Easterly Plant Fencing				3,300	
76,77-75 Easterly Plant Upgrading & Expansion				2,645,000	
TOTAL	386,473	207,227	3,022,396	2,710,300	
<u>WATER UTILITY SYSTEM</u>					
96,75-80 Re-Equip Wells 7 & 8				380,000	
96,75-81 Water Main - Montgomery Estates				18,000	
96,75-82 4 Million Gallon Reservoir with lines				610,000	
96,75-83 Vine St. Reservoir, 50,000 Gallons				42,000	
96,75-84 Drill New Well				110,000	
96,75-85 Oversize Paybacks				50,000	
TOTAL	222,940	364,870	98,389	1,210,000	
TOTAL CAPITAL IMPROVEMENTS	1,372,475	964,379	3,787,496	6,077,550	



CITY OF VACAVILLE

BUDGET

19.77. - 19.78.

FUND VARIOUS

ACTIVITY CAPITAL IMPROVEMENTS

FUNCTION CAPITAL IMPROVEMENTS

SUB-ACTIVITY -

ACTIVITY CODE -

CLASSIFICATION	1973 - 1974 Actual Expenditures	1974 - 1975 Actual Expenditures	1975 - 1976 Actual Expenditures	1976 - 1977 Adopted Budget	1977 - 1978 Manager Proposed	1977 - 1978 Council Adopted
SALARIES and BENEFITS	-	-	-	-	-	
MATERIAL, SUPPLIES & OTHER	-	-	-	-	-	
EQUIPMENT	-	-	-	-	-	
CAPITAL IMPROVEMENTS	1,089,681	1,372,475	964,379	3,787,496	6,077,550	
TOTAL	1,089,681	1,372,475	964,379	3,787,496	6,077,550	

DETAIL OF BI-WEEKLY SALARIES

POSITION	1976-1977 Budget	1977 - 1978 City Manager Proposed			1977 - 1978 Adopted		
		No.	Rate	Amount	No.	Rate	Amount
NONE							

RECAP BY SUB-OBJECTIVE EXPENDITURE

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
<u>SALARIES</u>	2,069,255	2,465,458	3,017,870	3,641,470	
<u>EMPLOYEE BENEFITS</u>				388,262	
Retirement				181,259	
Group Insurance				324,084	
Workman's Compensation				893,605	
Total Benefits	315,621	440,353	708,236	4,535,075	
TOTAL SALARIES & BENEFITS	2,384,876	2,905,811	3,726,106		
<u>MATERIALS, SUPPLIES & OTHER</u>					
<u>UTILITIES</u>	289,471	393,951	531,056	609,356	
<u>RADIO & TELEPHONE</u>	47,602	52,875	63,377	76,903	
<u>ADVERTISING & PUBLICATIONS</u>	4,485	4,932	8,150	8,250	
<u>OFFICE SUPPLIES</u>	27,482	31,859	32,667	43,418	
<u>TRAVEL</u>	11,772	14,544	18,988	24,736	
<u>VEHICLE & EQUIPMENT OPERATION</u>	228,601	269,096	335,124	418,338	
<u>DEPARTMENTAL EQUIPMENT</u>	26,374	29,249	42,243	48,341	
<u>OFFICE EQUIPMENT MAINTENANCE</u>	5,371	6,948	7,133	14,361	
<u>BUILDING OPERATING SUPPLIES</u>	2,117	3,836	5,128	8,590	
<u>RENT</u>	122	98	1,025	4,300	
<u>SMALL TOOLS</u>	2,256	2,551	3,225	4,100	
<u>DEPARTMENTAL SUPPLIES</u>	271,019	259,226	350,311	361,518	
<u>CONTRACTUAL SERVICES</u>	154,378	204,365	304,451	332,399	
<u>DEPARTMENTAL SERVICES</u>	21,240	46,131	60,371	68,512	
<u>INSURANCE</u>	26,898	71,408	177,943	197,145	
<u>AUDIT FEES</u>	1,865	2,300	2,750	3,200	
<u>MEMBERSHIPS & MEETINGS</u>	26,955	25,488	31,894	36,437	
<u>TAXES & IN LIEU CHARGES</u>	54,175	56,176	60,600	62,600	
<u>FISCAL AGENT FEES</u>	1,978	2,475	2,400	2,700	
<u>CONTINGENCY RESERVE</u>	18,433	9,940	19,000	19,500	
<u>NON-DEPARTMENTAL</u>	40,093	52,447	130,663	145,755	
TOTAL	1,262,687	1,539,895	2,188,499	2,490,459	

RECAP BY SUB-OBJECTIVE EXPENDITURE (Continued)

CLASSIFICATION DETAIL	1974- 1975 Actual Expenditures	1975- 1976 Actual Expenditures	1976- 1977 Adopted Budget	1977 Manager Proposed	1978 Adopted By Council
<u>DEBT SERVICE</u>	230,889	246,391	293,553	259,078	
<u>EQUIPMENT</u>	70,040	91,187	259,316	317,729	
<u>CAPITAL IMPROVEMENTS</u>	1,372,475	964,379	3,787,496	6,077,550	
TOTAL BUDGET	5,320,967	5,747,663	10,254,970	13,679,891	

RECAP BY FUND

CLASSIFICATION DETAIL	1974- 1975	1975- 1976	1976- 1977	1977	1978
	Actual Expenditures	Actual Expenditures	Adopted Budget	Manager Proposed	Adopted By Council
GENERAL	2,510,506	3,063,115	4,281,422	4,927,819	
F.A.U. FUND	-	-	-	256,000	
TRANSPORTATION	102,071	20,894	157,000	327,000	
GAS TAX	189,412	96,982	73,165	215,000	
PARK & RECREATION	387,936	505,015	707,757	826,008	
STORM DRAIN	142,415	122,375	63,581	187,585	
REVENUE SHARING	192,623	47,805	-	-	
NEIGHBORHOOD PARKS	86,559	33,354	228,895	620,000	
COMMUNITY RECREATION DEVELOPMENT	-	24,061	20,541	242,350	
1959 SEWER BOND	60,725	64,344	62,856	61,368	
CAPITAL IMPROVEMENTS	-	-	-	364,400	
CAPITAL OUTLAY	1,000	-	-	-	
SEWER BOND INTEREST	40,706	39,601	38,375	37,050	
SEWER BOND RETIREMENT	20,000	10,000	25,000	25,000	
SEWER MAINTENANCE & OPERATION	375,798	430,690	573,658	632,477	
SEWER SURPLUS REVENUE	386,473	207,227	3,022,396	2,710,300	
WATER BOND INTEREST	74,458	72,446	73,085	70,660	
WATER BOND RETIREMENT	35,000	60,000	60,000	65,000	
WATER MAINTENANCE & OPERATION	492,345	584,884	768,850	901,874	
WATER SURPLUS REVENUE	222,940	364,870	98,389	1,210,000	
TOTAL	5,320,967	5,747,663	10,254,970	13,679,891	

